

NON-FOOD VENDOR AGREEMENT
Washburn County Fair – Spooner, Wisconsin
July 23–26, 2026

1. Event Details

The Washburn County Fair will take place from July 23 through July 26, 2026, in Spooner, Wisconsin.

2. Vendor Space

Each Vendor will be assigned an approximate space of 10 feet by 10 feet (10'x10'). Space assignments are determined by the Fair and may be subject to change based on event needs.

3. Vendor Fee

The total fee for participation is **\$100.00**, which includes:

- One (1) 10'x10' vendor space
- Two (2) season passes (A \$20.00 value)

Payment must be submitted with this Agreement. Checks made payable to: **Washburn County Fair**.

4. Setup and Hours of Operation

- Vendors must complete setup prior to **12:00 PM (noon) on Thursday, July 23, 2026**.
- Vendors are required to remain open and operational until **4:00 PM on Sunday, July 26, 2026**.

5. Indoor Space

Limited indoor space is available in the Youth Activity Building for vendors offering retail sales. Indoor space is not guaranteed and will be assigned at the Fair's discretion.

6. Insurance Requirement

Proof of liability insurance is required and must be provided at the time of setup. Vendors without proof of insurance may not be permitted to participate.

7. Wisconsin Department of Revenue Requirement

All vendors must comply with Wisconsin Department of Revenue regulations. The Fair is required to file an **S-240 form** for all vendors.

Vendors may access the form here:

<https://www.revenue.wi.gov/DORForms/s-240f.pdf>

8. Vendor Information

Please complete the following:

Vendor Name: _____

Vendor Address: _____

Vendor Email: _____

Vendor Phone: _____

9. Submission Instructions

Please complete this Agreement and mail it along with your payment to:

Washburn County Fair
c/o Dan Ripplinger
W5054 Miller Lake Road
Sarona, WI 54870

10. Contact Information

For questions, please contact:

Dan Ripplinger

Phone: (715) 296-4176

11. Agreement Acceptance - By signing below, the Vendor agrees to abide by all terms and conditions outlined in this Agreement.

Vendor Signature: _____

Date: _____

Authorized Fair Representative: _____

Date: _____