

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON JUNE 20, 2022.**

The Regular Meeting was called to order by Trustee Hensley at 6:00 p.m.: Present: Trustees, Raymond Hensley – President and Mary Agrusa - Clerk. Also, present: Manager Jim Listwan, Business Administrator Ray Hoving, Engineers Mark Halm and Darryl Carstensen and Attorney Robert Kay.

Public Participation: No members of the public were present at the meeting.

Minutes Approved: Trustee Agrusa moved, seconded by Trustee Hensley to approve the minutes of the Regular Meeting of May 16, 2022. Ayes: Hensley, Agrusa. Motion carried.

Bill Listing: Review and discussion ensued. Trustee Taglia moved, seconded by Trustee Agrusa to approve the bill listing dated June 20, 2022 in the amount of \$610,015.97 and to pay when funds are available prior to their due date. Ayes: Hensley, Agrusa. Motion carried.

Water Shut Off List: Business Administrator Hoving presented a list of delinquent accounts dated June 20, 2022. The list represented 59 total customer and a total amount due to the district of \$12,383.82. Trustee Agrusa moved, seconded by Trustee Hensley to approve the water shut off list dated June 20, 2022 as presented. Ayes: Hensley and Agrusa. Motion carried.

Reconciliation Report – May 2022: Business Administrator Hoving presented the May Reconciliation report for review and discussion. Trustee Agrusa moved, seconded by Trustee Hensley to approve the Reconciliation report for May 2022 as presented. Ayes: Hensley and Agrusa. Motion carried.

Hathorne Development Connection Fees: Hawthorne Development, the developer building the apartment complex at the corner of the Union Pacific Railroad and Ardmore Avenue requested approval to pay the connection fees owed to the district in three installments. The payments would be made at the start of the project, at six months and at one year from the issuance of the permit. Business Administrator Hoving stated the total amount due from the fees is \$353,000. Mr. Hoving stated that a similar agreement was in place with the village for their fees. Trustee Hensley moved, seconded by Trustee Agrusa to tentatively approve an agreement with Hawthorne Development with the condition that a formal letter of intent is prepared. Ayes: Hensley and Agrusa. Motion carried.

DuPage County Low Income Household Water Assistance Program (LIHWAP): Business Administrator Hoving presented an email from DuPage County Community Development Administrator David McDermott. The email was an update to a program that is in place to help low income families pay their water and/or wastewater utility bills. The email noted changes to the plan effective July 1 and that a formal agreement though not necessary is available to be signed. Discussion ensued and it was agreed that this was a good program that benefits those in need. Pending review of the agreement by attorney Bob Kay the board will enter into the agreement.

Personnel Policy Manual Proposed Revisions: Attorney Bob Kay presented a revised policy manual for the boards review. He stated that the last revision to the manual was done in 2018 and that staff had requested some revisions based on developments since that time. Discussion ensued on the revisions that were made. The board instructed staff to make some additional revisions and to present it at the July board meeting.

Sludge Hauling Contract Notice of Award: Engineers Mark Halm and Darryl Carstensen presented the bids that were received for the sludge hauling contract. They stated that two bids were received. The lowest bidder was Stewart Spreading. They noted that there is a significant increase in the cost of the hauling compared to past years due to inflationary pressures affecting all aspects of the economy. Trustee Agrusa

moved; seconded by Trustee Hensley to award the contract to Stewart Spreading pending submittal and review of the required performance bonds. Ayes: Hensley and Agrusa. Motion carried.

Manager's Report-May 2022: Manager Listwan presented his report for the month of May. Trustee Agrusa moved, seconded by Trustee Hensley to approve the Manager's Report for May 2022 and place it on file. Ayes: Hensley, and Agrusa. Motion carried.

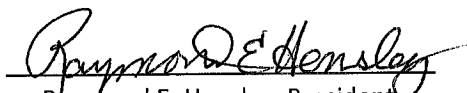
SCADA Server and Software Purchase: Manager Jim Listwan requested approval to purchase a new server and associated software for the SCADA system that runs the plant operations. Trustee Hensley moved, seconded by Trustee Agrusa to authorize the purchase of the new server and associated software for the SCADA system. Ayes: Hensley and Agrusa. Motion Carried.

Plant Electricity Contract: Manager Listwan requested approval to enter into a short-term contract with an electricity provider. He stated that current long-term contracts are more than double the current rate the district pays. He stated that by staying in a short-term contract he will be able to adapt should prices come down in the near term at which time he can enter into a long-term contract. Trustee Agrusa moved; seconded by Trustee Hensley to approve a short-term contract with an electricity provider. Ayes: Hensley and Agrusa. Motion carried.

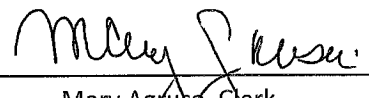
Meeting Adjourned

Trustee Hensley moved, seconded by Trustee Agrusa to adjourn the meeting at 7:17 p.m. Ayes: Hensley and Agrusa. Motion carried.

APPROVED


Raymond E. Hensley, President

ATTEST


Mary Agrusa, Clerk

Prepared by: Ray Hoving, Business Administrator