

*"Come for the Views, Stay for the Lifestyle"*Website: www.ArrowCreek.com; Email: acservice@associasn.com

Date: 9/18/25

BOARD OF DIRECTOR NOMINATION FORMS NOW BEING ACCEPTED

Dear ArrowCreek Owner:

BOARD NOMINATIONS – It's that time of the year when the ACHOA is looking for volunteers to run for the Board of Directors. The ACHOA Board of Directors consists of seven 7 Directors who manage the affairs of the Association. Board members attend at least 6 board meetings a year (held every-other month), participate on at least one or two committees (committee meetings are most often held during business hours as that is when most volunteers are available) and stay current on routine email communications.

Candidate nomination forms are now being accepted. **There are four (4) open board positions, each for a 2-year term.** Board member terms that are up this year are: Stan Jaeger, Caryn Olson, Bill Schimandle & Mike Henry. The election will be held at the Annual Members Meeting on December 9, 2025. Enclosed are a Nomination Form and Candidacy Disclosure Statement. If you have an interest to serve the community, please complete, sign and return these forms to Associa Sierra North. **For your name to be placed on the election ballot, completed nomination forms and your candidate statements (optional) must be returned to Associa Sierra North by Monday October 20, 2025 by 12:00 Noon.**

Each candidate who has submitted a nomination form for election to be a member of the executive board may request that the association send a candidate informational statement. **We encourage candidates to include a candidate bio (optional). Please return a bio with your nomination forms to be presented in the Annual Mailer. At this time, the Board is researching the prospect of electronic voting, with a secure link provided by email, to make it easier, more convenient, and to best support homeowner participation.** Per Nevada law the following candidate statement requirements apply: 1) Must be no longer than a single, typed page; and, 2) Must not contain any defamatory, libelous or profane information.

Candidates have the option to place an ad in the ArrowCreek View. Any such ad must be paid for by the candidate and the candidate must sign a declaration under penalty of perjury to confirm they paid for the ad. The space of the ad will be limited up to one-half page. Disclosure language will accompany the ad that states "This is a paid advertisement, paid for by *insert Candidate name*". Interested candidates need to contact Peggy McElfish at peggy@ccmpublishing.com. The deadline to reserve ad space for the November issue is **October 7, 2025.**

Please note that per NRS 116.31034, each person who is nominated as a candidate for a member of the executive board must (a) Make a good faith effort to disclose any financial, business, professional or personal relationship or interest that would result or would appear to a reasonable person to result in a potential conflict of interest for the candidate if the candidate were to be elected to serve as a member of the executive board; and (b) Disclose whether the candidate is a member in good standing ("good standing" means the candidate has no unpaid and past due assessments or construction penalties that are required to be paid to the association). All elected board members will be required to sign the ACHOA Conflict of Interest Statement (the Conflict of Interest Policy is posted on TownSq under documents.)

A MEET THE CANDIDATES NIGHT has been scheduled for **Thursday November 6, 2025, 6:00 PM to 7:30 PM at the Residents' Center and via Zoom.** If you put your name on the ballot, please plan to attend.

ELECTION BALLOT DISCLOSURE: If, at the closing of the prescribed period for nominations for membership on the executive board, the number of candidates nominated for membership on the executive board is equal to or less than the number of members to be elected to the executive board at the election, then the association will not prepare or mail any ballots to units' owners and the nominated candidate shall be deemed to be duly elected to the executive board.

Remember to check the www.ArrowCreek.com website and/or www.TownSq.io for easy access information about the community including board and committee meeting dates.

TOWNSQ: TownSq is the Association data base that provides communications between owners, management and the Association. Secured information is accessible to Owners through this site allowing for 24-7 real time access to your account for payments, inquiries, items posted to your file, etc. If you have not already registered for TownSq, please do so! More and more information will be accessed through this platform that you may need to know about that may not be posted on the public website, including this letter.

How to Register: Go to www.TownSq.io, click login at the top of the screen – wait a few seconds for it to load. Click on “Need to Register” below the green login button. You will be asked to insert your account number, ArrowCreek zip code and first and last name. Click continue to create your login. If you need assistance, you can contact Associa Sierra North or call TownSq customer service at 884-281-1728. Please note that “Internet Explorer” does not support TownSq (a different browser should be selected). TownSq is also available for Android and iOS...Download the app at <http://www.townsq.io/> and have account information accessible on your phone!

NEXT BOARD MEETING: The next board meeting is scheduled for **Tuesday November 11, 2025 6:00 PM.**

Should you have any questions about this information or the ArrowCreek HOA, please do not hesitate to contact our Community Manager Marian Young, CAM at Associa Sierra North by email at ACservice@associasn.com or direct line 775-334-7436. Thank you!

Sincerely,

The ArrowCreek HOA Board of Directors

Stan Jaeger, President; Margaret McConnell, VP; Bill Schimandle, Secretary; Paul Burkett, Treasurer;
Caryn Olson, Ron Duncan & Mike Henry Directors

ARROWCREEK HOA – 2026 BOARD CANDIDATE NOMINATION FORM

The Annual Members Meeting & Election for the ArrowCreek HOA has been scheduled for Tuesday, December 9, 2025.

If you are an ACHOA property owner interested in being appointed to the association's Board, please complete and submit the following information:

YOUR NAME _____

PHYSICAL ASSOC ADDRESS _____

MAILING ADDRESS (IF DIFFERENT THAN ABOVE): _____

PHONE: _____ EMAIL: _____

ELIGIBILITY (place 'T' for true, 'F' for false on the lines below):

- _____ I do not reside in a unit with, am not married to, am not domestic partners with, or related by blood, adoption or marriage to another person who is also a member of the executive board or is an officer of the association.
- _____ I do not stand to gain any personal profit or compensation of any kind from a matter before the executive board.
- _____ I do not perform the duties of community manager for this association, nor does my spouse, parent or child, by blood, marriage or adoption.
- _____ In this community, I am: the record owner of a unit; an officer, employee, agent or director of a corporate owner of a unit; a trustee or designated beneficiary of a trust that owns a unit; a partner of a partnership that owns a unit; a member or manager of a limited-liability company that owns a unit; or a fiduciary of an estate that owns a unit. **NOTE:** If you are not the record owner, you must file proof in the records of the association that you are associated with the corporate owner, trust, partnership, limited-liability company or estate and identify the unit or units owned.

If you are deemed eligible, your name will be placed on the ballot and your disclosures (page 2) will be distributed to each member of the association. In order to complete the nomination process, you *must* complete and submit page 2 of this form.

Candidate Informational Statement (Candidate Bio): The HOA encourages a Candidate Bio Statement with picture (optional), that may include your professional accomplishments, how your participation would benefit the Association and what your HOA issues or concerns are. This **Candidate Informational Statement** is optional and would be provided along with the Disclosure Statement to provide voting members with additional information as to your qualifications and reasons for running. The informational statement must be no longer than a single, typed page and cannot contain any defamatory, libelous or profane information. If provided, and unless otherwise requested, this statement will be sent to unit owners before the election, at the association's expense.

RETURN COMPLETED FORMS TO THE ARROWCREEK HOA. By email to ACservice@associasn.com, or, mail or hand deliver to 10509 Professional Circle Ste #200, Reno NV 89521

YOUR SIGNATURE _____

DATE _____

ARROWCREEK HOA – 2026 CANDIDATE DISCLOSURE STATEMENT

The Annual Members Meeting and Election of the ArrowCreek HOA is scheduled for Tuesday December 9, 2025. The below candidate is running for the board of directors:

CANDIDATE NAME: _____

ARROWCREEK ADDRESS: _____

I have been an owner in ArrowCreek since: _____; I have been a Resident in ArrowCreek since: _____

As required pursuant to NRS 116.31034(9), please see the candidate's disclosure statements below:

REQUIRED DISCLOSURES

Please disclose any financial, business, professional or personal relationship or interest that would result or would appear to a reasonable person to result in a potential conflict of interest if you were to be elected to serve as a member of the executive board:

Please disclose whether or not you are a member in good standing, meaning that you have no unpaid and/or past due assessments or construction penalties due to the association:

Not being in good standing or having a perceived conflict of interest does not make a candidate ineligible pursuant to Chapter 116. Pursuant to NRS 116.3103(1), however, "officers and members of the executive board are subject to conflict of interest rules governing the officers and directors of a nonprofit corporation," and pursuant to NRS 116.31031(9), a member of the executive board cannot participate in any hearing or cast any vote relating to a fine if the member has not paid all assessments which are due to the association. An ACHOA Conflict of Interest policy must also be signed and followed.

The executive board has determined to use the "duly elected" process described below:

*NRS 116.31034(5) ... "If, at the closing of the prescribed period for nominations for membership on the executive board, the number of candidates nominated for membership on the executive board is equal to or less than the number of members to be elected to the executive board at the election, then: (a) The association will not prepare or mail any ballots to units' owners pursuant to this section; and (b) The nominated candidates shall be deemed to be **duly elected** to the executive board at the meeting of the units' owners at which the ballots would have been counted pursuant to paragraph (e) of subsection 15."*

Candidate Signature: _____ Date: _____