



MINUTES --Jordan Lake One Water Coalition
Board Meeting (Online)

01/09/2025 10:30 to 12:00PM

On-line: Microsoft Teams Meeting

Attendee Name	Organization
Aarin Miles	City of Durham
Amy Barber (Guest)	Burlington
Anna Patterson	UNC SOG
Annette Lucas	McAdams
Ben Mills	Town of Morrisville
Carl Rist	City of Durham
Chris Roberts	Town of Chapel Hill
<i>Davis Connors</i>	<i>NCDEQ Industrial Permitting Unit</i>
Daniel Ramsay	Restore Ecology
David Phlegar	City of Greensboro
<i>Ellie Rauh</i>	<i>NC DEQ</i>
Erin Crouse	NC Conservation Fund
Grady O' Brien	NC Conservation Network
Grace Messinger	PCC
Hope Stuart	PTRC
<i>Joey Hester</i>	<i>NCDEQ</i>
Judy Stalder	TREBIC
JV Loperfido	City of Durham
Kristine Williams	City Greensboro

Liz Johnson	Town of Morrisville
Lori Bush	Town of Cary
Melissa McCullough	Town of Chapel Hill
Matthew Flynn	Town of Cary
Marilyn Carter	Orange County
Nancy Daly	Wake County
Patty Barry	CPRC
Peter Raabe	American Rivers
Robert Howes	Triangle Land Conservancy
Ryan Mullins	NCDOT
Susan Robinson	Individual
Steven Spruill	Town of Morrisville
Tammi Thurm	City of Greensboro
Terri Buckner	Individual (Here)
Terry Mahaffey	Town of Apex
Trevor Clements	Tetra Tech
Wesley Poole	Orange County

Shaded indicates BOD voting member
Italics indicates JLOW partner organization

Welcome from the Chair & Agenda Review

Patty Barry (CPRC) & Lori Bush (Town of Cary)- Opened the meeting and greeted the group with request for introduction from new guests. Patty clarified Quorum requires 15 members present to make decisions and to vote and without quorum the meeting decisions would be invalid. Better communication will be provided in the future specifying whether meetings are hybrid, in-person or online.

Patty (CPRC) Clarified the distinction between membership votes and board of director votes. There is a need for a quorum for both types of votes. Membership votes on officers, while the Board of Directors votes on budget and monetary issues.

Lori Bush (Chair) requested guest introductions and new member highlights- Annette Lucas & Ben Mills.

Amy Barber (Burlington): Announced plans to become a member and requested us to reach out to explain that process.

BOD VOTE Minutes Review & Approval: November 14, 2024

Corrections needed for – Trevor Clements pg. 5 (Needs spelling revision for TETRA TECH)

Motion- Tammi Thurm (Greensboro)

Second- Liz Johnson (Town of Morrisville)

All Approved

BOD VOTE Membership Voting: (Lori Bush- Chair)

Congratulated the group on having one full year with a Board of Directors- a huge accomplishment! Each director receives one vote to pass.

Individual Member (Annette Lucas-McAdams)

Individual Member (Susan Robinson)

Ex-Officio Member Chatham County SWCD- No fee required

Lori Bush (Chair), Trevor Clements (Tetra Tech), Patty Barry (CPRC): Discussed process for voting on new members and board of directors. Questions were raised about new members reading the Bylaws and Articles of Incorporation before becoming members as well as concerns about Conflicts of Interest.

Trevor Clements (Tetra Tech): Emphasized the importance of clear documentation and communication to ensure transparency. There is concern for individual members representing organizations. There needs to be clear documentation and adherence to conflict of interest policies.

JV Loperfido (City of Durham): There could be potential conflicts of interest with their employers. I am not saying this as a reflection of either of the candidates today, just thinking this might be a blind spot in the JLOW process. Section 3 in the bylaws talks about Conflict of Interest.

Patty Barry (CPRC): Noted a conflict-of-interest document will be shared with the entire JLOW membership to request signatures. It should be on our website under documents but will make sure it is there.

Voting for New Members- Two Individual and One Ex-Officio Member

Lori Bush- requested a motion to table the conversation related to Annette Lucas becoming a member with potential for conflict of interest.

Individual Membership- not on the board (Susan Robinson)

Ex-Officio Member Chatham County SWCD- No fee required

Were voted in as new members

Motion: Melissa McCullough (Chapel Hill)

Second: Carl Rist (City of Durham)

All Approved

Lori Bush (Chair)- Noted we do not have a member slot for over 50 employees.

Annette Lucas (McAdams)- Agreed not yet ready to be on the board of directors. She will discuss with her team at McAdams in order to represent her company.

Approve Lori Bush (Town of Cary) as Chair & Vice Chair Tammi Thurm (City of Greensboro)

Motion: Liz Johnson (Town of Morrisville)

Second: Trevor Clements (Tetra Tech)

All Approved

JLOW FY25-26 Budget Discussion: (Patty Barry CPRC)

Patty Barry discussed the budget for the upcoming fiscal year, noting a deficit and need for expense cutting. Emphasis on growing membership was made to increase revenue. Patty Barry proposed moving to quarterly board of director meetings to reduce costs and improve efficiency. This change aims to streamline operations and focus on strategic initiatives. There is hope the strategic plan will help to provide a clear plan and guide to future activities and funding efforts. We currently have a \$4500 deficit because we had anticipated that we would have a higher fund balance.

Public Outreach & Education Workgroup Update (Patty Barry CPRC):

Discussed a need for volunteers with members volunteering for different tasks at the upcoming NC One Water Delegation Meeting at RTI.

Strategic Action Plan Workgroup Update (Hope Stuart PTRC):

Hope Stuart provided an update on the Strategic Action Plan workgroup, including upcoming meeting dates and progress made so far. The group is still on track and preparing for round table interviews.

Jordan Lake Rules Workgroup Update

Trevor Clements (Tetra Tech) and David Phlegar (Greensboro) provided an update on the Jordan Lake Rules Workgroup, discussing the progress made and the plan to bring consensus recommendations to the board. They mentioned the importance of staying informed about the rules and regulations. Reminder Andy McDaniel retired, and David will be the new co-chair.

February 14th Meeting Prep (Lori Bush-Chair) and Patty Barry (CPRC): Explained the need for volunteers at the registration table and to meet and greet new members in the green room.

Clarification was made that the meeting will have a hybrid format for all members to attend.

Follow up Tasks:

- Confirm membership status and commitment of new members, including the signing of conflict of interest forms
- Ensure the Conflict of Interest Policy is available on the website and that all members are aware of it.
- Coordinate volunteers for the registration table at the February 13th meeting, ensuring they arrive at 8:00am.
- Ensure all members who sign up for the February 13th meeting attend, to manage catering and logistics effectively.
- Table the vote on Annette Lucas's board membership until further discussion with McAdams regarding her representation.
- Update Board of Directors names and members on the website.

Patty Barry (CPRC): Reminder that the Board of Directors have a three-year appointment unless they get kicked off. Most of our folks are in their first year.

Closing Remarks, Set Agenda for Next Meeting

JLOW & US Water Alliance One Water NC Delegation to take place on February 13, 2025 from 9:00am to 2:30pm.

RTI- 3040 East Cornwallis Road Holden Building Conference Room 1140
Research Triangle Park, NC 27709

Final Registration Deadline January 13, 2025

