



**God our Father, you call your people to worship and to share in your life through service. We thank you for the gift of our current ministers who serve you and our faith community. We ask for your blessing on our parish, that many more men and women, young and old, would hear your call to serve as liturgical ministers. Open their hearts Lord, to see the needs of our faith community. Grant them humble contrite hearts and the courage to share the gifts you have given them. We ask this through Christ our Lord. Amen**



**Please prayerfully consider taking an active role serving St. Matthews and showing gratitude to God by participating in any of our church ministries.**

**TOGETHER WE ARE THE CHURCH**

# **Liturgical Ministry Description and Responsibilities**

## **Ministers of Hospitality:**

These are the people who greet people in the foyer before mass. Their job is to make everyone feel welcome. They are to be at church half an hour early. They are also responsible for bringing the gifts (bread, wine and offering basket) up to the priest after the ushers collect the offerings from the people. If they are unable to bring the gifts up for any reason, they are responsible for getting someone to take their spot.

## **Altar servers:**

Servers are anyone that want to help serve the priest during mass. After training, the new server is paired with an experienced server so they can become comfortable in serving the priest. They are to be at mass 15 to 20 minutes early.

## **Musicians:**

These are cantors (singers) and musicians that can play the piano, guitar and/or organ. They are responsible for the music at mass. Linette Miller coordinates the musicians and selects the appropriate music for the mass each week. New musicians are paired with experienced musicians until they feel comfortable. Accompanist and cantor are responsible for arranging prior practice time as deemed necessary.

## **Ministers of the Word:**

There are two types of ministers: commentators, and lectors. The commentators read the commentary at the beginning of mass, the petitions (intercessions) and the announcements. The lectors read the 1<sup>st</sup> and 2<sup>nd</sup> readings of the mass. The lector processes in and out of mass with the altar servers, Eucharistic ministers, and the priest. They are to be at mass 10 to 15 minutes early.

## **Eucharistic Ministers:**

There are Eucharistic ministers of the host and cup. Some ministers only serve the cup. The minister of the host sets everything up for communion before mass. They are to be at least 20 minutes early to set up. The ministers of the cups are responsible for washing the vessels after mass. The ministers of the cup are to be at church 15 minutes early. All Eucharistic ministers process in with Father at the beginning and end of the mass.

## **Collection Counters:**

These are usually groups of 3 or 4 adults that are responsible for counting the collection either on Sunday or Monday. It usually takes about 30 minutes. Presently there are 3 groups of counters so a group would count about once a month if another group or individual volunteers. New collection counters meet with office manager Stacie Olson for instructions.

**There is individual training for anyone who is interested  
in serving our church in these ministries.**