

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON JULY 18, 2022.**

The Regular Meeting was called to order by Trustee Hensley at 6:00 p.m.: Present: Trustees, Raymond Hensley – President, Robert Taglia – Vice President and Mary Agrusa - Clerk. Also, present: Manager Jim Listwan, Business Administrator Ray Hoving, Engineers Mark Halm and Darryl Carstensen and Attorney Robert Kay.

Public Participation: No members of the public were present at the meeting.

Minutes Approved: Trustee Agrusa moved, seconded by Trustee Hensley to approve the minutes of the Regular Meeting of June 20, 2022. Ayes: Hensley, Taglia & Agrusa. Motion carried.

Bill Listing: Business Administrator Hoving presented the bill listed for July. Review and discussion ensued. Trustee Taglia moved, seconded by Trustee Agrusa to approve the bill listing dated July 18, 2022 in the amount of \$142,776.32 and to pay when funds are available prior to their due date. Ayes: Hensley, Taglia & Agrusa. Motion carried.

Water Shut Off List: Business Administrator Hoving presented a list of delinquent accounts dated July 18, 2022. The list represented a total amount due to the district of \$15,469.95. Trustee Agrusa moved, seconded by Trustee Taglia to approve the water shut off list dated July 18, 2022 as presented. Ayes: Hensley, Taglia & Agrusa. Motion carried.

Reconciliation Report – June 2022: Business Administrator Hoving presented the June Reconciliation report for review and discussion. Trustee Agrusa moved, seconded by Trustee Taglia to approve the Reconciliation report for June 2022 as presented. Ayes: Hensley, Taglia & Agrusa. Motion carried.

Personnel Policy Manual Proposed Revisions: Attorney Bob Kay presented a revised policy manual (Resolution 2022-01) for the boards review. He stated modifications were made to the document including the sections including paid time off and employee health benefits. Trustee Agrusa moved; seconded by Trustee Taglia to approve Resolution 2022-01. Ayes: Hensley, Taglia & Agrusa. Motion carried.

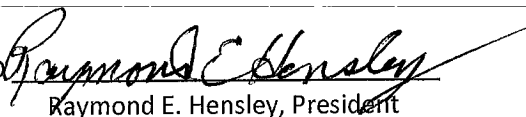
Sludge Hauling Contract Notice to Proceed: Engineers Mark Halm and Darryl Carstensen presented the sludge hauling contract including contractor bonds and certifications for sludge hauling. The engineers recommended approval of the contract documents and requested the trustees sign the notice to proceed. Trustee Agrusa moved; seconded by Trustee Taglia to approve the contract documents and issue the notice to proceed to Stewart Spreading for sludge hauling. Ayes: Hensley, Taglia, & Agrusa. Motion carried.

Manager's Report - June 2022: Manager Listwan presented his report for the month of June. Trustee Taglia moved, seconded by Trustee Agrusa to approve the Manager's Report for June 2022 and place it on file. Ayes: Hensley, & Agrusa. Motion carried.

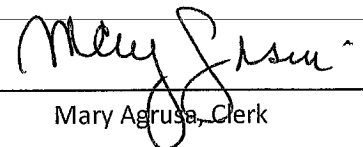
Meeting Adjourned

Trustee Hensley moved, seconded by Trustee Agrusa to adjourn the meeting at 6:34 p.m. Ayes: Hensley, Taglia & Agrusa. Motion carried.

APPROVED


Raymond E. Hensley, President

ATTEST


Mary Agrusa, Clerk

Prepared by: Ray Hoving, Business Administrator