

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON MARCH 15, 2021.

The Regular Meeting was called to order by Trustee Hensley at 6:00 p.m.: Present: Trustees, Raymond Hensley – President, Robert Taglia – Vice President, Troy Clampit – Clerk. Also, present: Manager Jim Listwan and Business Administrator Ray Hoving. Present via Video Conference - Engineer Mark Halm and Attorney Robert Kay.

Public Participation: There were no members of the public present at the meeting.

Minutes Approved: Trustee Taglia moved, seconded by Trustee Clampit to approve the minutes of the Regular Meeting of February 15, 2021. Ayes: Hensley, Taglia, Clampit. Motion carried.

Minutes Approved: Trustee Clampit moved, seconded by Trustee Taglia to approve the minutes of the Budget Workshop Meeting of February 20, 2021. Ayes: Hensley, Taglia, Clampit. Motion carried.

Bill Listing: Review and discussion ensued. Trustee Clampit moved, seconded by Trustee Taglia to approve the bill listing dated February 15, 2021 in the amount of \$403,741.41 and to pay when funds are available prior to their due date. Ayes: Hensley, Taglia, Clampit. Motion carried.

Reconciliation Report – February 2021: Business Administrator Hoving presented the February Reconciliation report for review and discussion. Trustee Clampit moved, seconded by Trustee Taglia to approve the Reconciliation report for February 2021 as presented. Ayes: Hensley, Taglia, Clampit. Motion carried.

Investment Recommendations: Business Administrator Hoving presented the list of investments that have matured or will mature prior to the April 2021 board meeting.

Corporate Fund – Staff recommended re-investing the CD maturing on March 23, 2021 in the amount of \$250,000 for a period of three months. Trustee Hensley made a motion, seconded by Trustee Clampit to approve the re-investment of the CD in the amount of \$250,000 for a period of three months. Ayes: Hensley, Taglia, Clampit. Motion Carried

FY 2021-2022 Proposed Meeting Dates: Business Administrator Hoving presented the proposed meeting dates for FY 2021-2022. Mr. Hoving pointed out that the March 2022 meeting will be on the second Monday of March as opposed to usual third Monday. He stated this was necessary to ensure thirty days between meetings to consider and allow public comment on the proposed FY 2022-2023 budget. Trustee Hensley made a motion; seconded by Trustee Clampit to approve the FY 2021-2022 Board of Trustees meeting schedule. Ayes: Hensley, Taglia, Clampit. Motion carried.

Low Voltage Switch Gear Pay Application #13: Engineer Mark Halm presented pay estimate #13 for the LVSG/MCC project. The request was in the amount of \$16,073.13. Trustee Clampit moved, seconded by Trustee Taglia to approve the pay application in the amount \$16,073.13 as presented. Ayes: Hensley, Taglia, Clampit. Motion carried.

Managers Wage Recommendations for FY 2021-2022: Manager Listwan presented his wage recommendations to board for FY 2021-2022. Trustee Taglia made a motion; seconded by Trustee Clampit to approve the managers wage recommendations for FY 2021-2022. Ayes: Hensley, Taglia, Clampit. Motion carried.


Manager's Report – February 2021: Manager Listwan presented his report for the month of February. Trustee Taglia moved, seconded by Trustee Clampit to approve the Manager's Report for February 2021 and place it on file. Ayes: Hensley, Taglia, Clampit. Motion carried.

First Reading of FY 2021-2022 Budget and Appropriation Ordinance: Business Administrator Hoving presented the proposed FY 2021-2022 Budget and Appropriation ordinance for consideration. Mr. Hoving stated the ordinance appropriates a total of \$4,992,532.00 for the upcoming year of which \$3,233,118.00 is appropriated to the corporate fund for the day to day operation of the plant. The remaining appropriation is for the Improvement Fund \$340,000.00, Replacement Fund - \$110,000.00 and Debt Service Fund - \$1,309,414.00. Mr. Hoving further stated that this budget is the first balanced budget presented in a number of years. Mr. Hoving stated that a notice of public hearing will be posted in the Daily Herald newspaper. The public Hearing to be held at 6 PM on April 19, 2021 prior to the regularly scheduled Board meeting. The tentative budget will be posted for public review for the 30 days after publication. Trustee Clampit moved, seconded by Trustee Taglia to approve the publication of Public Hearing Notice in the Daily Herald newspaper 30 days prior to approval of FY 2021/2022 budget. Ayes: Hensley, Taglia, Clampit. Nays: None. Motion carried.

Meeting Adjourned

Trustee Taglia moved, seconded by Trustee Clampit to adjourn the meeting at 6:26 p.m. Ayes: Hensley, Taglia, Clampit. Motion carried.

APPROVED 
Raymond E. Hensley, President

ATTEST 
Troy Clampit, Clerk

Prepared by: Ray Hoving, Business Administrator