

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON April 18, 2022.**

The FY 2022-2023 Budget Public Hearing was called to order by Trustee Hensley at 6:05 p.m.:

Present: Trustees, Raymond Hensley – President, Robert Taglia – Vice President, Mary Agrusa - Clerk. Also, present: Manager Jim Listwan, Business Administrator Ray Hoving, and Engineer Mark Halm.

Public Participation: None

Public Hearing Adjourned Trustee Taglia moved, seconded by Trustee Agrusa to adjourn the meeting at 6:06 p.m. Ayes: Hensley, Taglia, Agrusa. Motion carried.

The Regular Meeting was called to order by Trustee Hensley at 6:06 p.m.: Present: Raymond Hensley – President, Robert Taglia – Vice President and Mary Agrusa - Clerk. Also, present: Manager Jim Listwan, Business Administrator Ray Hoving, and Engineer Mark Halm.

Public Participation: No members of the public were present

Minutes Approved: Trustee Agrusa moved, seconded by Trustee Taglia to approve the minutes of the Regular Meeting of March 14, 2022. Ayes: Hensley, Taglia and Agrusa. Motion carried.

Bill Listing: Review and discussion ensued. Trustee Taglia moved, seconded by Trustee Agrusa to approve the bill listing dated April 18, 2022 in the amount of \$135,569.74 and to pay when funds are available prior to their due date. Ayes: Hensley, Taglia and Agrusa. Motion carried.

April Water Shut-off List: Business Administrator Hoving presented the list of residents that are scheduled for shut-off in April due to non-payment. Review and discussion ensued. Trustee Agrusa moved; seconded by Trustee Taglia to approve the list as presented. Ayes: Hensley, Taglia and Agrusa. Motion carried.

Reconciliation Report – March 2022: Business Administrator Hoving presented the March Reconciliation report for review and discussion. Trustee Agrusa moved, seconded by Trustee Taglia to approve the Reconciliation report for March 2022 as presented. Ayes: Hensley, Taglia and Agrusa. Motion carried.

Investment Recommendations Business Administrator Hoving recommended the following CD's be reinvested upon maturity.

Corporate Fund – Business Administrator Hoving recommended re-investing four CD's totaling \$869,000 maturing on April 27, May 2, May 3 and May 3 for a term not to exceed six months. Trustee Agrusa moved, seconded by Trustee Taglia to re-invest the \$869,000.00 for a period not to exceed six months. Ayes: Hensley, Taglia and Agrusa. Motion Carried.

Debt Service Fund – Business Administrator Hoving recommended re-investing two CD's totaling \$500,000 maturing on April 27, 2022 and May 3, 2022 for a period not to exceed six months. Trustee Agrusa moved, seconded by Trustee Taglia to re-invest the \$500,000 for a period not to exceed six months. Ayes: Hensley, Taglia and Agrusa. Motion Carried.

Improvement Fund – Business Administrator Hoving recommended re-investing the CD maturing on April 27, 2022 in the amount of \$113,000 for a period not to exceed six months. Trustee Agrusa moved, seconded by Trustee Taglia to re-invest the \$113,000 for a period not to exceed six months. Ayes: Hensley, Taglia and Agrusa. Motion Carried.

Replacement Fund – Business Administrator Hoving recommended re-investing the CD maturing on April 27, 2022 in the amount of \$100,000 for a period not to exceed six months. Trustee Agrusa moved, seconded by Trustee Taglia to re-invest the \$100,000 for a period not to exceed six months. Ayes: Hensley, Taglia and Agrusa. Motion Carried.

Engineer's Report: Engineer Mark Halm updated the board on the status of the design for UV/Belt press as well as the stream bank stabilization project.

Manager's Report – March 2022: Manager Listwan presented his report for the month of March. Along with his regular report on plant operations and activity Manager Listwan also made the board aware of other upcoming tasks including an authorization to bid for sludge hauling, and a new electrical energy contract. Trustee Agrusa moved, seconded by Trustee Taglia to approve the Manager's Report for March 2022 and place it on file. Ayes: Hensley, Taglia and Agrusa. Motion carried.

Environmental Insurance: Manager Listwan presented proposals from three insurance carriers for environmental (flood) insurance. The policies were brokered by Corkill Insurance and all covered a period of three years. Manager Listwan recommended the policy from Colony Insurance at a cost of \$40,258.00. Trustee Agrusa moved; seconded by Trustee Taglia to approve the purchase of Environmental insurance from colony at a three-year cost of \$40,258.00. Ayes: Hensley, Taglia and Agrusa. Motion carried.

Employee Benefits: Manager Listwan presented his revised wage recommendations for FY 2022/2023. Discussion ensued. Trustee Agrusa moved; seconded by Trustee Taglia to approve the manager's wage recommendations for FY 2022/2023 as presented. Ayes: Hensley, Taglia and Agrusa. Motion carried.

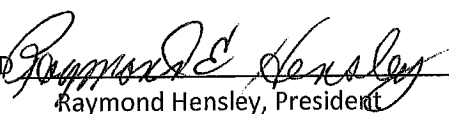
FY 2022/2023 Budget Ordinance #558: Business Administrator Hoving presented the proposed budget and appropriation ordinance for Fiscal Year 2022/2023. Mr. Hoving stated that the total amount to be appropriated for the year is \$5,254,624.68. Trustee Taglia moved; seconded by Trustee Agrusa to approve budget ordinance #558 as presented. Ayes: Hensley, Taglia and Agrusa. Motion carried.

Ordinance #559 - FY 2022-2023 User Rate Ordinance: Business Administrator Hoving presented Ordinance #559 – FY 2022-2023 User Rate Ordinance. This ordinance decreases the corporate fund portion of the user rate by \$0.04 to \$3.71 per 1000 gallons. The user rate for debt service is increased by \$0.54 for the upcoming year. Mr. Hoving stated this was necessary due to decreasing amounts of billable flow which is causing the district to transfer maturing investments sooner than anticipated and creating a deficit in the fund within the next five years. Combined with the debt service fund portion of \$2.69 per 1000 gallons the total user rate for FY 2022-2023 will be \$6.40 per 1000 gallons. Trustee Taglia moved; seconded by Trustee Agrusa to approve Ordinance #557 – FY 2021-2022 User Rate Ordinance as presented. Ayes: Hensley, Taglia, Agrusa. Motion Carried.

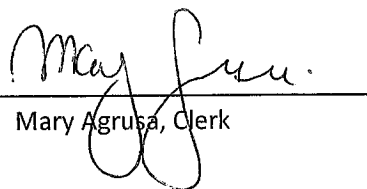
Meeting Adjourned

Trustee Agrusa moved, seconded by Trustee Taglia to adjourn the meeting at 7:05 p.m. Ayes: Hensley, Taglia and Agrusa. Motion carried.

APPROVED


Raymond Hensley, President

ATTEST


Mary Agrusa, Clerk

Prepared by: Ray Hoving, Business Administrator