

UPDATED 10-07-2026

**MOREHOUSE PARISH SCHOOL DISTRICT
2026 – 2027 MANDATED TRAININGS**

All employees are required to complete the trainings listed below upon hire and annually thereafter, as applicable to their job responsibilities. Completion of required training is a condition of employment and supports compliance with federal law, Louisiana Department of Education requirements, district policy, and workplace safety standards.

ANNUAL TRAINING for ALL EMPLOYEES (Upon Hire & Annually)

Ethics (1 hr.)	https://laethics.net/EthicsTraining/login.aspx
Mandatory Reporter (Varies)	https://moodle.lcwta.org/login/index.php (Create an account to view the course) (1 hr. course)

Preventing Sexual Harassment (1 hr.) & Digital Device Safety/ Cybersecurity. Training must be accessed through the district network/domain. Please follow the instructions below.

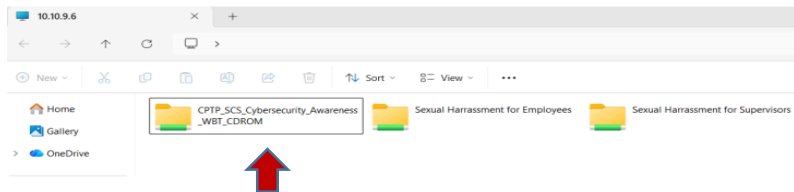
Training must be accessed through the district network/domain.

INSTRUCTIONS TO ACCESS THE TRAINING FOR CYBERSECURITY AWARENESS

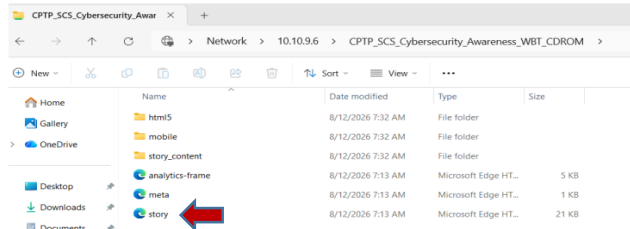
1. Locate the Taskbar on your computer which is typically located at the bottom of the screen.



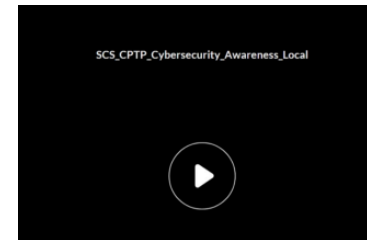
2. In the Search box / Search field, type `\\10.10.9.6`
3. Open the folder for **Cyber Security Awareness**



4. Double click the “story” application file to launch the training.

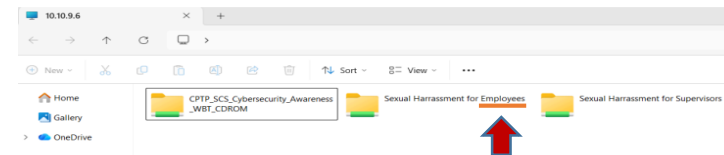


5. Click the  button to start the training and follow the instructions to complete and obtain the certificate of completion.

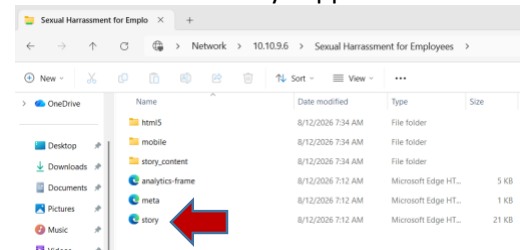


INSTRUCTIONS TO ACCESS THE TRAINING FOR PREVENTING SEXUAL HARRASSMENT FOR EMPLOYEES

6. Follow steps 1 - 2.
7. Open the folder for **Preventing Sexual Harassment for Employees**



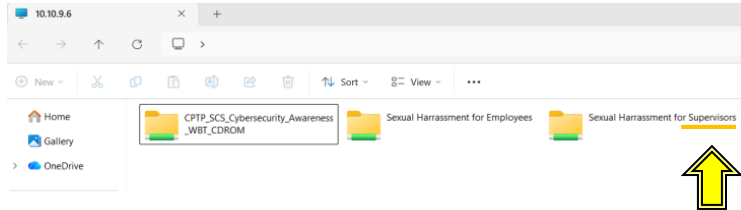
8. Double click the “story” application file to launch the training.



MOREHOUSE PARISH SCHOOL DISTRICT
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INSTRUCTIONS TO ACCESS THE TRAINING FOR PREVENTING SEXUAL HARRASSMENT FOR SUPERVISORS

1. School administrators and district level supervisor must complete the training for employees as well as the training for supervisors.
2. Open the folder for **Preventing Sexual Harassment for Supervisors**



3. Double click the “story application file to launch the training.

Crisis Management and Response		Facilitated and conducted at the employee's assigned worksite as part of the school Crisis Management Plan.
UPON HIRE – ONE TIME TRAINING		
	Training Requirement	
Adverse Childhood Experiences	All Educators (1hr)	http://jasonfoundation.com/ 2026 Childhood and Teen Depression for Educators (1hr. 7 mins)
Bullying Prevention	All Educators (1 hr.)	http://jasonfoundation.com/ 2026 Bullying and Suicide (1hr)
Communicable Diseases and Universal Precautions	All Educators (1 hr.)	TBA
First Aid	All Educators (1 hr.)	TBA
Mental Health Awareness	All Educators (1 hr.)	http://jasonfoundation.com/ 2026 Suicide Postvention: The Critical Role of educators (1hr 14 mins)
State Content Standards	All Educators	c/o Curriculum Department and School Instructional Leadership Team
Suicide Prevention	All Educators (1 hr.)	http://jasonfoundation.com/ 2026 Tools of Suicide Prevention for School Professionals (1hr. 24 mins)
BIENNIAL TRAINING		
Epilepsy Training	All teachers and staff (Caring for Students Training only)	https://learn.epilepsy.com/courses/school-nurse-OD-v2a (Caring for Students)
	Nurses (all three Epilepsy trainings)	https://learn.epilepsy.com/courses/school-nurse-rescue-therapies-OD-v2 (Using Rescue Therapies in Epilepsy Care)
		https://learn.epilepsy.com/courses/school-nurse-PNES-OD-v2 (Caring for Students with Psychogenic Seizures)

To remain compliant with district training requirements:

- Complete all required trainings by **August 28, 2026**. Employees hired after this date must complete required training prior to, or as soon as practicable following their first day of employment as directed by Human Resources.
- Retain a copy of each certificate of completion for your records. Submit required certificates to your principal, department supervisor, or designated district representative.
- Employees are responsible for ensuring all assigned training requirements are completed by established deadlines.
- Employees may access an electronic version of this document, including active hyperlinks to all training resources, on the MPSB website at www.mpsb.us.

**MOREHOUSE PARISH SCHOOL DISTRICT
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TRAINED TEAM

The following trainings are required only for employees assigned to designated trained teams or specific job functions. Training requirements may vary based on student needs, school assignments, and state requirements.

Cardiac Arrest, CPR, and AED	Length & Duration – varied; Frequency – varied <i>school nurse, coach, athletic trainer, and athletic staff</i> , whether employed or serving as a volunteer	https://savinglives.codeana.org/p/sudden-cardiac-arrest-education Code Ana’s Sudden Cardiac Arrest Education Course
Seizure Training	Epilepsy Foundation Learning Portal	https://learn.epilepsy.com/courses/school-personnel-OD-v2a (For all personnel)
Catheter Management	8 hours (as needed)	
Diabetes Management	6 hours – One Time (as needed)	
Medication Administration	Length varies – One Time (as needed)	
Non-Complex Medical Procedures	4 Hours 50 Hours; One Time; Required certification on own	Trained Team Grades K-8 Teachers
Physical Restraint	Length & Duration – varied; Frequency - varied	
Substance Abuse		
AUDIENCE SPECIFIC		
The following trainings apply only to employees serving in designated positions or instructional assignments. Employees should consult with their supervisor regarding individual requirements.		
Early Literacy (45 hours)	Grades K-3 Teachers	Required certification on own
Injury Management	Length Varies - Annually	Select Employees
Provisional Teacher Training	All non-certified/ TAT/PL Teachers	Teachers with provisional permit
Sickle Cell Training	1 hr.	School Nurses

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