



## Super Poly Ltd – Scoping Document 27 July 2022

**Super Poly have been providing quality hygiene disposable products to the care, janitorial, catering and medical sectors since 2012. We have many commercial and industrial clients throughout the UK and Europe who rely on us to deliver their bulk supplies of bin liners, bags, aprons, cleaning cloths and refuse sacks.**

Our expertise has developed enormously during this time enabling us to provide a quality service to our customers.

We are committed to providing customer satisfaction using the quality procedures required by ISO 9001.

### **Scope of Certification:**

**The supply of polythene and hygiene disposables to the care, janitorial, catering and medical sectors in the UK and Europe.**

We have established a Business Management System (BMS) for the purpose of supporting our aim in supplying products that satisfy our customers' requirements.

The system is designed to be consistent with the context and strategic direction of the organisation and ensure compliance with:

- The requirements of ISO 9001:2015;
- Employers' Liability Insurance
- Company registration Document No 07838001

The system has been authorised by the Directors of the organisation. Support for its implementation and compliance with processes, policies and procedures therein are a condition of employment for all employees.

### **Scope**

The scope of Super Poly Ltd.'s Management System encompasses:

- People:
  - All employees and stakeholders
- Sites/Locations:
  - Fernhills Business Centre, Todd Street, Bury Greater Manchester, BL9 5BJ
  - Unit 6 Kings Market Hall, Kingsbridge, Devon. TQ7 1PR



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- Products
  - See Link to company website for a full range of products.
    - <https://www.superpoly.co.uk/products>
- Processes:
  - Processes to enable the business to function are carried out by internal teams within the Accounts (including Customer Services), Sales and Purchasing Departments. In addition to this there are many externally sourced organisations which perform core activities on behalf of Super Poly Ltd. These include accountants/payroll, telecommunications providers, software technicians, warehouse and hauliers, ocean freight providers, as well as suppliers and manufacturers.
- Activities:
  - Designing, sourcing, and purchasing of products, including analysing stock levels
  - Coordinating Storage and transportation of goods
  - Selling products
  - Customer Liaison and after sales care
  - Processing accounts for sales and purchases of products and services
  - Clerical and administration tasks, including customs clearance.

All Clauses of ISO 9001:2015 are applicable to Super Poly Ltd and are intended to be applied.