



Name of Club: _____

Club Phone #: () - **Website:**

Location of Home Field: _____

[illegible]

Please note, that all voting members of the Club Executive must be listed or the Club’s Directors and Officers (D&O) insurance policy may be invalidated.

Originals or copies of the following governance documents must be provided with this application:

- Bylaws
- Joint Stock Registration
- List of qualified coaching staff for each program
- Club Development Plan (including Teams, Match Officials and Coaching)
- Emergency Action Plan
- Child Welfare Policy
- Projected Operational Budget for 2 years

We hereby certify that the above information is accurate

_____	_____	_____	_____
President	Date	Executive Member	Date



Application Fee

This application must be accompanied by an Application Fee of \$150.00. If the application is approved by the Rugby Ontario Board of Directors, this fee will be applied to meet the Rugby Nova Scotia Annual Club Membership fee for the first calendar year. If the application is denied, the application fee will be refunded.

This fee includes the \$100.00 Club Directors & Officers Insurance policy fee that Rugby Nova Scotia collects and pays to Rugby Canada.

METHODS OF PAYMENT

☐ **CHEQUE (Made payable to Rugby Nova Scotia)**

☐ **CREDIT CARD (VISA or MASTERCARD only)**

Amount \$ 150.00

Visa/MC Number _____/_____/_____/_____

Expiry Date ____/____/____ Security Number _____

Name on Credit Card _____

I authorize Rugby Nova Scotia to bill my credit card for the above-mentioned amount

Signature _____ Date _____

Application Process

Once this application form, \$150.00 fee and all the necessary documents have been provided, the application will be submitted to the next meeting of the Rugby Nova Scotia Board of Directors for their consideration.

Please return this form along with payment to the attention of the Sarah O'Connor – Interim Executive Director

Email: rugbyed@sportnovascotia.ca