COVID-19 CAMPUS GUIDELINES, POLICIES AND PROCEDURES
Effective May 1, 2023

International School of Louisiana (“Charter”) Charter recognizes that our students and employees want things to return to normal as quickly as possible. Unfortunately, until the COVID-19 pandemic is completely behind us, it is impossible for things to go back to the way they were prior to COVID-19 — at least for the foreseeable future. These procedures are subject to change at any time in response to local health conditions, governmental restrictions, medical and scientific advice and data, and other relevant factors.

Accessing Campus, Personal Behavior While On Campus

All individuals should do their part to prevent the potential spread of COVID-19

1. Students and adults who would like to wear a mask are encouraged to do so.
2. All employees and students are expected to practice good hygiene.
   a. Employees and students should wash or sanitize hands upon arrival on campus, before and after eating, before and after using equipment (for example, but not limited to, play equipment, gym equipment, copier, computers, printers, and lab equipment).
   b. Avoid touching your eyes, nose, and mouth.
   c. Cover your cough or sneeze with a tissue, then throw the tissue in the trash, or cough/sneeze into your elbow.
   d. High touch areas will be sanitized once a day.
   e. Employees are required to clean and disinfect frequently touched objects and surfaces by using school-provided sanitizing and cleaning materials.
   f. Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol.
   g. Hand sanitizer will be made available to all employees, students, and third-party visitors in multiple locations throughout the school campus. Appropriate cleaning supplies will be made available to employees.
Student and Employee Health Screenings

If you are sick or feel like you may become sick, stay at home and do not report to the school campus.

On Campus Isolation

Anyone showing signs of COVID symptoms will be isolated in accordance with the school nurse’s recommendations. If the person is a student, the parent or legal guardian will be contacted immediately and required to come and pick-up the child. Under extreme symptoms, the school reserves the right to contact the health department or emergency medical personnel. If the person is an employee, the person will have to leave campus immediately and may not be isolated.

The isolation area will be cleaned after it is occupied by any employee or student showing the above symptoms or reporting potential exposure to a person that tested positive for Covid-19.

Self-Quarantine Policy and Procedure

Employees and students who have been in close contact on campus with someone who tests positive for Covid-19 will be notified by the school.

School nurses will provide guidance in keeping with current recommendations from the CDC and Louisiana Department of Health.

Return to School After COVID Infection

Employees and students with COVID-19 symptoms and/or a positive test who were directed to care for themselves at home may return to school when at least 24 hours have passed since recovery, meaning:

1. Fever free without the use of fever-reducing medications, AND
2. Improvement in symptoms (e.g., cough, shortness of breath), AND
3. At least 5 days have passed since symptoms first appeared.

Persons with laboratory-confirmed COVID-19 who have not had any symptoms may discontinue self-isolation when at least 5 days have passed since the date of their first positive COVID-19 diagnostic test.
Employees and students must wear a mask when around others until at least 10 days have passed since their first positive test or their symptoms first appeared.

If the person suspected of having COVID-19 receives a negative molecular/PCR test, the person must still be symptom free for 24 hours before returning to school.

Antigen and antibody tests do not rule out suspected COVID-19 cases.

If the person is participating in virtual learning from home, the person does not need to wait 24 hours before resuming school.

**School Operations and Procedures**

If necessary, the classroom size, schedule, and office spaces may be reconfigured to allow for proper social distancing between all individuals, including static groups and flight scheduling.

**Student Transportation**

Adults or children who wish to wear masks on buses are encouraged to do so.

**Complaints, Reporting Procedure, and Disciplinary Action**

All employees and students are expected to adhere to these guidelines, policies and procedures at all times. If you witness anyone failing to adhere to these guidelines, policies, or procedures, you should report it to your supervisor. If it is determined that an employee or student failed to adhere to established protocols, they may be subject to disciplinary action up to and including termination of employment or disciplinary consequences in accordance with the Student Code of Conduct.

In addition, employees and students should continue immediate mandatory reporting to their campus nurse of (1) possible symptoms of COVID-19, (2) confirmed positive test for COVID-19, or (3) close contact with a confirmed COVID-19 patient. Quarantine may be required.
CONTINUOUS LEARNING PLAN

LEA Overview

The International School of Louisiana is a K-8 Type 2 charter school with 3 campuses in Orleans Parish, and typically enrolls students from 7-9 parishes each school year. In 2022-23, ISL had a total of 1,132 students and approximately 190 employees. Each campus has its own Principal, nurse, social worker(s), facilities staff, food service team, Family Liaison, and IT support. All campuses are served by our schoolwide leadership team.

Emergency Communication

In case of an emergency, school closure, or change to school schedules, ISL will notify families via emergency messages and updates to the ISL website. All emergency messages are sent by PowerAlert (email, call, and/or text message). These PowerAlert messages and any updates/important information will be posted on the web site under www.isl-edu.org under “Important Information” on the homepage, as well as under the “Head of School Corner”. Messages are available in multiple languages on-demand. Employees, community partners, and our Board of Trustees will be notified by email.

Conditions for Closure

ISL most often follows the lead of NOLA Public Schools with regard to weather-related closures, however ISL may reopen sooner than NOLA-PS or choose to remain open at times when conditions are such that doing so is safe and in the best interest of our students. In case of outbreaks of disease, we will follow the guidance of local health officials in determining when it is necessary to close a school building or shift one or more classes to virtual instruction. If this occurs, ISL will make every effort to ensure that our students’ educational opportunities continue while at home through our Instructional Continuity Plan (ICP).

Instructional Continuity Plan

When the ICP is implemented, ISL will continue to take attendance and assess student work in order to determine a student’s progress towards mastering grade level standards in accordance with our Pupil Progression Plan. For full details, please refer to Understanding ICP at ISL.

During ICP, services for students with disabilities may be provided virtually or at our campuses, depending on local conditions and other factors. If appropriate and allowed,
meals will be provided as part of a grab-and-go or community feeding program. Campus family liaisons and social workers will monitor attendance in synchronous learning sessions and completion of asynchronous work for all students and provide appropriate support to families as needed.

Middle school students are assigned computers for their use throughout the school year; these devices are carried between school and home by students. In case of a building closure, students will continue to use these devices to access information and instructional materials. In lower school, each classroom has a cart of computers assigned to it; these devices are inventoried and tracked. Lower school students use these devices during the school day, but do not take them home on a regular basis. ISL maintains a sufficient number of devices for all students to have a dedicated computer. In case of a planned or anticipated potential closure, lower school students will take home the devices assigned to their classroom. If an unanticipated closure occurs, ISL will make every effort to distribute devices to students at the earliest safe opportunity after the decision to implement ICP is made. Hotspots will be provided to families without internet access on an as-needed basis. Technology support will be available to families via ISL’s tech support ticketing system, which staff, families, and students currently use.

Communication with families will take place via established methods (weekly campus newsletters, Head of School newsletters, email and phone communication from teachers, Google Classroom, emergency alerts, social media, and the school website). Social workers and the school’s communications department will use informal communications and surveys to assess the needs of families and adjust programming to address them.