

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON NOVEMBER 15, 2021.**

The Regular Meeting was called to order by Trustee Hensley at 6:00 p.m.: Present: Trustees, Raymond Hensley – President and Mary Agrusa - Clerk. Also, present: Manager Jim Listwan, Business Administrator Ray Hoving, and Attorney Robert Kay. Engineer John Frerich joined via video conference

Absent: Trustee Robert Taglia

Public Participation: Business Administrator Hoving read an email from the resident at 314 S Oakland Ave. The resident requested an adjustment to their bill. There was no reported leak and according to the village the meter checked out okay. The resident used 38,000 gallons during the month of September which is almost four times their regular usage. Trustee Hensley and Agrusa discussed and decided that no adjustment should be allowed since there was no record of issue with the meter or signs of a leak. Trustee Hensley made a motion to deny the residents request for an adjustment; seconded by Trustee Agrusa. Ayes Hensley and Agrusa. Motion Carried.

Minutes Approved: Trustee Agrusa moved, seconded by Trustee Hensley to approve the minutes of the Regular Meeting of October 18, 2021. Ayes: Hensley and Agrusa. Motion carried.

Bill Listing: Review and discussion ensued. Trustee Agrusa moved, seconded by Trustee Hensley to approve the bill listing dated November 15, 2021 in the amount of \$104,022.61 and to pay when funds are available prior to their due date. Ayes: Hensley and Agrusa. Motion carried.

Water Shut Off List: Business Administrator Hoving presented a list of delinquent accounts dated November 15, 2021. The list represented a total amount due to the district of \$6,165.04. Trustee Agrusa moved, seconded by Trustee Hensley to approve the water shut off list dated November 15, 2021 as presented. Ayes: Hensley and Agrusa. Motion carried.

Reconciliation Report – October 2021: Business Administrator Hoving presented the October Reconciliation report for review and discussion. Trustee Agrusa moved, seconded by Trustee Hensley to approve the Reconciliation report for October 2021 as presented. Ayes: Hensley and Agrusa. Motion carried.

Investment Recommendations: Business Administrator Hoving recommended the following CD's be reinvested upon maturity.

Corporate Fund – Business Administrator Hoving recommended re-investing the CD maturing on November 30, 2021 in the amount of \$250,000 for a term not to exceed six months. Trustee Hensley moved, seconded by Trustee Agrusa to re-invest the \$250,000.00 for a period not to exceed six months. Ayes: Hensley and Agrusa. Motion Carried.

Debt Service Fund – Business Administrator Hoving recommended re-investing the CD maturing on November 30, 2021 in the amount of \$250,000 for a period not to exceed six months. Trustee Hensley moved, seconded by Trustee Agrusa to re-invest the \$250,000 for a period not to exceed six months. Ayes: Hensley and Agrusa. Motion Carried.

Calendar Year 2022 Health Insurance Renewal: Business Administrator Hoving presented the health insurance renewal options for 2022. The rates from Blue Cross/Blue Shield of Illinois are rising by approximately 8% for the upcoming year. The district's insurance broker GCG Financial Services performed a market analysis and found no other carriers were competitive with the Blue Cross/Blue Shield. Business Administrator Hoving recommended renewing the existing coverage with Blue Cross.

Trustee Hensley moved; seconded by Trustee Agrusa to approve the insurance renewal for 2022 with Blue Cross/Blue Shield of Illinois. Ayes: Hensley and Agrusa. Motion carried.

Fiscal Year 2021-2022 Budget Update: Business Administrator Hoving gave an update on the current fiscal year finances. Mr. Hoving stated that through six months the district is at approximately 50% of the budgeted revenues while expenditures are approximately 48% of budget.

Audit Proposal: Seldon Fox submitted their proposal for audit services covering the next three years. Business Administrator Hoving presented the proposal and stated that Seldon Fox has been performing the annual audit for the district for many years. He stated the proposal fee has a modest increase of \$200 per year over the three-year term. Mr. Hoving further stated that this is not a contract that needs to be signed. This simply lays out the fees for the term and a contract is signed every year via an engagement letter usually towards the end of the fiscal year.

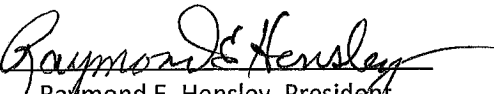
Engineers Report: Engineer John Frerich updated the trustees on the status of the facility plan.

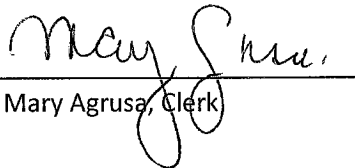
Manager's Report - October 2021: Manager Listwan presented his report for the month of October. Trustee Agrusa moved, seconded by Trustee Hensley to approve the Manager's Report for October 2021 and place it on file. Ayes: Hensley and Agrusa. Motion carried.

Plant Insurance Renewal: Manager Listwan presented the proposal for plant insurance by Corkill Insurance. Mr. Listwan stated that there was a modest increase in cost this year for the coverage of the plant. He said that there was a large increase in cost for Workers Compensation insurance due to a number of recent claims made by employees. He also noted that the district is unable to obtain cyber security coverage at this time due to increased mandates from insurers. He stated that the district has a meeting with Current Technologies to discuss how to implement the needed changes so that the district can obtain coverage. Manager Listwan recommended renewing the plant insurance and workers compensation coverage and requested approval to accept the proposal on behalf of the district once it has been finalized. Trustee Hensley moved; seconded by Trustee Agrusa to authorize Manager Listwan to accept and sign the plant insurance proposal upon receipt. Ayes: Hensley and Agrusa. Motion carried.

Meeting Adjourned

Trustee Agrusa moved, seconded by Trustee Hensley to adjourn the meeting at 6:54 p.m. Ayes: Hensley and Agrusa. Motion carried.

APPROVED 
Raymond E. Hensley, President

ATTEST 
Mary Agrusa, Clerk

Prepared by: Ray Hoving, Business Administrator