

International School of Louisiana

Board of Trustees Meeting Minutes

Date: June 11, 2025

Time: 6:00 PM CST

Location: 1400 Camp Street, Cafeteria, New Orleans, LA

Mission: The mission of the International School of Louisiana is to provide a challenging education emphasizing language immersion, international awareness, the celebration of diversity, and community responsibility.

I. Opening Items

A. Call to Order – Aimee Hebert called the meeting to order at 6:00 PM.

B. Record Board Attendance – Board members in attendance included Todd Schaeffer, Valiant Cuillette, Aimee Hebert, Courtney Cola, and Beth Nazar.

II. Other Items

A. Approve Minutes – The February 2025 meeting minutes were approved. Motion by Todd Schaeffer, seconded by Beth Nazar.

B. Facilities Update – Presented by Andrew Rowland.

Updates included removal of modular buildings by Sunday, revolving loan for capital projects (\$4.9M) including bathroom roof repairs, shoring cottage, and updated door locks to meet state guidelines. At the St. Roch campus, HVAC repairs are underway and architects are working on plans to seal the exterior bricks to prevent water intrusion.

C. Head of School's Report – Presented by Melanie Tennyson.

- Ms. Rosie has retired; Mr. Ferguson is the new principal at West Bank Campus with 2 assistant principals.
- 1058 students completed the year; 375 at WB.
- Benchmark and LEAP testing went well; results expected in July, math scores expected to be higher than last year.
- DELF tests were taken, but no DELE presence in New Orleans right now.
- 255 students enrolled in summer learning at WB.
- Highlights included: Science fair winners advanced to state, 4 students in state math counts, Lunar New Year and Women's History Month celebrations, Living Museum,

International Week & Parade, 8th grade promotion, basketball teams advancing to finals, cheer team cheered with the Pelicans..

- Lottery results released with Spanish K classes full, some French K spots remain.

Advertising continues on streetcars and bus shelters, mailouts.

- 567 applications received, - some of these were for upper grades 225 kindergarten spots:
 - 71% from Orleans, 24% Jefferson Parish, 39% West Bank / 19% Orleans, 63% East Bank.
 - Only Spanish immersion school in New Orleans.
 - Among highest demand in the city.
 - Top zip codes: Algiers & Gentilly.

- 10% increase in employee insurance premiums.
- Two French and 2 Spanish teachers coming from abroad for this year; hiring climate is making recruitment difficult.

- Two open school-wide positions.
- Audit completed – no findings.
- Free lunch to all again this year.
- State Treasurer posted school spending issue – ISL not listed
- ESA audit occurring this year.
- 5-year anniversary celebration was successful.
- Spring Carnival at City Park sold out.
- Students performed at French Quarter Fest and Jazz Fest

- Increase in parent contributions 50% more than last fiscal year.
- IT Director moved away – new person hired.

>Ms. Gigi Comey is back as head of HR.

D. 2024–2025 Budget Revision – Mike.

The revised budget was reviewed and approved. Motion by Beth Nazar, seconded by Valiant Cuillette.

E. Authorization to Sign Charter Renewal Contract – Aimee Hebert.

The board approved authorizing the president to sign the renewed charter contract with LDOE. Motion by Todd Schaeffer, seconded by Valiant Cuillette.

F. Draft Budget for 2025–2026 – Presented by Mike.

- Budget process has begun – must be posted by 8/16.

Discussion only. No vote taken.

G. Executive Session – Aimee Hebert.

Board voted to enter executive session to discuss pending litigation (Craddock v. International School of Louisiana). Motion by Aimee Hebert, seconded by Todd Schaeffer.

Executive session held to hear about the litigation and allow the board to ask questions.

III. Public Comment Period

A general public comment session was held. Attendees were asked to limit comments to 2 minutes. No formal public comments were recorded during this meeting.

IV. Closing Items

A. Adjournment – Motion to adjourn by Courtney Cola, seconded by Todd Schaeffer. Meeting adjourned.

**International School of Louisiana - Consolidated
 FY 2024-25 Budget - Revised February 2025
 Revenue & Expense Summary**

	FY 2024-25 Revised Budget			Original Budget
Projected Enrollment	1061			1065
	Campuses	CMO	Total ISL	Total ISL
Revenue:				
MFP revenue	\$ 14,338,220	\$ -	\$ 14,338,220	\$ 13,916,588
State Stipends	\$ 422,819		\$ 422,819	
Title I revenue	\$ 555,377	\$ -	\$ 555,377	\$ 440,011
Title II revenue	\$ 67,352	\$ -	\$ 67,352	\$ 62,173
Title IV revenue	\$ 47,159	\$ -	\$ 47,159	\$ 32,364
High Dosage Tutoring	\$ 79,825		\$ 79,825	\$ -
IDEA B revenue	\$ 241,766	\$ -	\$ 241,766	\$ 222,891
ESSER III	\$ 2,100,882	\$ -	\$ 2,100,882	\$ 192,714
Food revenue - federal	\$ 440,542	\$ -	\$ 440,542	\$ 440,542
Total Federal & State Revenue	\$ 18,293,943	\$ -	\$ 18,293,943	\$ 15,307,284
Private Contributions	\$ -	\$ 50,000	50,000	\$ 50,000
Other Revenue	\$ -			
Before/after care fees	\$ 115,000	\$ -	115,000	\$ 115,000
Paid Meals/Other Income	\$ -	\$ -	-	\$ -
Interest Income	\$ -	\$ 427,068	427,068	\$ 480,000
Total Revenue	\$ 18,408,943	\$ 477,068	\$ 18,886,011	\$ 15,952,284
Expenses:				
Salaries	\$ 9,609,912	\$ 1,351,820	10,961,732	\$ 9,565,621
Employee Benefits				
Payroll taxes	\$ 818,594	\$ 107,572	926,166	\$ 778,663
Other employee benefits	\$ 1,412,041	\$ 172,646	1,584,687	\$ 1,584,687
Purchased professional services				
Instructional	\$ 649,608	\$ 44,400	694,008	\$ 694,008
Admin	\$ 22,700	\$ 273,250	295,950	\$ 295,950
Management fee	\$ 1,809,156	\$ (1,809,156)	-	\$ -
Facilities	\$ 84,628	\$ -	84,628	\$ 12,600
Technology	\$ 28,174	\$ 43,301	71,475	\$ 71,475
Food service	\$ 8,250	\$ -	8,250	\$ 8,250

**International School of Louisiana - Consolidated
 FY 2024-25 Budget - Revised February 2025
 Revenue & Expense Summary**

	FY 2024-25 Revised Budget			Original Budget
Projected Enrollment	1061			1065
	Campuses	CMO	Total ISL	Total ISL
Purchased property services	\$ 759,991	\$ 50,598	810,589	\$ 553,113
Utilities	\$ 315,515	\$ -	315,515	\$ 245,000
Student Transportation	\$ 503,000	\$ -	503,000	\$ 473,000
Insurance	\$ 519,211	\$ 24,902	544,113	\$ 476,402
Other purchased services	\$ 60,532	\$ 98,509	159,041	\$ 159,041
Materials & supplies:				
Instructional	\$ 204,800	\$ 750	205,550	\$ 185,550
Admin	\$ 3,700	\$ 4,650	8,350	\$ 8,350
Facilities	\$ 94,624	\$ 2,855	97,479	\$ 73,503
Technology	\$ 21,520	\$ 15,780	37,300	\$ 37,300
Food service	\$ 277,715	\$ 525	278,240	\$ 278,240
Curriculum/Textbooks/workbooks	\$ 107,597	\$ -	107,597	\$ 107,597
Equipment				
Admin	\$ 23,870	\$ -	23,870	\$ -
Technology	\$ 123,766	\$ -	123,766	\$ -
Miscellaneous	\$ 217,979	\$ 123,285	341,264	\$ 340,210
Facility Purchase	\$ 1,163,445		1,163,445	\$ -
Total Expenses	\$ 18,840,327	\$ 505,687	\$ 19,346,014	\$ 15,948,559
Operating Surplus/(Deficit)	\$ (431,384)	\$ (28,619)	\$ (460,003)	\$ 3,725

↑
 Raise a fund
 to cover this -
 due to St. Roch purchase
 this is more cash flow.

**International School of Louisiana - Consolidated
 FY 2025-26 Budget
 Revenue & Expense Summary**

**Updated:
 6/9/2025**

	FY 2025-26 Budget			FY 2024-25 Revised Budget
Projected Enrollment	1066			1061
	Campuses	CMO	Total ISL	Total ISL
Revenue:				
MFP revenue	\$ 14,201,679	\$ -	\$ 14,201,679	\$ 14,338,220
State Stipends	\$ -		\$ -	\$ 422,819
Title I revenue	\$ 430,251	\$ -	\$ 430,251	\$ 555,377
Title II revenue	\$ 55,463	\$ -	\$ 55,463	\$ 67,352
Title IV revenue	\$ 33,104	\$ -	\$ 33,104	\$ 47,159
High Dosage Tutoring	\$ -	\$ -	\$ -	\$ 79,825
IDEA B revenue	\$ 210,102	\$ -	\$ 210,102	\$ 241,766
ESSER III	\$ -	\$ -	\$ -	\$ 2,100,882
Food revenue - federal	\$ 437,134	\$ -	\$ 437,134	\$ 440,542
Total Federal & State Revenue	\$ 15,367,733	\$ -	\$ 15,367,733	\$ 18,293,942
Private Contributions	\$ -	\$ 50,000	50,000	\$ 50,000
Other Revenue				
Before/after care fees	\$ 110,000	\$ -	110,000	\$ 115,000
Paid Meals/Other Income	\$ 147,817	\$ -	147,817	\$ -
Interest Income	\$ -	\$ 420,000	420,000	\$ 427,068
Total Revenue	\$ 15,625,550	\$ 470,000	\$ 16,095,550	\$ 18,886,010
Expenses:				
Salaries	\$ 7,572,703	\$ 1,131,714	8,704,417	\$ 10,961,732
Employee Benefits				
Payroll taxes	\$ 618,120	\$ 89,810	707,930	\$ 926,166
Other employee benefits	\$ 1,374,205	\$ 146,459	1,520,664	\$ 1,584,687
Purchased professional services				
Instructional	\$ 668,456	\$ 51,864	720,320	\$ 694,008
Admin	\$ 33,500	\$ 293,120	326,620	\$ 295,950
Management fee	\$ 1,562,185	\$ (1,562,185)	-	\$ -
Facilities	\$ 17,500	\$ -	17,500	\$ 84,628
Technology	\$ 30,386	\$ 47,889	78,276	\$ 71,475
Food service	\$ 11,550	\$ -	11,550	\$ 8,250

**International School of Louisiana - Consolidated
 FY 2025-26 Budget
 Revenue & Expense Summary**

**Updated:
 6/9/2025**

	FY 2025-26 Budget			FY 2024-25 Revised Budget
Projected Enrollment	1066			1061
	Campuses	CMO	Total ISL	Total ISL
Purchased property services	\$ 533,976	\$ 8,065	542,041	\$ 810,589
Utilities	\$ 261,000	\$ -	261,000	\$ 315,515
Student Transportation	\$ 546,500	\$ -	546,500	\$ 503,000
Insurance <i>- due to St Roch - move</i>	\$ 720,581	\$ 21,606	742,187	\$ 544,113
Other purchased services <i>have to pay in ourselves.</i>	\$ 50,222	\$ 74,164	124,386	\$ 159,041
Materials & supplies:				
Instructional	\$ 189,451	\$ 5,250	194,701	\$ 205,550
Admin	\$ 10,400	\$ 15,000	25,400	\$ 8,350
Facilities	\$ 71,850	\$ 3,050	74,900	\$ 97,479
Technology	\$ 18,000	\$ 15,500	33,500	\$ 37,300
Food service	\$ 318,870	\$ 1,000	319,870	\$ 278,240
Curriculum/Textbooks/workbooks	\$ 126,310	\$ -	126,310	\$ 107,597
Equipment				
Admin	\$ -	\$ -	-	\$ 23,870
Technology	\$ -	\$ -	-	\$ 123,766
				\$ -
Miscellaneous	\$ 195,452	\$ 94,805	290,257	\$ 341,264
Facility Purchase	\$ -	\$ -	-	\$ 1,163,445
Contingency	\$ 298,624		298,624	
Total Expenses	\$ 15,229,841	\$ 437,112	\$ 15,666,953	\$ 19,346,014
Operating Surplus/(Deficit)	\$ 395,709	\$ 32,888	\$ 428,597	\$ (460,004)



INTERNATIONAL SCHOOL OF LOUISIANA

A Local Public Charter School With an International Perspective

FY 25-26 Budget Overview

- Budgeted consolidated surplus of \$428,597
 - Budgeted surplus for campuses of \$395,709
 - Budgeted surplus for CMO of \$32,888
-

Revenue Assumptions

- Projected enrollment – total 1,066 students
 - Uptown 374 students
 - Westbank 337 students
 - St. Roch 355 students
 - MFP per student includes base MFP plus prior year raise adjustments, additional MFP for foreign associates – varies by campus depending on whether in a district or non-district facility
 - Federal grants (Title & IDEA) – used Super App allocations for next year
 - Assumed meals will be funded by combination of Child Nutrition Program & paid meals. *now all free-*
 - Before/after care fees based on prior year experience
 - Projected interest income of \$420,000 estimated on current balances and interest rates.
-

Expense Assumptions

- Staffing – total 182 employees
 - Uptown 60.3 FTEs
 - Westbank 48.3 FTEs
 - St. Roch 59.3 FTEs
 - CMO 14.0 FTEs
- Employee Benefits include group insurance, retirement and workers comp – assumed very minor increase in premium & full participation.
- Professional services remained relatively flat from prior year.
- Management fee equals 11% of MFP revenue
- Property/facility costs & Utilities decreased from prior year because 24-25 contained ½ year of St. Roch facility in addition to existing three campuses.
- Student transportation costs remained flat and includes 5 buses and 2 vans. Bus rates increased year over year
- Insurance (property/liability) increased primarily due to the additional of full year property coverage for St. Roch campus.
- Materials & Supplies (without food purchases) decreased slightly.
- Food service materials & supplies (which includes food purchases) increased slightly from prior year.
- Miscellaneous includes 0.25% MFP fee, student activities, dues, and fundraising costs.
- Contingency – 2% of expenses