



Board of Directors

The Fair Oaks Chamber of Commerce (FOCC) Board of Directors serve and also represent as ambassadors of our Chamber and help the Executive Director and staff with fulfilling our mission statement: "Serving, representing, and enhancing business growth and success in the Fair Oaks Community".

DIRECTORS REQUIREMENTS:

- Active member of the FOCC with dues being current and in good standing.
- Attend at twelve (12) Board meetings in one calendar year.
- Attend the Board retreat in November (date TBD).
- Attend the December luncheon as you will be sworn in to take office on January 1, 2026.
- Attend monthly business luncheons (min. of 9) held the 3rd Thursday.
- Attend monthly mixers (min. of 8) held the 2nd Wednesday.
- Assist at our major/smaller events (Best of Fair Oaks, Car show/Food Truck, Taste of Fair Oaks, Concerts in the Park, Corn Hole Tournament, Honorary Mayor Reception and Christmas in Fair Oaks).
- Chair or serve on a least one major event committee (you can choose more).
- Have a willingness to volunteer as needed.
- 2-year commitment – Must re-apply to continue as a director or apply for an executive position.
- Attend occasional/announced Team Builders.
- Wear your Badge at all Chamber functions/events.
- Personal commitment & solid networking skills.
- Be a Positive Role Model for the FOCC at all times.
- Help promote the FOCC social media announcements and events.
- Always represent the FOCC appropriately in the community, in the media & at all functions/events.
- Agree and sign the "Consent to Serve" form.
- *****Note: Failure to uphold these duties will result in a conference with the executive board***

DIRECTOR BENEFITS & REWARDS:

- Opportunity to meet unlimited amount of business contacts.
- Opportunity to assist staff at FOCC events.
- First right of refusal for all sponsorship opportunities.
- Advanced access to all FOCC volunteer opportunities.
- High-level referral networking.
- Recognition on the FOCC website, social media, email blasts, and in the newsletters.
- Public Photo opportunities at Ribbon cuttings.
- Team Building events.
- Recognition at the monthly meetings.

GOALS:

- Recruit new members.
- Retain existing members.
- Foster goodwill and communication among all members.
- Help promote the FOCC to Businesses and to the Fair Oaks Community.



Would you like to work with visionary people, increase your business contacts and have a great time? Are you looking for an opportunity to meet dynamic people who share a common interest with you and help shape the future of our Chamber at the same time?

If you are, then apply now to run for a position as a member of the 2026 Board. Each Director serves a two-year term. You can find the application below or contact the Chamber Office with any questions at (916) 967-2903.

**Fair Oaks Chamber of Commerce
Board of Director Application**

Please complete the application; if you need more space attach a sheet of paper. **Return by October 1, 2025**

NAME: _____ DATE: _____

BUSINESS: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

Do you own a business? If not, what is your capacity?

Are you a member of any other chamber(s)?

What business experience do you possess?

What is your involvement with the chamber?

What has been the extent of your community involvement?

What assets would you bring to the Chamber?

Do you have time to commit to the Board of Director position?

What Business Successes are you most proud of?

What areas of Interest do you have in leading as a director?

How would you describe a successful Board of Director?

Please include any further information you wish to share with this interviewing committee?

I would like to serve as:

- ☐ Director
- ☐ Chair
- ☐ Vice-Chair
- ☐ Treasurer
- ☐ Secretary

FAIR OAKS CHAMBER OF COMMERCE

Mailing: P.O. Box 352, Fair Oaks, CA, 95628

Office: Virtual

Phone: (916) 967-2903

Hours: Mon – Thurs. 9:00 – 2:00pm

Website: www.fairoakschamber.com **Email:** info@fairoakschamber.com



**FAIR OAKS CHAMBER OF COMMERCE
BOARD OF DIRECTORS
Consent to Serve Form**

I (print name) _____ consent to serve as a member of the Board of Directors of the Fair Oaks Chamber of Commerce. During my term I make these commitments to the chamber and to my fellow directors.

I agree to attend the following chamber functions and be a positive director and ambassador:

1. Agree to fulfill my two (2) year term as Director
2. Board retreat held in November (TBD)
3. December Luncheon (held the 3rd Thursday) to be sworn in to office
4. Board meetings (2nd Tuesday of every month. Jan-Dec) 12 total
5. Monthly business luncheons (minimum of 9), held the 3rd Thursday of each month
6. Monthly mixers (minimum of 8), held the 2nd Wednesday of the month
7. Ribbon cuttings and other Chamber functions (min of one a month)
8. Assist at our major events (i.e. Best of Fair Oaks, Car show/Food truck, Taste of Fair Oaks, Concerts in the Park, Corn Hole Tournament, Honorary Mayor Reception and Christmas in Fair Oaks)
9. Chair or serve on at least one major event committee (can serve on other committees)
10. Team builders
11. Have a willingness to volunteer as needed
12. Download and use the groupme app, for all quick board communications by text
13. Be a Positive role model for FOCC at all times
14. Help promote the FOCC social media announcements and events
15. Always represent the FOCC appropriately in the community, in the media & at all functions/events.

I recognize the bylaws as they relate to attendance and understand that if I am absent from two regular meetings of the board, I may be asked to resign my seat on the board.

I fully acknowledge having received the following:

1. Current bylaws
2. Current treasurer report
3. Yearly budget
4. Calendar of events
5. Board of Directors meeting dates

I agree to bring an open mind and spirit of cooperation to my board position and promise to use my business skills, talents and expertise for the betterment of the Fair Oaks Chamber of Commerce and the Fair Oaks community. I agree to help the chamber fulfill its mission and conduct Chamber business in accordance with the bylaws.

Print Name

Date

Signature

Board Chair Signature

CEO/President Signature