



FY 2026 NOFO



CONTINUUM OF CARE COMPETITION

FY 2026 APPLICANT RIGHTS & GRIEVANCE FORM
LOCAL CONTINUUM OF CARE (COC) COMPETITION

SECTION 1 — APPLICANT RIGHTS IN THE FY26 LOCAL COC COMPETITION

All applicants participating in the TX-700 local Continuum of Care competition for HUD Continuum of Care Program funds have the following rights:

1. RIGHT TO TRANSPARENT INFORMATION

Applicants are entitled to timely access to publicly posted competition materials, including:

- FY26 CoC competition timeline and deadlines
- Local scoring tools and ranking procedures
- Local reallocation, reduction, transition, and replacement policies, as applicable
- Project review, threshold, and ranking criteria
- Required forms, templates, and guidance.

All competition materials will be posted on the Coalition for the Homeless website on the NOFO Competition page.

2. RIGHT TO A FAIR AND CONSISTENT REVIEW

All applications will be reviewed using the published FY26 local competition tools, policies, and procedures. Final scoring and ranking may consider:

- Project score
- HUD requirements
- Local CoC priorities
- Applicable tiering, funding, and project-type requirements
- Project performance, system performance, financial capacity, and alignment with FY26 HUD priorities

3. RIGHT TO NOTIFICATION

Applicants will receive written notification of:



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- Project score
- Ranking and tier placement, if applicable
- Inclusion or exclusion from the final Priority Listing
- Any reduction, reallocation, transition, replacement, or rejection decision affecting the project.

Consistent with the FY26 HUD CoC NOFO, project applicants must be notified whether their project application will be accepted and ranked, rejected, reduced, reallocated, transitioned, or otherwise not included on the CoC Priority Listing no later than 15 days before the HUD application submission deadline.

The FY26 HUD submission deadline is **August 26, 2026, at 8:00 PM Eastern Time**. Therefore, local applicant notifications must be issued no later than **August 11, 2026**, unless HUD modifies the federal deadline. Where a project application is rejected, reduced, reallocated, transitioned, or otherwise not included on the CoC Priority Listing, the reason or reasons must be provided in writing.

4. RIGHT TO SUBMIT A GRIEVANCE

Applicants may submit a grievance if they believe:

- Published local competition rules or procedures were not applied consistently.
- A scoring or ranking error occurred.
- A conflict of interest affected the review process.
- Required local procedures were not followed.

A grievance cannot be used to overturn:

- Federal NOFO requirements
- HUD scoring policies or eligibility requirements.
- Funding limitations or project eligibility rules established by HUD.
- Steering Committee or CoC decisions made in accordance with published local competition policies and procedures.

Submission of a local grievance does not automatically pause or delay the CoC's HUD submission unless the CoC determines that corrective action is required before submission.

5. RIGHT TO AN IMPARTIAL REVIEW



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Any individual with a conflict of interest must be recused from reviewing, scoring, or making decisions related to the affected application. Conflict of interest determinations and recusals will be documented.

6. NOTICE REGARDING HUD APPEAL RIGHTS

Nothing in this local grievance process limits any appeal rights available under HUD regulations or the applicable CoC NOFO.

Applicants that believe they were denied the opportunity to participate in the CoC planning process in a reasonable manner may pursue any appeal options available directly through HUD, including the solo applicant appeal process described in 24 CFR 578.35 and the applicable CoC NOFO.

This HUD appeal process is separate from the local grievance process and is not triggered solely by the Lead Agency's failure to respond to a local grievance.

SECTION 2 — GRIEVANCE PROCESS

STEP 1 — INFORMAL RESOLUTION ATTEMPT

Before submitting a formal grievance, the applicant must first contact the Vice President, Homeless Response System (HRS), to discuss the concern and attempt informal resolution.

The applicant should document:

- Date of contact
- Issue raised
- Outcome of the discussion

STEP 2 — SUBMIT A FORMAL GRIEVANCE

If the issue is not resolved, the applicant may submit a formal grievance by completing Section 3 of this form and sending it to:

Email: grievances@cfthhouston.org

Subject Line: Formal Grievance – FY26 CoC Competition



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Supporting documents may be attached to the submission.

STEP 3 — GRIEVANCE REVIEW

The grievance will be reviewed by the appropriate impartial reviewer, such as the Steering Committee Chair or an acting designee, with any conflict of interest addressed through recusal.

The review may include:

- Review of scoring and ranking documentation
- Review of published competition procedures
- Review of any conflict-of-interest concerns raised.
- Review of written notice provided to the applicant, if applicable

A written response will be provided to the applicant.

Submission of local grievance does not automatically pause or delay the CoC's HUD submission. If the grievance identifies scoring, ranking, conflict-of-interest, or process issue that requires correction before submission, the CoC will document the corrective action taken.

STEP 4 — APPEAL OF LOCAL GRIEVANCE DETERMINATION

If the applicant disagrees with the written response, the applicant may submit a written appeal within **24 business hours** of receiving the response.

If no appeal is submitted within that timeframe, grievance will be considered resolved.

STEP 5 — SEPARATE HUD APPEAL RIGHTS

Applicants should note that HUD may provide separate appeal rights under the applicable CoC NOFO and 24 CFR 578.35. Those rights are governed by HUD's rules and deadlines, not this local form.

Applicants seeking to pursue a HUD appeal are responsible for reviewing and following the applicable federal requirements. HUD's solo-applicant path is for eligible project applicants that attempted to participate in the CoC planning process and believe they were denied participation in a reasonable manner.



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SECTION 3 — FORMAL GRIEVANCE SUBMISSION FORM

Applicant Organization Name: _____

Applicant Representative Name: _____

Job Title: _____

Phone: _____

Email: _____

Organization Address: _____

Date Informal Resolution Was Attempted with VP of HRS: _____

Description of Grievance

Attach supporting documents as needed.

Requested Resolution

Acknowledgment

I acknowledge that I may submit a written appeal of the local grievance determination within 24 business hours of receiving a written response. If no appeal is submitted within that period, the local grievance matter will be considered resolved.



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I also understand that any appeal rights available directly through HUD are governed by federal regulations, the applicable CoC NOFO, and HUD deadlines, and are separate from this local grievance process.

Applicant Signature: _____

Date: _____

SECTION 4 — FOR COC USE ONLY

Grievance Received By: _____

Date Received: _____

Informal Resolution Attempt Verified: Yes No

Initial Review Completed: Yes No

Date: _____

Conflict of Interest Check Completed: Yes No

No COI Identified

COI Identified — Reviewer Recused

Scoring/Ranking Documentation Reviewed: Yes No N/A

Written Notification Reviewed: Yes No N/A

Reason for Reduction/Reallocation/Transition/Replacement/Rejection Documented:

Yes No N/A

Written Response Sent to Applicant: Yes No

Date Sent: _____

Appeal Submitted: Yes No



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Final Resolution Date: _____

Corrective Action Required: Yes No

If yes, describe corrective action taken:

COMPETITION FILE DOCUMENTATION COMPLETED:

- Written notification saved to competition file
- Scoring/ranking documentation saved to competition file
- Conflict-of-interest documentation saved to competition file
- Grievance response saved to competition file
- Final determination saved to competition file

CONTACT INFORMATION

Website: Coalition for the Homeless NOFO Competition Page

Grievance Email: grievances@cfthouston.org

General NOFO Email: NOFO@cfthouston.org

Phone: 713-739-7514