

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON DECEMBER 20, 2021.**

The Regular Meeting was called to order by Trustee Hensley at 6:00 p.m.: Present: Trustees, Raymond Hensley – President, Robert Taglia – Vice President and Mary Agrusa - Clerk. Also, present: Manager Jim Listwan, Business Administrator Ray Hoving, and Engineer Mark Halm. Attorney Robert Kay joined via video conference

Public Participation: No members of the public were present

Minutes Approved: Trustee Agrusa moved, seconded by Trustee Hensley to approve the minutes of the Regular Meeting of November 15, 2021. Ayes: Hensley and Agrusa. Motion carried.

Bill Listing: Review and discussion ensued. Trustee Taglia moved, seconded by Trustee Agrusa to approve the bill listing dated December 20, 2021 in the amount of \$410,941.69 and to pay when funds are available prior to their due date. Ayes: Hensley, Taglia and Agrusa. Motion carried.

Water Shut Off List: Business Administrator Hoving presented a list of delinquent accounts dated December 20, 2021. The list represented a total amount due to the district of \$32,355.46. Trustee Taglia moved, seconded by Trustee Agrusa to approve the water shut off list dated December 20, 2021 as presented. Ayes: Hensley, Taglia and Agrusa. Motion carried.

Reconciliation Report – November 2021: Business Administrator Hoving presented the November Reconciliation report for review and discussion. Trustee Agrusa moved, seconded by Trustee Taglia to approve the Reconciliation report for November 2021 as presented. Ayes: Hensley, Taglia and Agrusa. Motion carried.

Investment Recommendations: Business Administrator Hoving recommended the following CD's be reinvested upon maturity.

Corporate Fund – Business Administrator Hoving recommended re-investing the CD maturing on December 29, 2021 in the amount of \$250,000 for a term not to exceed six months. Trustee Agrusa moved, seconded by Trustee Taglia to re-invest the \$250,000.00 for a period not to exceed six months. Ayes: Hensley, Taglia and Agrusa. Motion Carried.

Debt Service Fund – Business Administrator Hoving recommended re-investing the CD maturing on December 29, 2021 in the amount of \$250,000 for a period not to exceed six months. Trustee Taglia moved, seconded by Trustee Agrusa to re-invest the \$250,000 for a period not to exceed six months. Ayes: Hensley, Taglia and Agrusa. Motion Carried.

Improvement Fund – Business Administrator Hoving recommended re-investing the CD maturing on December 29, 2021 in the amount of \$113,000 for a period not to exceed six months. Trustee Agrusa moved, seconded by Trustee Taglia to re-invest the \$113,000 for a period not to exceed six months. Ayes: Hensley, Taglia and Agrusa. Motion Carried.

Replacement Fund – Business Administrator Hoving recommended re-investing the CD maturing on December 29, 2021 in the amount of \$100,000 for a period not to exceed six months. Trustee Agrusa moved, seconded by Trustee Taglia to re-invest the \$100,000 for a period not to exceed six months. Ayes: Hensley, Taglia and Agrusa. Motion Carried.


UV & Belt Press Design Engineering Contract: Engineer Mark Halm presented a contract for design engineering services for the UV and belt press upgrades. Mr. Halm stated that the design would begin upon approval of the contract and would be completed by May 31, 2022 at a cost equal to 7.8% of construction cost or \$127,000.00. Trustee Hensley moved, seconded by Trustee Agrusa to approve the contract between the district and Fehr Graham for design engineering services for the UV system and belt press upgrade. Ayes: Hensley, Taglia and Agrusa. Motion carried.

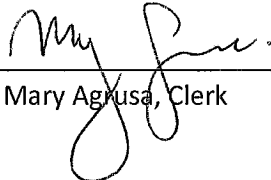
Manager's Report - November 2021: Manager Listwan presented his report for the month of November. Trustee Taglia moved, seconded by Trustee Agrusa to approve the Manager's Report for November 2021 and place it on file. Ayes: Hensley, Taglia and Agrusa. Motion carried.

Employee Recognition: Manager Listwan requested approval to recognize district employees with a one-time bonus on the January 6 paycheck. Mr. Listwan requested \$200 per hourly employee and \$400 per salaried employee. Trustee Agrusa moved; seconded by Trustee Taglia to authorize Manager Listwan to recognize employees with a one-time bonus. Ayes: Hensley, Taglia and Agrusa. Motion carried.

Meeting Adjourned

Trustee Hensley moved, seconded by Trustee Taglia to adjourn the meeting at 6:39 p.m. Ayes: Hensley, Taglia and Agrusa. Motion carried.

APPROVED 
Robert Taglia, Vice President

ATTEST 
Mary Agrusa, Clerk

Prepared by: Ray Hoving, Business Administrator