



BOARD MEETING MINUTES

Holly | President
Justine | Vice President
Jocelyn | Secretary
Kate | Treasurer

Andrea Borrell | Director/ Teacher
7pm | 8/20/2025

Bree Yocum
Danielle DeCaro
Elizabeth Follosco
Emily Atwood
Jaimie Bonnaville

Jennifer Brewer
Kellie Curry
Mafe Nadal
Valerie Thompson

Holly

- Welcome & Opening
 - Ice breaker activity.
 - Thank you for stepping up and being part of this community.
- Sign-Up & Bylaws
 - A SignUpGenius will be sent out for hosting or helping.
 - Updates to bylaws: several changes—encourage everyone to glance through and read.

Justine

- Leadership & Inclusion
 - Make everyone feel included and empowered in their roles.
 - Celebrate both similarities and differences.
 - Encourage creativity in how people carry out their jobs.
 - Ask EB or Mrs. Andrea for help whenever needed.
- Communication & Respect
 - Always ask permission before giving advice so members feel empowered.
 - Keep communication lines open; assume best intent.
 - Compromise when needed.
 - Approach others with respect and understanding.
 - Teach children respect for one another and their environment.
- Teacher & Children
 - Meet the Teacher Day: 1 hour “teaser” for what’s to come, helps Mrs. Andrea get to know the kids.
 - Create a loving, happy environment—Mrs. Andrea treats kids as her own.
 - Child/State Licensing issues → handled by Mrs. Andrea.
 - Parent concerns → handled by the EB.
- Organizational Notes
 - EB is here to help and provide support; no one should feel burned out.
 - Respect everyone’s time—remember family and life commitments.
 - Extend grace to each other.
- Communication Guidelines
 - Hours of operation: 9–5pm.
 - Respect Mrs. Andrea’s time: preferred contact 9–3pm.
 - Email communication: follow guidelines, foster a culture of consideration.
 - Grievances can be submitted on the website; Justine will troubleshoot.
- Events & Responsibilities
 - Jobs Day: scheduled time to go over jobs and responsibilities.
 - Cleaning Day: sign up for top 3 choices.

Kate

- Budget & Fundraising
 - Will provide budget updates as we go.
 - Fundraising team updates.

Jocelyn

Behind the Scenes

- Website maintenance.
- Paperwork.
- Meeting minutes: stored in drive and uploaded to website.
- Jobs Day details.
- Members can go deep in their jobs—don't feel obligated to attend everything if already engaged.

Arts & Crafts

- Week 1: All About Me
- Week 2: Colors and Shapes
- Week 3: All About Apples
- End of unit: Trip to the Fire Station

Class Reps

- Senior Class: 16 students, recent outing to Painted Earth.
- Junior Class: Playdate at Pauba Valley Park.
- Junior Class currently down one student.
- Receiving many online inquiries + a Junior Birthday inquiry.
- Reminder: Reach out to Class Reps if needed—they are a great resource!

Social Media

- Determine which children can be shown online (with consent).

Scheduler (Valerie)

- Pairing seasoned parents with new families on the first day.

Room Environment

- Meet assistants—they are all amazing.
- This year's theme: Shapes and Colors.
- Coordinate with Arts & Crafts for projects that can be displayed/collected.
- Attendance wall → fire safety theme.
- Family photo wall set up.

Hospitality

- Hospitality calendar already planned.
- Welcome gift completed.
- Birthday gift prepared.

Meeting adjourned at 8:45pm