



**JOB TITLE: Safety Education Program LEAD**

**LOCATION:** Fresno, California

**CLASSIFICATION:** Part-time (20-25 hours/week)

**SALARY:** \$28-30/hour

**APPLICATION DEADLINE:** Dec 15, 2025, or until filled

**STARTING DATE:** January 2026

**About Safe 2 School, Inc.:**

**Mission:** We recruit and train volunteer crossing guards, partner with local agencies, and provide safety-related learning opportunities to community members.

**Vision:** To provide quality training on safe pedestrian practices and community safety to our volunteers, so that children in Fresno Unified School District can travel to and from school safely. We empower, encourage, and equip multigenerational community members to be guardians of their neighborhoods and Build Safer Communities.

**Program Values:** At Safe 2 School, Inc., we are committed to being...

1. Community Development-minded
2. Life-long learners
3. Respectful of self and others
4. Supportive of the school staff
5. A model of positivity, care, and respect in our community

**JOB DESCRIPTION:**

**Position Overview:**

The **Safety Education Lead** is responsible for planning, coordinating, and delivering Safe 2 School's new **Early Childhood Safety Education (K-1) Program** for kindergarten and first-grade students. This role oversees all phases of the program—from staff training, curriculum setup, classroom lesson delivery, to monitoring and evaluating program outcomes. The Safety Education Lead ensures that students, teachers, and families receive high-quality, engaging, and age-appropriate safety education that promotes safe behavior

in school and community environments.

This position is ideal for a highly organized, energetic, and education-minded individual who is passionate about child safety, early learning, community engagement, and program development.

## **Key Responsibilities:**

### **1. Staff Training & Curriculum Setup**

- Develop our new K-1 Safety Education curriculum
- Train teachers and support staff on the K–1 safety curriculum.
- Prepare all lesson materials, including books, videos, hands-on activities, and role-play tools.
- Coordinate the procurement and distribution of seasonal safety gear (reflectors, beanies, slap bracelets, etc.).
- Conduct student pre-assessments to measure baseline safety knowledge.
- Maintain all program documentation, training rosters, and supply inventories.

### **2. Classroom Safety Instruction (K–1)**

- Deliver engaging, developmentally appropriate safety lessons to K–1 students, including the coordination of SPED appropriate activities for mild-moderate levels (alongside a SPED teacher).
- Teach foundational safety topics such as:
  - Pedestrian and bicycle safety
  - Road signs & signals
  - Stranger awareness & safe routes
  - General school and community safety
  - Water safety
  - Home safety
- Facilitate role-playing, safety games, and interactive activities.
- Distribute safety gear to students and model proper usage.
- Align education topics with CA standards
- Conduct pre- and post-lesson assessments to evaluate learning outcomes.

### **3. Impact Assessment & Program Refinement**

- Collect feedback from teachers, students, and families regarding program effectiveness.
- Track student safety behavior improvements and classroom observations.
- Maintain data logs for assessments, attendance, gear distribution, and follow-up materials.
- Analyze results and recommend improvements for future program cycles.
- Coordinate ongoing reinforcement activities and distribute follow-up safety materials.
- Prepare summary reports for the Executive Director, Board of Directors, and potential funders.

#### **4. General Program & Administrative Support**

- Assist with scheduling classroom visits, coordinating with teachers, and managing program calendars.
- Maintain organized digital and physical records for curriculum, assessments, and evaluations.
- Support Safe 2 School events, outreach activities, and cross-program safety initiatives.
- Serve as a liaison between the Executive Director, school sites, parents, and volunteers.

#### **Knowledge, Skills, Abilities, and Qualifications:**

- Ability to problem-solve when interacting with program staff, school staff, and volunteers
- Strong organizational and multitasking abilities
- Ability to use Google Workspace and various online applications
- Proficiency in Microsoft Word and Excel
- Excellent written and verbal communication skills
- Excellent phone etiquette and customer service skills
- Commitment to children's safety and community development
- Understanding and appreciation of the challenges facing communities of color and low- and moderate-income families
- Comfortable working in a small team environment where wearing multiple hats is the norm

#### **Education, Experience, and Language Proficiency:**

- Bachelor's Degree required
- California Teaching Credential required
- Supervisor experience
- Fluent in reading, writing, and speaking in English at a high level
- Bilingual (English/Spanish) preferred

#### **Work Environment & Requirements:**

- Part-time (possibly full-time in the future)
- Hybrid: between the Safe 2 School office (Fresno, CA), at school sites in Fresno Unified School District, and remote work)
- Must possess a valid driver's license and have reliable transportation (mileage reimbursed at current rate when applicable).

#### **Working Relationships:**

- Reports directly to the S2S Executive Director
- Manages a small staff of safety educators
- Works closely with the S2S Volunteer Coordinator assigned to the Community Schools
- Coordinates with school site teachers utilizing our program

## **COMPENSATION PACKAGE:**

### **Benefits:**

- Retirement contributions through Betterment (or current company)
- \$250 stipend available twice per year (or \$500 once per year) toward an accredited degree program

## **TO APPLY, follow ALL of these steps:**

1. Scan the QR Code below and fill out the application form.
2. Email your updated resume to Maya Padilla, our Office Manager & Development Coordinator at [maya@safe2schoolinc.org](mailto:maya@safe2schoolinc.org)
3. Email 2 professional and 1 personal letters of reference, including:
  - a. Name
  - b. Contact information (phone number and email)
  - c. Description of relationship (e.g., former employer, teacher, etc.) to Maya Padilla, our Office Manager & Development Coordinator at [maya@safe2schoolinc.org](mailto:maya@safe2schoolinc.org)

*\*\* References may not include family members.*

