



BOYS & GIRLS CLUB
OF SOUTHWEST COUNTY

Temecula | Murrieta | Lake Elsinore

2024-25 Before-After School Program

Pechanga Great Oak Clubhouse
31465 Via Cordoba Temecula CA 92592
951-695-0181
www.bgcswc.org/temecula

Dear New Boys & Girls Club Family,

We are so glad that you selected the Boys & Girls Club of Southwest County as a before and after school resource for your child.

The Boys & Girls Club of Southwest County has been serving children in Southwest Riverside County since 1991.

Our mission is to inspire, enable, and support all youth to realize their full potential as successful, responsible, and impactful members of the community. **Boys & Girls Clubs of America has established a "Great Futures Vision" for our Movement:** Provide a world-class Club Experience that assures success is within reach of every young person who walks through our doors, with all members on track to graduate from high school with a plan for the future, demonstrating good character and citizenship, and living a healthy lifestyle.



To see this vision become a reality, we have developed the Formula for Impact, a research-based theory of change that describes how individual Clubs and the Movement will increase our impact - *exponentially* - on the young people of America. It is a roadmap for all Clubs to use to ensure that members have a life-changing Club Experience and leave the Club knowing they will have a great future.

If you should have any questions, please do not hesitate to ask any staff member.

Again, thank you for choosing the Boys & Girls Club of Southwest County and welcome to the Club.

Sincerely,

The Boys & Girls Club of Southwest County Team



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Club Information

Office Hours and Staff Contacts	Club Closed (Subject to Change)	Schools We Serve	Day Camp Dates (Subject to Change)
6:30am-8:30am 2:00pm-6:30pm School Year Day Camps: 7:00am-6:30pm	September 2nd, 2024 November 11th, 2024 November 28 th -29th, 2024 December 25 th , 2024 January 1 st , 2025 January 20 th , 2025 February 14 th , 2025 February 17 th , 2025 May 5 th , 2025 TBD May 26 th , 2025 June 2 nd -6 th 2025	<u>Transportation</u> Tony Tobin Luiseno Redhawk James Day <u>Walking Program</u> Gardner Middle	November 1 st November 25 th -27 th December 23rd – January 6 th (Subject to Change) March 24th-April 4 th June 9 th – Aug TBD Summer Day Camp All Day Camps must be paid for in advance. Space is limited, so sign up early!
Clubhouse Director: Kaylana Paed kaylanapaed@bgcswc.org			

Program Information	
Gardner Walking Program	This program is for youth that attend Gardner Middle School only. BGCSWC staff members will walk youth to school in the morning and pick them up in the afternoon.
Walking/Transportation AM/PM	We will drop off your child in the morning AND pick them up in the afternoon at the schools listed above. There is a minimum rider requirement of 5 youth at the schools listed above. Currently, we are unable to provide transportation to other schools.
Transportation AM or PM	If you only need the morning OR afternoon program, we will drop off your child in the morning or pick them up in the afternoon from any of the designated schools listed above.
Day Camps	Themed Day Camps are scheduled at the dates above from 7:00am to 6:30pm. There is limited space in ALL our Day Camps so sign up early! <i>*Subject to change based on enrollment</i>

2025 Summer Day Camp	
BEST. SUMMER. EVER.	Registration for the BEST. SUMMER. EVER. begins in April 2025.



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Payment Policy

Annual Membership Fee: \$25 (Non-Refundable and Expires June 1st 2025).

Active Military Members: Free Annual Membership with completed Mission Youth Outreach Form and Military ID.

All payments are due by the dates listed below. All late payments will incur an \$20 late charge. If a payment hasn't been made in full by the start of the month, services will be discontinued until payment can be made. If there is a waiting list, you risk losing your spot to the next available family on the waiting list. All Day Camp payments are due by the date listed below and are on a first come first serve basis. Space is extremely limited.

We accept money orders/check/debit and credit cards. **We do not accept cash.**

Scholarships are available for those that qualify. Please inquire with the Membership Clerk or Clubhouse Director for more details.

**Pricing, programs, and dates subject to change.*

PRICING FOR 2025 WILL BE AVAILABLE FOR PARENTS IN DECEMBER 2024

PROGRAMS	August 2024	September 2024	October 2024	November 2024	December 2024	Jan. 2025	Feb. 2025	March 2025	April 2025	May 2025
Transportation AM/PM (Monthly)	\$220	\$380	\$380	\$320	\$220	TBD 12/2024	TBD 12/2024	TBD 12/2024	TBD 12/2024	TBD 12/2024
Transportation AM or PM (Monthly)	\$125	\$190	\$190	\$160	\$160	TBD 12/2024	TBD 12/2024	TBD 12/2024	TBD 12/2024	TBD 12/2024
Gardner Middle AM/PM (Monthly)	\$110	\$190	\$190	\$160	\$160	TBD 12/2024	TBD 12/2024	TBD 12/2024	TBD 12/2024	TBD 12/2024
Gardner Middle AM or PM (Monthly)	\$55	\$95	\$95	\$80	\$80	TBD 12/2024	TBD 12/2024	TBD 12/2024	TBD 12/2024	TBD 12/2024
Day Camps (Weekly)	N/A	N/A	N/A	\$28	\$112 & \$112	TBD 12/2024	TBD 12/2024	TBD 12/2024	TBD 12/2024	TBD 12/2024

PAYMENT DUE DATES	August 2024	September 2024	October 2024	November 2024	December 2024	Jan. 2025	Feb. 2025	March 2025	April 2025	May 2025
Afterschool and Transportation Program	Due at Registration	8/26	9/25	10/25	11/22	12/20	1/24	2/25	3/21	4/25
Day Camps	NA	NA	NA	10/31 & 11/20	12/18	12/30	NA	3/19	3/26	NA

Additional Fees:

Failure to contact the Club about your child's absence before noon of the day of pickup will lead to a verbal warning. Each incident thereafter will lead to a \$20 fee. After three incidents, your child may be removed from the program.

Members must be picked up by 6:30 p.m. There is a fee of \$1-a-minute, every minute after 6:30 p.m. After three late pick-ups, your child may be removed from the program.



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Club Rules

1. All participants must be members.
2. All members must check in when arriving and check out when leaving at the Front Desk.
3. Members are not permitted to sit on any counters, desks, tables, or stacked chairs in the Club.
4. Permission must be received before entering the office area or behind the front desk area.
5. The office phones are for official Club businesses only. Only emergency calls will be relayed from parents to members. Members may use the phones for emergencies only.
6. Members may not run or roughhouse in the Club.
7. Members may eat or drink only in designated areas. No gum is allowed.
8. Members are not allowed to gamble, fight, smoke, use drugs, drink alcoholic beverages, or use obscene language in the Club at any time.
9. Members that damage Club facilities or equipment will be held responsible for payment or repair.
10. Members are not permitted in rooms when adult staff is not present.
11. Members are not permitted to loiter outside the Club building area.
12. Members are not allowed to ride skateboards, bicycles, or rollerblades at the Club.
13. Members are expected to keep all areas of the Club neat and clean.
14. Members are expected to follow staff instruction and always stay with their assigned group.
15. All members need to wear closed toes shoes for safety. Rolling type shoes are not allowed to be worn to the Club or any Club activity.
16. Boys & Girls Club of Southwest County is not responsible for any lost or broken electronic devices brought to the Clubhouse.
17. Members should not bring any valuables to the Club. The Boys & Girls Club of Southwest County does not accept responsibility due to theft/loss of money or property of any type.
18. Cell Phone usage is not permitted during Club hours. Members may ask permission to message or call their parents as necessary.
19. We cannot microwave food on site due to lack of staffing. Please send your child a non-microwaveable lunch.



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Behavior Management Guidelines

The Club is committed to providing the best possible experience for your child. Staff members are responsible for providing a safe, controlled environment for Club members. This includes both eliminating hazards and ensuring that all Club members are always under staff supervision. To ensure participant safety and maintain a positive environment, staff must use discipline procedures with members who behave in a disrespectful manner. No Club member's safety shall be compromised by the actions of another Club member.

The following steps may be utilized with the member and involve parent support to assist in carrying out the established rules and policies of the Club. The severity or nature of the behavior will determine the order of discipline.

1. The Youth Development Professionals/Transportation Drivers shall initially handle minor issues-insubordination, misbehavior on bus or at the Club, in appropriate language with a verbal warning.
2. If the offense is made again, a 'time out' shall be enforced along with a dialogue with the child to establish an understanding of what rule(s) was/were broken and why the rule(s) need to be followed. If these steps do not produce improvement in behavior by the child, the matter needs to then be handled by the Clubhouse Director or Lead Staff on site.
3. A Parent Notice may be completed explaining the problem behavior and the expectations we have for our members going forward. This form needs to be signed by a parent and returned to the Club.
4. If a child receives two Parent Notice Forms, a parent conference may be held discussing the discipline issues and the ramifications if there is no improvement to the child's behavior.
5. If a child continues to exhibit ongoing or serious behavior issues, they may be suspended from the Club. Once a member is suspended from one Boys & Girls Club of Southwest County Clubhouse, he/she is suspended for the same duration from all Boys & Girls Club of Southwest County sites.
6. If a child is unable to follow Club rules or presents a danger to other members or staff, they may be expelled from the Club.

The Boys & Girls Club of Southwest County has a zero-tolerance policy regarding bullying and some inappropriate behaviors. These behaviors include physical conflicts, stealing, drugs and alcohol, weapons, vandalism, extreme disrespect toward staff, and extreme behavior on the bus. These items shall be directly handled by the Clubhouse Director or Lead Staff on site in conjunction with the Youth Development Professional (YDP). These items are to be dealt with an immediate suspension, the length of which will be determined by the Clubhouse Director or Lead Staff on site.

The goal of behavior management is to improve behavior. Fair and consistent behavior management, in conjunction with the Club's mission statement will ensure a safe, positive environment for all our members.



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2024-25 School Year Form

(2024-2025 Membership Application must be completed)

Child's Full Name		Grade	Age
School - Please Select One			
<input type="checkbox"/> Luiseno	<input type="checkbox"/> Redhawk	<input type="checkbox"/> Tony Tobin	<input type="checkbox"/> James Day

Program Services Please Select One		
<input type="checkbox"/> AM	<input type="checkbox"/> PM	<input type="checkbox"/> BOTH AM/PM

Please attach a head shot (photo) of your child here.

Please initial each box:

- ☐ I understand that payments are due by the date listed in this packet. Failure to pay on time will result in a \$20 late fee. Payments received after the 1st of the month may result in loss of services until payment is made. Program services are not guaranteed until payment is made.
- ☐ I understand that my child must meet the driver/staff after school within 10 minutes of the final bell. If a child is late more than 3 times, they may be removed from the program. I understand that if my child is not attending, I will call/email the Club before noon of the same day. I understand that my child must meet the driver/staff after school within 10 minutes of the final bell. If a child is late more than 3 times, they may be removed from the program. I understand that if my child is not attending, I will call/email the Club before noon of the same day.
- ☐ I understand that once the child is in BGCSWC care at the bus stop or on the bus/van, BGCSWC cannot release the child to anyone as our bus drivers do not have access to the authorized pick-up list and cannot verify approved family members or friends. This is for the safety of the children. **Once the child is in our care, parents will have to pick their child up at the Club.**
- ☐ I understand that I must always have my identification available. BGCSWC requires our staff to identify all adults that enter the building, for the safety of the children. Please inform all adults that are authorized to pick up your child of this policy.
- ☐ I understand the rider requirement at each school. If my child's school falls below the enrollment threshold, BGCSWC may remove the school from the route.
- ☐ I understand that the Clubhouse closes at 6:30 p.m. Failure to pick up your child by this time will result in a \$1 per minute charge. We will attempt to contact all authorized adults on the Membership Application. If we cannot get ahold of anyone by 7:00 p.m. we will contact the local police department to pick up the child. After three late pickups, your child may be removed on the fourth offense.
- ☐ I hereby give permission for my child to participate in the Club's transportation program. I agree to indemnify or hold harmless instructors, sponsors, officials, employees, and directors of the Boys & Girls Club of Southwest County ("BGCSWC") for any injury that my child might incur while participating in this program. I give my consent for emergency first aid by BGCSWC and for emergency treatment by licensed physician or hospital.

I understand that my child's participation in the program may be revoked at any time due to late payment or failure to follow the transportation rules.

Parent/Guardian Name	Parent/Guardian Signature	Date



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2024-2025 Gardner Walking Program Form

(2023-2024 Membership Application must be completed)

Child's Full Name	Grade	Age

Program Services		
Please Select One		
<input type="checkbox"/> Walking AM	<input type="checkbox"/> Walking PM	<input type="checkbox"/> BOTH AM/PM

Please attach a head shot (photo) of your child here.

Please initial each box:

- ☐ I understand that payments are due by the date listed in this packet. Failure to pay on time will result in a \$20 late fee. Payments received after the 1st of the month may result in loss of services until payment is made. Program services are not guaranteed until payment is made.
- ☐ I understand that my child must meet the staff after school within 10 minutes of the final bell. If a child is late more than 3 times, they may be removed from the program. I understand that if my child is not attending, I will call/email the Club before noon of the same day. If you fail to contact the Club, parents will receive a verbal warning. Each incident afterwards will lead to additional charges.
- ☐ I understand that I must always have my identification available. The BGCSWC requires our staff to identify all adults that enter the building, for the safety of the children. Please inform all adults that are authorized to pick up your child of this policy.
- ☐ I understand that the Clubhouse closes at 6:30 p.m. Failure to pick up your child by this time will result in a \$1 per minute charge. We will attempt to contact all authorized adults on the Membership Application. If we cannot get ahold of anyone by 7:00 p.m. we will contact the local police department to pick up the child. After three late pickups, your child may be removed on the fourth offense.

I hereby give permission for my child to participate in the Club's walking program. I agree to indemnify or hold harmless instructors, sponsors, officials, employees, and directors of the Boys & Girls Club of Southwest County ("BGCSWC") for any injury that my child might incur while participating in this program. I give my consent for emergency first aid by BGCSWC and for emergency treatment by licensed physician or hospital.

I understand that my child's participation in the program may be revoked at any time due to late payment or failure to follow the Clubhouse rules.

Parent/Guardian Name	Parent/Guardian Signature	Date



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INCOME QUESTIONNAIRE (REQUIRED)

Members Name: _____

Age: _____

Please **CIRCLE** the **Household Size and Income Range** that best represents your household.

Household Size	Income Ranges			
1	0-16,600	16,601-27,650	27,651-44,250	44,251+
2	0-19,000	19,001-31,600	31,601-50,600	50,601+
3	0-21,350	21,351-35,550	35,551-56,900	56,901+
4	0-23,700	23,701-39,500	39,501-63,200	63,201+
5	0-25,600	25,601-42,700	42,701-68,300	68,301+
6	0-27,500	27,501-45,850	45,851-73,350	73,351+
7	0-29,400	29,401-49,000	49,001-78,400	78,401+
8	0-31,300	31,301-52,150	52,151-83,450	83,451+

By signing below, I certify the information provided is true and correct.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____



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Please initial that you have received copies of the following documents:

Please initial	Who Keeps the Form	Page #	Form Title
	Parent	1	Welcome Letter
	Parent	2	Club Information
	Parent	3	Payment Policy
	Parent	4	Club Rules
	Parent	5	Behavior Management Policy
	Club	6-7	2024-25 School Year Transportation Form OR Walking Program Form
	Club	8	Income Questionnaire
	Club	Separate	Membership Application

This checklist confirms that the parent and child have received all the information listed above regarding the Club. It is the responsibility of the parents to make sure that the children know and understand the rules of the Club. If these rules are broken, consequences will be enforced by the Clubhouse Director. Please feel free to contact the Clubhouse with any questions or concerns regarding any of the information received.

By signing this, the parent/guardian understands all the rules, policies and fees implemented by BGCSWC. Failure to adhere to the attached policies or paying the designated fees may result in removal from the program.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Member Name: _____

Date: _____