



REQUEST FOR EXPRESSIONS OF INTEREST (REI)
RAPID RESOLUTION INTERVENTION

**ISSUED BY: COALITION FOR THE HOMELESS OF HOUSTON/HARRIS COUNTY
(CFTH)**

LEAD AGENCY TO THE WAY HOME CONTINUUM OF CARE (TX-700)

- **RELEASE DATE: MARCH 13, 2026**
- **SUBMISSION DEADLINE: APRIL 3, 2026 – 5:00PM**
- **SUBMIT RESPONSES TO: CONTRACTS@CFTHHOUSTON.ORG**

PURPOSE OF THIS SOLICITATION

The Coalition for the Homeless of Houston/Harris County (CFTH) is seeking proposals from qualified organizations to implement a Rapid Resolution intervention within The Way Home Homeless Response System.

Rapid Resolution is a stability-focused, problem-solving intervention designed to help individuals experiencing homelessness quickly identify practical and safe pathways toward stability by leveraging their own strengths, resources, relationships, and community supports.

This approach prioritizes resolving housing crises as quickly as possible while reducing the need for longer-term homeless assistance interventions when appropriate. Through targeted problem-solving, connection to natural supports, and flexible assistance, Rapid Resolution helps individuals stabilize their situations and reconnect with housing, employment, family, treatment, or other support systems that promote longer-term stability.

CFTH issues this solicitation as part of the region's broader strategy to ensure homelessness remains rare, brief, and nonrecurring, while supporting individuals in accessing the resources and supports most appropriate to their circumstances.

ABOUT CFTH AND THE WAY HOME

The Coalition for the Homeless of Houston/Harris County serves as the lead agency for The Way Home Continuum of Care (TX-700), which coordinates the regional Homeless Response System across Harris, Fort Bend, and Montgomery Counties.

Through collaboration with more than 100 nonprofit, government, and community partners, The Way Home coordinates housing resources and supportive services to help individuals and families exit homelessness and achieve long-term housing stability.

ENCOURAGEMENT OF DIVERSE COMMUNITY PARTNERS

CFTH encourages applications from organizations with experience serving individuals experiencing homelessness, including:

- Nonprofit service providers
- Community-based organizations
- Faith-based organizations
- Housing providers

Faith-based organizations are encouraged to apply provided that services funded through this opportunity comply with all applicable federal, state, and local regulations, including nondiscrimination requirements and voluntary participation in any religious activities.

FUNDING AVAILABLE

CFTH expects to award **up to \$150,000** to implement Rapid Resolution services.

Funding is associated with the End Street Homeless Action Plan. There are no match requirements.

CFTH reserves the right to award all, part, or none of the available funding depending on proposals received and system needs.

PROJECT PERIOD

The anticipated project period is:

May 1, 2026 – July 31, 2026

This shortened project period is intended to align this project with the broader Homeless Response System funding cycle, which renews annually in August.

Depending on funding availability and performance, the project may be eligible for:

- A short-term extension, or
- Renewal for an additional 12-month project period

INTERVENTION OVERVIEW – RAPID RESOLUTION

Rapid Resolution is a problem-solving intervention focused on helping individuals experiencing homelessness quickly stabilize their situation by identifying practical, immediate solutions using their own strengths, resources, and community supports.

Key elements of Rapid Resolution include:

- Problem-solving conversations that help individuals identify realistic pathways toward stability.
- Identification of safe and appropriate options with family, friends, community supports, employment opportunities, treatment providers, or other natural supports when appropriate.
- Targeted flexible financial assistance to resolve immediate barriers that prevent individuals from stabilizing their situation.
- Short-term support and service coordination designed to help individuals move quickly toward stability and reduce reliance on longer-term system interventions.

Use of Flexible Assistance

Flexible funding may be used strategically to remove barriers that prevent individuals from stabilizing their situation.

Examples include:

- Reuniting with family members, friends, or other natural supports when appropriate.
- Addressing barriers that prevent individuals from accessing safe or stable living arrangements.
- Securing transportation necessary to reconnect individuals with employment, treatment, family, or other support networks.
- Resolving documentation, identification, or administrative barriers that limit access to services, employment, or benefits.
- Addressing immediate barriers that prevent individuals from achieving short-term stability and self-sufficiency.
- Supporting connection to employment, workforce training, treatment, or other stabilization resources when appropriate.

ELIGIBLE APPLICANTS

Organizations applying must:

- Be a partner of The Way Home Continuum of Care (TX-700)
- Be in good standing with current and past funding contracts
- Not be suspended or debarred from receiving federal funds
- Maintain an active SAM.gov registration
- Have a valid Unique Entity Identifier (UEI)
- Demonstrate capacity to implement housing-focused services
- Maintain appropriate financial management systems
- Maintain required insurance coverage

INSURANCE REQUIREMENTS

Organizations selected for funding must maintain appropriate insurance coverage for the duration of the agreement. At a minimum, required coverage includes:

- **Commercial General Liability Insurance**, including products and completed operations
- **Workers' Compensation Insurance**, in accordance with applicable state law
- **Employers' Liability Insurance**
- **Professional Liability Insurance (Errors & Omissions)**, if applicable to the scope of services

Additional insurance requirements may be outlined in the subrecipient agreement.

Certificate of Insurance Requirement

As a condition of contract award, the selected proposer will be required to provide a Certificate of Insurance (COI) demonstrating coverage that meets or exceeds the minimum requirements outlined above. The COI must be submitted prior to contract execution and maintained for the duration of the agreement.

The Certificate of Insurance must:

- Name the Coalition for the Homeless of Houston/Harris County (CFTH) as an Additional Insured, where applicable
- Indicate that coverage is primary and non-contributory with respect to CFTH
- Include a waiver of subrogation in favor of CFTH, if required

CFTH reserves the right to request additional documentation or coverage as necessary to ensure compliance with applicable federal, state, and local requirements.

CONFLICT OF INTEREST DISCLOSURE

Applicants must disclose any actual, potential, or perceived conflicts of interest involving:

- CFTH staff
- CFTH board members
- The Way Home governance bodies
- The funding source associated with this opportunity

Conflicts may include financial interests, governance roles, or relationships that could influence the integrity of the funding process. All applicants must submit the CFTH Conflict of Interest Disclosure Form. Failure to submit this form may result in the proposal being deemed non-responsive during threshold review. Failure to disclose conflicts may result in disqualification.

PROPOSAL SUBMISSION REQUIREMENTS

Responses must adhere to the following formatting requirements:

- Maximum 10 pages
- 12-point font
- Standard margins
- Submitted electronically only
- One PDF file- documents for threshold review are not counted towards total narrative submission.

Submissions must be sent to: **contracts@cfthouston.org**

Late submissions may not be considered.

PROPOSAL CONTENT-PROPOSALS MUST INCLUDE RESPONSES TO THE FOLLOWING SECTIONS:

- **Organizational Overview**-Description of the organization’s mission, experience, and background serving individuals experiencing homelessness.
- **Program Approach**-Description of how the organization will implement Rapid Resolution, including problem-solving approaches and use of flexible funding.
- **Implementation Capacity**-Description of staffing, partnerships, and operational capacity to implement the intervention.
- **Referral and Coordination**-Description of how the organization will coordinate with outreach teams and the Homeless Response System.
- **Outcomes and Performance**-Description of expected housing outcomes and how progress will be tracked.
- **Data and Reporting**-Description of the organization’s experience with HMIS or other systems used to track services and outcomes.
- **Conflict of Interest Disclosure**-Disclosure of any potential conflicts or confirmation that none exist.

EVALUATION CRITERIA

Proposals will be evaluated based on:

- Organizational capacity
- Experience delivering housing-focused interventions
- Implementation readiness
- Alignment with Homeless Response System priorities
- Demonstrated collaboration with system partners
- Compliance readiness for federal or local funding requirements

THRESHOLD REVIEW

Prior to scoring, all submitted proposals will undergo a **Threshold Review** conducted by CFTH to determine whether the applicant meets the minimum eligibility and submission requirements associated with this solicitation.

Only proposals that successfully pass the Threshold Review will advance to the evaluation and scoring phase. Proposals that fail to meet threshold requirements may be deemed non-responsive and removed from further consideration.

CFTH reserves the right to request additional documentation from applicants during the threshold review process to verify eligibility and organizational capacity.

THRESHOLD REVIEW CRITERIA

Requirement	Description
Eligible Applicant	Organization is a partner of The Way Home Continuum of Care (TX-700) and eligible to receive funding.
SAM Registration	Organization maintains an active registration in SAM.gov and is not suspended or debarred from receiving federal funds.
Unique Entity Identifier (UEI)	Organization has a valid UEI number.
Good Standing	Organization is in good standing with current or past CFTH contracts, if applicable.
Required Insurance	Organization maintains insurance coverage consistent with the requirements outlined in this solicitation.
Financial Management Capacity	Organization maintains financial management systems capable of administering public funds in accordance with federal requirements.
HMIS Participation	Organization demonstrates ability to participate in the HMIS system used by The Way Home, unless otherwise exempt under federal law.
Proposal Submission Requirements	Proposal meets formatting requirements and was submitted by the deadline.
Budget Template	Applicant completed and submitted the required CFTH Rapid Resolution Budget Template.
Conflict of Interest Disclosure	Applicant completed the required conflict of interest disclosure.

Documentation and Examples of Threshold Requirements-Applicants may be asked to provide documentation demonstrating compliance with threshold requirements during the review process. Examples of acceptable documentation include, but are not limited to:

Financial Management Systems-Organizations must maintain financial management systems capable of administering grant funds in accordance with federal requirements (including **2 CFR 200.302**).

Examples may include:

- Documented internal financial controls
- Ability to track expenditures by project or funding source
- Ability to maintain supporting documentation for expenditures
- Most recent organizational audit or financial statements
- Demonstrated experience managing federal, state, or local grant funding
- Written financial management or cost allocation policies

CFTH may request additional documentation if needed to verify financial management capacity.

GOOD STANDING WITH CFTH

If the organization currently receives or has previously received funding through CFTH, the organization must be in good standing. CFTH may review:

- Contract performance history
- Compliance with reporting requirements
- Resolution of monitoring findings, if applicable
- Organizations must demonstrate the ability to participate in The Way Home HMIS system and comply with data reporting expectations unless otherwise exempt under federal law.

BUDGET SUBMISSION REQUIREMENT

Applicants must complete and submit the CFTH Rapid Resolution Budget Template provided with this solicitation. The budget must clearly outline how requested funds will be used to support the proposed intervention. Budgets submitted in alternative formats may be considered non-responsive.

RESERVATION OF RIGHTS

CFTH reserves the right to:

- Reject any or all proposals
- Award funding in whole or in part
- Request additional information from applicants
- Modify the scope of this opportunity
- Cancel the solicitation if necessary

Funding awards are contingent upon funding availability and system priorities.

PROPOSAL EVALUATION AND SCORING PROCESS

The Coalition for the Homeless of Houston/Harris County (CFTH) will evaluate all proposals received by the submission deadline using a standardized scoring rubric to ensure a fair and transparent review process.

Proposals will be reviewed by a selection committee composed of CFTH staff and/or qualified system partners with relevant expertise in homelessness response interventions. All reviewers must complete and sign a Conflict of Interest and Confidentiality Certification prior to reviewing any proposals.

Each proposal will be scored independently by reviewers based on the evaluation criteria outlined below. Final funding decisions will be made by CFTH leadership based on:

- Proposal scores
- Alignment with system priorities
- Organizational readiness
- Funding availability

CFTH reserves the right to request clarification or additional information from applicants during the review process.

SCORING RUBRIC

Total Possible Points: **100**

Category	Maximum Points	Description
Organizational Capacity and Experience	20	Demonstrates experience serving individuals experiencing homelessness and implementing housing-focused interventions. Organization has adequate staffing, systems, and infrastructure to manage the proposed project.
Program Approach – Rapid Resolution	25	Proposal clearly describes how the organization will implement Rapid Resolution, including housing-focused problem-solving, use of flexible financial assistance, and strategies to help individuals quickly exit homelessness.
Implementation Capacity	15	Demonstrates readiness to launch services within the proposed timeframe, including staffing plan, operational capacity, and internal systems to support service delivery.
Referral and System Coordination	10	Demonstrates ability to coordinate with outreach teams, Coordinated Entry, and other Homeless Response System partners. Proposal reflects understanding of systemwide collaboration.
Outcomes and Performance Measurement	10	Proposal outlines clear, realistic outcomes and describes how progress and housing outcomes will be measured.
Data and Reporting Capacity	10	Organization demonstrates capacity to track services and outcomes, including HMIS experience or ability to meet data reporting expectations.
Compliance and Administrative Readiness	5	Organization demonstrates understanding of funding requirements including SAM registration, financial management systems, insurance requirements, and contract compliance.
Proposal Quality and Completeness	5	Proposal is clear, organized, responsive to the required sections, and adheres to submission requirements.

