

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON MAY 16, 2022.**

The Regular Meeting was called to order by Trustee Hensley at 6:00 p.m.: Present: Trustees, Raymond Hensley – President, Robert Taglia-Vice President, and Mary Agrusa - Clerk. Also, present: Manager Jim Listwan, Business Administrator Ray Hoving, Engineers Mark Halm and Darryl Carstensen and Attorney Robert Kay.

Public Participation: No members of the public were present at the meeting.

Election of Officers:

President: Trustee Taglia made motion to nominate Raymond Hensley President of the Board of Trustees for FY 2022-2023, Seconded by Trustee Agrusa. Ayes: Hensley, Taglia, Agrusa. Motion Carried.

Vice President: Trustee Hensley made motion to nominate Robert Taglia Vice President of the Board of Trustees for FY 2022-2023, Seconded by Trustee Agrusa. Ayes: Hensley, Taglia, Agrusa. Motion Carried.

Clerk: Trustee Taglia made motion to nominate Mary Agrusa Clerk of the Board of Trustees for FY 2022-2023, Seconded by Trustee Hensley. Ayes: Hensley, Taglia, Agrusa. Motion Carried.

District Appointments:

District Attorney: Trustee Hensley made a motion to appoint Robert T.C. Kay as the Salt Creek Sanitary District Attorney for FY 2022-2023, Seconded by Trustee Agrusa. Ayes: Hensley, Taglia, Agrusa. Motion Carried.

District Engineer: Trustee Agrusa made a motion to appoint Mark Halm of Fehr Graham as the Salt Creek Sanitary District Engineer for FY 2022-2023, Seconded by Trustee Hensley. Ayes: Hensley, Taglia, Agrusa. Motion Carried.

Assistant Clerk: Trustee Agrusa made a motion to appoint Ray Hoving as the Salt Creek Sanitary District Assistant Clerk for FY 2022-2023, Seconded by Trustee Taglia. Ayes: Hensley, Taglia, Agrusa. Motion Carried.

FOIA Officers: Trustee Agrusa made a motion to appoint Ray Hoving and Jim Listwan as the Salt Creek Sanitary District Freedom of Information Act officers for FY 2022-2023, Seconded by Trustee Taglia. Ayes: Hensley, Taglia, Agrusa. Motion Carried.

Roll Call of 2022-2023 Officers: Raymond Hensley, President, Robert Taglia, Vice-President and Mary Agrusa, Clerk

Minutes Approved: Trustee Agrusa moved, seconded by Trustee Taglia to approve the minutes of the Regular Meeting of April 18, 2022. Ayes: Hensley, Agrusa. Motion carried.

Bill Listing: Review and discussion ensued. Trustee Taglia moved, seconded by Trustee Agrusa to approve the bill listing dated May 16, 2022 in the amount of \$199,667.72 and to pay when funds are available prior to their due date. Ayes: Hensley, Taglia, Agrusa. Motion carried.

Water Shut Off List: Business Administrator Hoving presented a list of delinquent accounts dated May 16, 2022. The list represented a total amount due to the district of \$6,513.41 Trustee Agrusa moved, seconded by Trustee Taglia to approve the water shut off list dated May 16, 2022 as presented. Ayes: Hensley, Taglia, Agrusa. Motion carried.

Reconciliation Report – April 2022: Business Administrator Hoving presented the April Reconciliation report for review and discussion. Trustee Taglia moved, seconded by Trustee Agrusa to approve the Reconciliation report for April 2022 as presented. Ayes: Hensley, Taglia, Agrusa. Motion carried.

FY 2021-2022 Audit Engagement Letter: Business Administrator Hoving presented the Audit Engagement Letter from Selden Fox to perform the annual audit for the year ending April 30, 2022. Trustee Agrusa moved, seconded by Trustee Taglia to approve the engagement letter as presented and authorize Selden Fox to perform the audit for the year ending April 30, 2022. Ayes: Hensley, Taglia, Agrusa. Motion carried.

Sludge Hauling Contract Authorization to Bid: Engineers Mark Halm and Darryl Carstensen presented the bid documents for sludge hauling. The engineers expect two to three bidders for this contract. Trustee Agrusa moved; seconded by Trustee Taglia to approve the bid documents as presented and authorize the manager to advertise said documents in a local paper for a June 13, 2022 bid opening at Salt Creek Sanitary District. Ayes: Hensley, Taglia, Agrusa. Motion carried.

Manager’s Report-April 2022: Manager Listwan presented his report for the month of April. Trustee Agrusa moved, seconded by Trustee Taglia to approve the Manager’s Report for April 2022 and place it on file. Ayes: Hensley, Taglia, Agrusa. Motion carried.

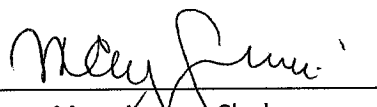
Life Insurance Renewal: Business Administrator Hoving presented the proposal from MetLife to renew the District’s life and disability insurance from July 1, 2022 through June 30, 2023. He stated that the carrier is raising rates by approximately 4.3%. The district budgeted for a 5% increase for FY 2022-2023 Trustee Taglia moved, seconded by Trustee Agrusa to authorize the renewal of the life insurance with MetLife. Ayes: Hensley, Taglia, Agrusa. Motion Carried.

Dental Insurance Renewal: Business Administrator Hoving presented the proposal from Delta Dental of Illinois for dental insurance coverage for the period of July 1, 2022- June 30, 2023. Delta Dental has once again held rates steady. The district budgeted for a 5% increase for FY 2023-2023. Business Administrator Hoving recommended renewing the dental coverage with Deltal Dental of Illinois. Trustee Agrusa moved; seconded by Trustee Taglia to approve the dental insurance renewal with Delta Dental of Illinois for a period of one year. Ayes: Hensley, Taglia, Agrusa. Motion carried.

Meeting Adjourned

Trustee Hensley moved, seconded by Trustee Agrusa to adjourn the meeting at 6:52 p.m. Ayes: Hensley, Taglia, Agrusa. Motion carried.

APPROVED 
Raymond E. Hensley, President

ATTEST 
Mary Agrusa, Clerk

Prepared by: Ray Hoving, Business Administrator