



SHERRI PATTERSON TEAM

MOVING CHECKLIST

There are a lot of things to keep track of when you're getting ready to move. This moving checklist will help you stay organized and make sure your move in is as smooth as possible

3-4 WEEKS PRIOR TO MOVE

- ☐ Take inventory of everything to be moved
- ☐ Throw a yard sale to get rid of what's not going with you. Donate all left overs
- ☐ Contact insurance company to transfer policies (life, homeowners)
- ☐ Review Tax deductions on moving expenses
- ☐ Request change of address from post-office
- ☐ Prepare a list of friends, businesses and personal accounts who should be notified of your upcoming move

Arrange cut-off/activation dates for utility companies:

- ☐ Telephone
- ☐ Cable
- ☐ Gas/Electricity/Water
- ☐ Garbage

2 WEEKS PRIOR TO MOVE

- ☐ Purchase moving supplies and contact any needed moving and storage companies such as UNITS in Sacramento and schedule their services
- ☐ Have rugs and draperies cleaned. Use a professional cleaning companies such as A-Team Steam to get the job done correctly.
- ☐ Obtain written appraisal of antique items to verify value

Make a plan to dispose of flammables that can't be transported:

- ☐ Aerosol Cans
- ☐ Cleaning Fluid
- ☐ Ammunition
- ☐ Fireworks
- ☐ Household Liquids
- ☐ Oil Cans/Paint/Thinner
- ☐ Propane Tanks

1 WEEK PRIOR TO MOVE

- ☐ Check furniture for dents and scratches
- ☐ Label items you need to access easily
- ☐ Clean out the refrigerator/plan to defrost and dry the day before move
- ☐ Drain equipment: water hoses, propane tank, gas/ oil lawnmowers
- ☐ Schedule to have utilities turned on at your new home
- ☐ Make a plan to transport house plants
- ☐ Confirm travel arrangements for pets and family

DAY OF MOVE

- ☐ Designate boxes and items as “last load” items
- ☐ All loose items are packed in boxes
- ☐ All electronics are unplugged from the power source.
- ☐ All pictures are removed from the walls
- ☐ All boxes are labeled with their destination room in your new home on the top and sides of each box
- ☐ All heavy and breakable items are removed from dressers and desks
- ☐ All contents are removed from appliances
- ☐ All items are removed from the top of furniture
- ☐ All linens are removed from beds
- ☐ All rooms, closets, and cabinets have been checked
- ☐ Disassemble bedroom sets to save time

Prepare an essentials box:

- ☐ Toilet Paper (unopened)
- ☐ Snacks/Instant Coffee
- ☐ Scissors/Pocket Knife
- ☐ Garbage Bags
- ☐ Change of Clothes
- ☐ Dish Soap and Towel
- ☐ Pet Food and Dish
- ☐ Flashlight
- ☐ Portable Tool Kit
- ☐ Towels
- ☐ All-Purpose Cleaner (unopened)
- ☐ Mug/Plate/Cutlery
- ☐ Shower Curtain
- ☐ Important Records/Documents

Before you leave the house:

- ☐ Water shut off
- ☐ A/C shut off
- ☐ Lights turned off
- ☐ Windows shut and locked
- ☐ Surrender house keys
- ☐ Check for items left behind
- ☐ Do final walk-through