



Supply Chain Management Strategy 2022/26

Summary Document

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1. Strategy Statement

We use a two-pronged approach to mitigating against product constraint.

1 We conduct regular internal and external audits to maintain healthy supply chains, and regularly analyse non-conformances in procedure, products or performance to mitigate risk and ensure improvement.

2, We use a risk-based approach to identify supply chain disruptions before they occur and take prompt action to mitigate against failures.

2. Vision

Our supply chain management strategy is made up of one vision,

To maintain high levels of stakeholder satisfaction by ensuring quality and compliance at all stages of the supply chain, from ethical and sustainable sourcing to safe and efficient storage and distribution. To identify risks to the supply chain before they happen to mitigate against disruptions and failures.

3. Links to Policies, Strategies and Information Sources

Policies which underpin this strategy include:

- Anti-Slavery and Human Trafficking Statement and Reporting Procedures 2022/25
- Anti-Corruption and Bribery Policy 2024/25
- Environmental Policy 2024/25
- Cyber Safety Policy 2024/25
- Quality Policy 2024/25
- Social Value Strategy 2023/25
- Quality Policy 2024/25
- Legal Register 2024
- Approved Supplier List 2024

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4. Our Supply Chain Processes, the Actions we Take to Minimise Risk and Ensure Quality and Compliance.

<u>Processes</u>	<u>Mitigating Actions</u>
Modern slavery compliance	• Bespoke external and internal training to raise awareness including reporting procedures • Quarterly audits of factories via questionnaires or site visits • Biannual audit of legal register • Rigorous recruitment screening
Anti-corruption	• Bespoke external and internal ant- corruption training • Daily vigilance in company accounting, • Yearly external audit of company accounts
Child Protection	• Biannual Legal Reister audit completion • Rigorous recruitment checks • External training • Modern slavery training for all staff • Prevent Training
Environmental awareness	• Yearly CO2e audit • Quarterly audit of approved supplier list • Collaboration with Oxford University (SAID) College (OCT 2023) preparation for mandatory ESG reporting • Carbon Reduction Planning and SMART target setting

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Quality management systems, Risk Management, Audit completion	• Yearly ISO 9001 audit to ensure quality and ongoing compliance • Supplier screening to ensure compliance with our own CO2e targets ISO 9001 certification • CIPD accreditation • Affiliation to Greater Manchester Chamber of Commerce for training and supplier introductions • CHSA product checks • To maintain a non-conformance log • SWOT analysis • Quarterly audits • Maintenance of the Risk and Opportunities Register
Manufacturing operations	• Approved supplier screening • Quarterly audits of factories • Audit of approved supplier list • CHSA product quality checks
Logistics and movement	• Contracts and SLAs with suppliers
Order Management	• SAGE 200 systems • External systems support • Shipping tracker GPS systems • A dedicated Logistics team employed • Operational procedures in place

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	• Use of a trusted network of approved suppliers
Data Security	• Cyber safety certificate • Signing of non-disclosure agreements • Yearly external audit of safety arrangements • Daily firewall exercises • Document control systems and safe document disposal arrangements