

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON AUGUST 17, 2026.

The Regular Meeting was called to order by Trustee Wagner at 6:01 p.m.: Trustee Wagner called roll.
Present: Trustees Robert Wagner – President, Ann Marie Testa – Vice President, William Sullivan – Clerk.

Also present: General Manager Darryl Carstensen, Superintendent Steve Moore, and Attorney John Wise (Montana & Welch).

Public Participation: There were no members of the public present. A phone call and email from customer Julius Kowelewski regarding paperless billing was discussed. Mr. Kowelewski would like the District to refrain from sending paper bills after signing up to receive electronic bills and pay online. He noted that the PSN website has an option to “resume receiving paper bills” which implies that he should currently not receive paper bills.

Consent Agenda at 6:13 pm: Trustee Testa made a motion to approve the consent agenda, seconded by Trustee Sullivan. Ayes: Wagner, Testa and Sullivan. Motion carried.

Minutes Approved: The consent agenda included the minutes of the July 20, 2026 Regular Meeting.

August Bill Listing Approved: The consent agenda included the bill listing in the amount of \$178,987.81 which included a semi-annual payment of \$72,029.12 for the Phase 6 Improvements IEPA WPCLP loan (Payment #2 of 40).

Water Shut Off List: General Manager Darryl Carstensen presented a list of delinquent accounts dated August 13, 2026 within the consent agenda. The list represented a total amount due to the district of \$12,135.20.

SUPERINTENDENT’S REPORT

Superintendents Report – June 2026: Superintendent Steve Moore presented his report for the month of July 2026. The operators successfully continued to meet permitted effluent quality with the plant in July 2026. Mr. Moore noted several uninterruptable power supply (UPS) units were being replaced and battery upgrades being completed on others to maintain system availability through power outages. New security cameras were deployed at the plant, and staff has recently hosted Villa Park Fire Department staff to tour the facility and become familiar with the grounds in preparation for emergency response.

Trustee Testa made a motion, seconded by Trustee Sullivan to approve the Superintendent’s Report for July 2026 and place it on file. Ayes: Sullivan, Testa and Wagner. Motion Carried.

GENERAL MANAGER’S REPORT

Reconciliation Report – August 2026: General Manager Darryl Carstensen presented the August 2026 Reconciliation report for review and discussion. Trustee Testa made a motion, seconded by Trustee Sullivan, to approve the Reconciliation report for August 2026 as presented. Ayes: Wagner, Sullivan and Testa. Motion Carried.

Investment Recommendation: General Manager Carstensen recommended that the \$568,000 received from a T-Bill matured on August 8, 2026 in the Corporate Fund be reinvested in T-Bills with a 6-month maturity. Trustee Testa made a motion, seconded by Trustee Sullivan, to direct the General Manager to invest funds as recommended. Ayes: Wagner, Sullivan and Testa. Motion Carried.

Mr. Carstensen additionally recommended that \$500,000 held in the Corporate Fund checking account be invested in The Illinois Funds money market upon opening of the account to improve yield while maintaining sufficient liquidity for District operations. Trustee Testa made a motion, seconded by Trustee Sullivan, to direct the General Manager to invest funds as recommended. Ayes: Wagner, Sullivan and Testa. Motion Carried.

Meetings and Conferences: General Manager Carstensen noted that he had not attended any conferences or association meetings since the July board meeting. He and/or other staff plan to attend several upcoming meetings over the next six weeks including the Fox Valley Operators Association (FVOA) Annual Conference, the DuPage River Salt Creek Workgroup (DRSCW) general membership meeting, the Caselle Seminar, the Illinois Water Environment Association (IWEA) Nutrient Removal and Recovery Workshop, the Illinois Association of Wastewater Agencies (IAWA) annual conference, and the Illinois Government Finance Officers Association (IGFOA) annual conference.

Phase 6 Improvements Update: General Manager Carstensen noted that a Fiscal Sustainability Plan (FSP) is under development to comply with the requirements of the Illinois EPA Water Pollution Control Loan Program (WPCLP).

Phase 7 Improvements Update: Mr. Carstensen reported he and staff have continued developing a Capital Improvement Plan (CIP) to address the unlikelihood of funding the previously planned Phase 7 Improvements project through the IEPA Water Pollution Control Loan Program (WPCLP). Mr. Carstensen issued several requests for proposals for engineering planning and design services related to (1) generator procurement assistance, (2) electrical and WAS pumping improvements design with HUD EDI grant funding requirements, (3) planning assistance including updated cost estimates, BOWIN modeling for side-stream anammox, and streambank stabilization, and (4) new administration building preliminary design. Mr. Carstensen also issued three requests for qualifications (RFQ) to for municipal advisor services to assist with planning financing of capital improvements with bonds.

Mr. Carstensen reported that current account balances total \$988,981 (\$390,744 cash/checking and \$598,207 investments) dedicated to funding the Phase 7 Improvements and an additional amount of \$896,342 from billing revenue and \$850,000 from the HUD EDI Grant (Rep. Casten CDS FY 26) is anticipated to be received over the remainder of the fiscal year. A portion of the funds will be required to revise the planning and design of long-term capital improvements, and some of the funds may be used for construction of the most immediately needed capital improvements such as an emergency backup generator and SCADA modernization.

Trustee Testa made a motion, seconded by Trustee Sullivan to approve the General Manager's Report for July 2026 and place it on file. Ayes: Sullivan, Testa and Wagner. Motion Carried.

ATTORNEY'S REPORT

Attorney's Report: Attorney John Wise had nothing to report

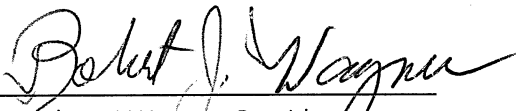
TRUSTEE REPORTS AND ANNOUNCEMENTS: Trustee Wagner reported on his public education and outreach activities at Villa Fest, the Chicago Climate Week Panel Discussion, and a discussion he had with Cassie Carol of University of Illinois regarding Energy Assessments for facilities.

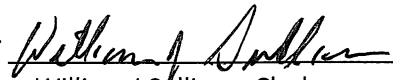
NEW BUSINESS

Resolution 2026-07: General Manager Carstensen presented a Resolution Adopting a Procurement Policy and Establishing Procurement Review Thresholds and Schedules. Trustee Testa made a motion at 7:36 pm, seconded by Trustee Sullivan to approve the resolution. Ayes: Sullivan, Testa and Wagner. Motion Carried.

Meeting Adjourned

Trustee Testa made a motion to adjourn the meeting at 7:37pm; seconded by Trustee Wagner. Ayes: Sullivan, Testa and Wagner. Motion Carried

APPROVED 
Robert J Wagner, President

ATTEST 
William J Sullivan, Clerk

Prepared by: Darryl Carstensen – General Manager