

GREAT FUTURES START HERE.



BOYS & GIRLS CLUB MEMBER CONDUCT & SAFETY POLICY

The following rules are intended to promote a safe, respectful, and positive environment for all Club members. Our goal is to guide, support, and teach positive behavior. While consequences are sometimes necessary, we strive to first understand each situation and provide the support a child may need to be successful in our program.

Progressive Guidance & Support

Failure to follow Club rules may result in one or more of the following interventions, depending on the nature and severity of the behavior:

- **Verbal Reminder & Reflection:** Conversation with staff about behavior and expectations.
- **Time-Out / Reflection Break:** Opportunity to calm down and discuss better choices.
- **Written Apology or Behavior Acknowledgement Form:** A chance for the member to reflect on their actions and take accountability.
- **Parent Communication & Support Plan:** Staff will meet with the parent/guardian to discuss supports and next steps.
- **Temporary Suspension or Attendance Hold:** If needed for safety or to access additional supports (such as a 1:1 aide or counseling referral).
- **Removal from Program:** Used only when all interventions and supports have been exhausted, or when a serious safety concern exists.

Behavior Acknowledgement Forms are issued as a learning and reflection tool — not as punishment — to help members understand the impact of their actions and the importance of Club expectations. Receiving multiple **Behavior Acknowledgement Forms** may lead to a parent meeting to discuss how we can best support your child's continued success and ensure a safe environment for all members.

Individualized Consideration

The Club recognizes that every child is unique and that behaviors may stem from individual needs or circumstances. Staff will review each situation carefully and collaborate with families, **school district partners**, and support agencies when appropriate to develop a plan that best supports the child's safety, growth, and success in the program.

When safety concerns arise, a **temporary attendance hold** may be placed to allow time to develop an appropriate support plan or referral (such as connecting to school-based services or a 1:1 aide).

All determinations will take into account **district policies and expectations**, ensuring that decisions are consistent with both Club and district guidelines.

We are committed to maintaining a safe environment for all members. Acts of **violence, bullying, threats, or harassment** will be taken seriously and reviewed immediately by Club leadership to determine the best course of action. The Club may determine whether alternative supports or suspension/removal from the Club is appropriate based on the individual circumstances and the needs of all children involved.



CLUB RULES & EXPECTATIONS

- Follow all school and Club rules — school policies supersede Club rules when on school campuses.
- Use kind and respectful language; no profanity or inappropriate words.
- No intimidating, bullying, violent or threatening behavior
- Keep hands, feet, and objects to yourself — no physical or verbal confrontation.
- No cameras, cell phones, or electronics in Club areas (unless approved). The Club is not responsible for lost or damaged items.
- Keep backpacks in designated areas — not in play or activity zones.
- No drugs, tobacco, or alcohol.
- No gum, sunflower seeds, or open food outside designated eating areas.
- Use indoor voices inside Club buildings; running is for gym or outdoor spaces only.
- Dress appropriately — no clothing with obscene language, images, or that is overly revealing.
- No weapons or objects that can be used as weapons are permitted.
- Treat all Club property and school facilities with care and respect. Parents may be held responsible for damage caused by their child.
- Clean up after yourself and help maintain a clean, safe environment.
- Show respect to staff, volunteers, and other members at all times.
- Members suspended or removed from school may not attend the Club during their school suspension period.
- Removal from one Antelope Valley Boys & Girls Club location applies to all AVBGC sites.

CONCERNS OR GRIEVANCES

If you have concerns about a disciplinary action or program matter, please contact your **Site Coordinator** or **Program Director**. If the matter is not resolved, you may reach the **Administrative Office** at (661) 267-2582 or email kids@avbgc.org.

PARENT ACKNOWLEDGMENT

By enrolling my child in the Boys & Girls Club, I acknowledge that I have reviewed and understand the Club's rules and behavior policies. I agree to partner with Club staff to support my child's growth, address behavioral challenges, and help maintain a safe and inclusive environment for all members.

I understand that failure to follow Club policies may result in progressive interventions as outlined above, up to and including removal from the program, depending on the severity and frequency of incidents.

For a full copy of the Parent Handbook, please visit avbgc.org or request one from your Site Coordinator.