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# 2026 Wisconsin Swimming 11-14 Short Course State Championships

## Pre-Meet General Meeting Agenda

**Date:** Wednesday, March 4, 2026 **Time:** 7:00 PM **Location:** [Virtual via Zoom](#)

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### 1. Welcome & Introduction of Meet Team (Blaine/Jada)

- **Host Team Leadership:** Blaine Carlson (Meet Director), and Laurie Carlson (Entry Chair), Jada Myers (facility)
- **Key Officials:** Austin Lacey (Admin Referee) , Brian Larkworthy (Admin Official), Craig Tarr (Meet Referee), and Amy Balducci (Team Lead Chief Judge).

### 2. Coaches' Roll Call (Laurie)

- Verification of team representation (Mandatory for all teams and unattached swimmers).

### 3. Key Highlights from Meet Information

- **Facility Usage & Deck Rules: (Jada)**
  - **Clear Areas:** Hallways must remain clear; no blankets or chairs allowed in these traffic zones.
  - **No Outside Chairs:** Coolers, chairs, and large bags are prohibited in the spectator area. Please communicate to your families that portable chairs are NOT permitted and we will be conducting sweeps to ensure we remain in fire code.
  - **Athlete Seating:** Swimmers and their gear must stay in designated team areas on the pool deck, not in the stands.
  - **Air Quality:** No blocking of the HVAC systems under the lifeguard stands. If you have separate shoes for the deck, please bring them. There will be 2 empty lanes (clearly marked) on the WP side during competition hours to limit bodies in the water.
- **Awards & Logistics:**
  - **Presentation:** Medals for 1st–8th and ribbons for 9th–16th; State Champion T-shirts

available for winners in the office.

- **Podium Staging:** Top 8 individual finalists and Top 3 relays should report to staging 10 minutes prior to award breaks next door to the shark room.
- **Site Operations: (Jada)**
  - **Hospitality:** Coaches' hospitality is available in the Dolphin room; restrooms for coaches/officials are located in the east hallway (separate from athlete locker rooms). Restrooms are also available upstairs in the Mezzanine area.
  - **Parking:** Free parking in auxiliary lots and street parking in front of the RecPlex. There will be a shuttle available on Saturday from 8a-4p- please let families know!
  - **Medical/Emergencies:** Please report directly to the RecPlex staff.
- **Competition Setup: (Craig)**
  - **Lanes:** 10 lanes will be utilized for preliminary sessions.
  - **Finals Format:** Top 16 qualify for "A" and "B" finals (except for designated timed final events).
- **Coaches' Social:** Update on timing and location

#### 4. Administrative Updates (Austin)

- **Staff Introduction:** Brian Larkworthy (Admin Official) and the assistant admin team (Mike Mellock and Michael Harbert).
- **Online and in-person Scratch Procedures will be used:**
  - **Deadlines:** Friday events must be scratched by Thursday at 6:00 PM; subsequent days follow a 6:00 PM deadline the night prior.
  - **Finals Scratches:** Swimmers have 30 minutes after results are announced to scratch or declare intent to scratch.
- Over entered athletes - admin will contact coaches each day if they have over entered athletes. You must scratch down to 6 events for the meet and 4 events per day for 11-12 or 3 events per day for 13-14
- DFS - report online, to the admin referee or the CJ in the box. DFS are a disqualification and count toward the athletes events for the day/meet
- Proof of times have all been cleared - thank you
- **Down-Seeding:** Meet packet calls out 800Y Relay events - we recognize this, it should say 200Y and 400Y.

- Relay cards will be distributed in your team mailbox each day
- **Required Documentation:** Coaches must sign in and prove USA Swimming membership (MAAPP compliance) via the mobile app.
- **Para Swimmers:** Please make sure your forms indicate any seeding/lane requests. Admin will also check with a coach to confirm if the para swimmer will be returning for finals.

## 5. Meet Referee Updates (Craig)

- **Technical Reminders:**
  - **Starts:** Flyover starts will be used for all preliminary heats and "B" finals. Clean water starts for "A" finals
  - **Positive Check-In:** Required for all 13-14 individual events 400Y or longer.
  - **MAAPP Compliance:** Strict enforcement of "observable and interruptible" interactions; deck changing is prohibited. Remind your swimmers about their responsibility.
  - **Warm-up / Warm-down:** Entry & Exit only from the designated end of the pool. No playing or socializing. No equipment is allowed in either pool during WU/WD/Cool-down for swimmer safety.
  - **Meet Jury** - convene if necessary 2 coaches (Large and Small team), 1 Athlete and 1 Additional) for any protests lodged at the meet.
  - **Swim Offs:** Swim-offs will be arranged by the officials and the coaches of the athletes involved.
  - **Timeline:** The heat start times in the heat sheets are approximate. Do not use it as a schedule. It is only a guide, and we will attempt to run as close to on-time as possible.
- **Disability/Para Swimming:** Please ensure all documentation is delivered to the Meet Referee upon arrival if it has not already been submitted to the entry chair.

## 6. Questions & Answers

- Open floor for all attendees.
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