

Piedmont Academy seeks an experienced, dynamic educational leader to serve as the school's assistant head of school. The Assistant Head of School will work closely with the Head of School to advance K-12 teaching and learning initiatives.

#### Responsibilities

- Conveying and supporting the school's vision, mission, and strategic plan to both internal and external audiences.
- Serve as a thought partner to the head of school while leading strategic initiatives.
- Work closely with the Head of School to oversee all aspects of faculty life including recruitment, hiring, orientation, assignment of responsibilities, supervision, and evaluation.
- Work collaboratively with the Head of School to design all faculty development opportunities in a manner that allows each faculty member to grow and thrive.
- Designs, organizes, and leads orientation for new faculty members.
- In close collaboration with the Head of School, provide instructional leadership through curriculum oversight, assuring responsiveness to students' needs and interests, vertical integration, excellence in all disciplines, and congruence with the school's core principles.
- Maintain a strong presence within the faculty, conducting regular and individual team meetings, whole group faculty meetings and classroom observations.
- Lead efforts to promote, monitor, and evaluate diversity, equity, and belonging.
- Work closely with members of the leadership team who oversee the many areas of the school's program that involve teaching and learning, student life, and experiential programs.
- The Assistant Head of School will oversee the day-to-day operation of the school in the Head of School's absence.

Inquiries should be emailed to [clint\\_welch@piedmontacademy.com](mailto:clint_welch@piedmontacademy.com).