

LUPE'S

Repair & Paint LLC

REPAIR AUTHORIZATION

11239 S. Adams Ave., Yuma, AZ 85365 | (928) 323-7636 | lupesrepairandpaintllc@gmail.com

Repair Order / Work Order #

Date

Estimator / Rep

CUSTOMER INFORMATION

Customer Name

Phone

Email

Address

VEHICLE INFORMATION

Year

Make

Model

Color

VIN

Plate

Mileage

INSURANCE / CLAIM INFORMATION

Insurance Company

Claim #

Deductible \$

Adjuster

Adjuster Phone / Email

REPAIR AUTHORIZATION

- ☐ Customer-pay repair ☐ Insurance claim ☐ Teardown / diagnostic only ☐ Approved estimate attached
- ☐ Return replaced parts when available ☐ Text / email repair status updates approved

I authorize Lupe's Repair & Paint LLC (the Shop) to inspect and disassemble the vehicle as reasonably necessary to identify damage, and to perform the repairs listed on the approved estimate or work order. I authorize reasonable operation or transport of the vehicle for testing, alignment, calibration, sublet work, refueling, and quality-control purposes. I understand that hidden damage may require a supplemental estimate and additional approval.

SPECIAL INSTRUCTIONS / CUSTOMER NOTES

By signing below, I confirm that I have authority to authorize repairs to this vehicle. I have reviewed the estimate/work order, understand that the final cost may change if hidden damage or supplements are approved, and agree to the Terms and Conditions on page 2 of this authorization.

Customer / Authorized Signature

Printed Name

Date

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TERMS AND CONDITIONS - REPAIR AUTHORIZATION

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These terms are part of the Repair Authorization signed on page 1. They are intended to explain the general repair process, payment responsibilities, and vehicle handling expectations.

1. Estimates, disassembly, and supplements

The estimate is based on damage visible at the time of inspection. Additional or hidden damage may be discovered after parts are removed or measurements are completed. The Shop may prepare a supplemental estimate and may contact the customer and/or insurer for approval before additional repairs are completed.

2. Parts, refinishing materials, and repair procedures

I authorize the parts, materials, and repair procedures shown on the estimate or approved supplement. Depending on the estimate and approval, parts may include original equipment manufacturer (OEM), aftermarket, recycled, reconditioned, or remanufactured components. Parts that must be returned for a core charge, warranty claim, or insurance inspection may not be available for return to the customer.

3. Insurance claims and customer responsibility

The Shop may communicate with an insurance company or adjuster regarding the claim, estimate, supplements, and repair status. The Shop does not guarantee insurance coverage or payment. The customer remains responsible for the deductible and any charges not paid by the insurer unless the Shop agrees otherwise in writing.

4. Sublet services, road testing, and vehicle movement

The Shop may use qualified outside vendors for services such as alignments, mechanical repairs, glass work, scanning, calibrations, upholstery, or other specialty operations. The vehicle may be driven, moved, or transported when reasonably necessary for repair, testing, quality control, or delivery to a sublet vendor.

5. Personal property and vehicle contents

The customer should remove cash, valuables, firearms, tools, documents, electronics, and other personal property before leaving the vehicle. The Shop is not responsible for personal property left in the vehicle except to the extent required by applicable law.

6. Repair time and completion dates

Any completion date is an estimate only and may change because of parts availability, hidden damage, insurer approvals, supplements, sublet scheduling, or other conditions outside the Shop's reasonable control. The Shop will make reasonable efforts to keep the customer informed of significant delays.

7. Payment, deductible, storage, and release of vehicle

Payment is due when repairs are completed and before the vehicle is released unless another written payment arrangement is made. The customer is responsible for authorized charges, deductibles, and non-covered items. Lawful storage or collection charges may apply when a completed or non-repairable vehicle is not picked up after notice, subject to applicable law and posted shop policies.

8. Repair warranty

Any warranty on body repairs, refinishing, parts, or labor is limited to the Shop's written warranty terms and any manufacturer warranty that applies to a part or material. No oral statement changes the written warranty unless confirmed in writing by an authorized Shop representative.

9. Customer authorization and communication

The customer agrees to provide accurate contact information and to respond to requests for approval when needed. Approval may be documented by signed writing, electronic message, recorded authorization where permitted, or other written shop record. No work outside the authorized scope will be intentionally added without appropriate approval, except as allowed by applicable law.

Customer Acknowledgment

I acknowledge that I received or had the opportunity to review these Terms and Conditions as part of the Repair Authorization. My signature on page 1 applies to these terms.

Customer Initials

Repair Order #

Date