

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON DECEMBER 19, 2022.**

The Regular Meeting was called to order by Trustee Taglia at 6:00 p.m.: Present: Robert Taglia – Vice President and Mary Agrusa - Clerk. Also, present: Manager Jim Listwan, Business Administrator Ray Hoving, Engineers Mark Halm and Darryl Carstensen, and Attorney Robert Kay. Absent: President Raymond Hensley.

Public Participation: Resident Bob Wagner of 114 W Monroe asked what can Salt Creek do to reduce phosphorous discharge into the creek. Manager Listwan stated that future projects are needed in order for the district to meet new IEPA standards for phosphorous discharge. Mr. Wagner then asked if the district still uses Suburban Labs for testing? Manager Listwan stated that we do. Mr. Wagner asked if the district considered participating in a statewide program to monitor pathogens in wastewater? Manager Listwan responded the district does not participate but that it would be more advantageous to have the village collect samples at the lift stations in town so that the information could be specific to certain areas of town. Lastly, Mr. Wagner noted that there were meeting minutes that were not posted to the website for the months of June, September and November of 2022. Business Administrator Hoving said that he would look into it and have the minutes posted.

Business Administrator Hoving read an email request from Sally Iwicki, 232 E Plymouth St. The email requested to have charges reduced for damage that was done to a water line by a tree contractor. Discussion ensued and it was decided that the district would write off the excessive usage caused by the damage. Trustee Taglia moved; seconded by Trustee Agrusa to approve the write off. Ayes: Taglia and Agrusa. Motion carried.

Minutes Approved: Trustee Agrusa moved, seconded by Trustee Taglia to approve the minutes of the Public Hearing on December 19, 2022. Ayes: Taglia & Agrusa. Motion carried.

Minutes Approved: Trustee Agrusa moved, seconded by Trustee Taglia to approve the minutes of the Regular Meeting of December 19, 2022. Ayes: Taglia & Agrusa. Motion carried.

Bill Listing: Business Administrator Hoving presented the bill listing for January 16, 2023. Review and discussion ensued. Trustee Agrusa moved, seconded by Trustee Taglia to approve the bill listing dated January 16, 2023 in the amount of \$113,669.87 and to pay when funds are available prior to their due date. Ayes: Taglia & Agrusa. Motion carried.

Water Shut Off List: Business Administrator Hoving presented a list of delinquent accounts dated January 16, 2023. The total amount due to the district of \$17,945.53. Trustee Agrusa moved, seconded by Trustee Taglia to approve the water shut off list dated January 16, 2023 as presented. Ayes: Taglia & Agrusa. Motion carried.

Reconciliation Report – December 2022: Business Administrator Hoving presented the December Reconciliation report for review and discussion. Trustee Agrusa moved, seconded by Trustee Taglia to approve the Reconciliation report for December 2022 as presented. Ayes: Taglia & Agrusa. Motion carried.

Investment Recommendation: Business Administrator Hoving reported that a Certificate of Deposit was maturing on January 27, 2023 in the amount of \$250,000. Mr. Hoving recommended re-investing the certificate for a term not to exceed twelve months. Trustee Agrusa moved; seconded by Trustee Taglia to approve the re-investment recommendation as presented. Ayes: Taglia and Agrusa. Motion carried.

FY 2022/2023 Audit- Selden Fox Engagement Letter: Business Administrator Hoving presented an engagement letter from Selden Fox detailing the scope and objectives of the upcoming annual audit. Trustee Agrusa moved; seconded by Trustee Taglia to approve the audit engagement letter from Selden Fox. Ayes: Taglia and Agrusa. Motion carried.

Attorney's Report: No Report

Engineer's Report: Engineer Mark Halm requested board approval to submit the funding nomination forms for phase 6 and 7. Mr. Halm stated the forms are required so that the IEPA can rank projects for funding in the next fiscal year. He further stated that this was not a commitment to use the funds at this time. That would happen upon execution of a contract. Trustee Agrusa moved; seconded by Trustee Taglia to sign and submit the funding nomination forms for phase 6 and 7. Ayes: Taglia & Agrusa. Motion carried.

Manager's Report – December 2022: Manager Listwan presented his report for the month of December 2022. Trustee Agrusa moved, seconded by Trustee Taglia to approve the Manager's Report for December 2022 and place it on file. Ayes: Taglia & Agrusa. Motion carried.

Meeting Adjourned: Trustee Taglia moved, seconded by Trustee Agrusa to adjourn the meeting at 6:40 p.m. Ayes: Taglia & Agrusa. Motion carried.

APPROVED Robert J. Taglia
Robert Taglia, Vice President

ATTEST Robert J. Wagner
Mary Agrusa, Clerk
Robert Wagner

Prepared by: Ray Hoving, Business Administrator