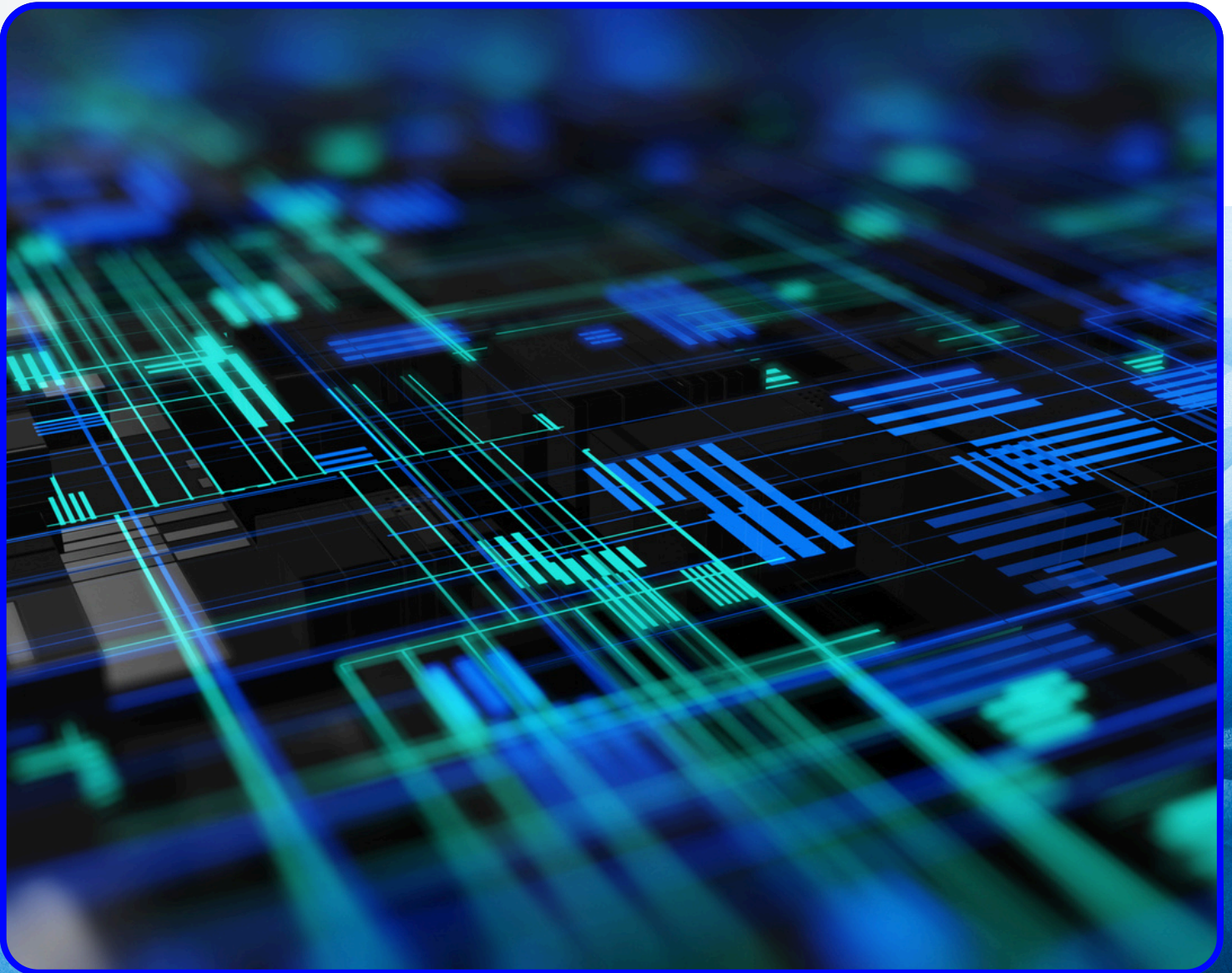


TECH CLEANUP CHECKLIST

A step-by-step workbook to help you identify, evaluate, and streamline your tech stack



1. APP INVENTORY

List every app, software, or subscription you're paying for.

Tool / Platform	Purpose	Monthly Cost	Owner	Active Users	Still Needed? (Y/N)



2. OVERLAP & REDUNDANCY

Identify where tools overlap.

Example: Two CRMs, three schedulers, multiple file storage apps.

List redundant tools here:



3. INTEGRATION OPPORTUNITIES

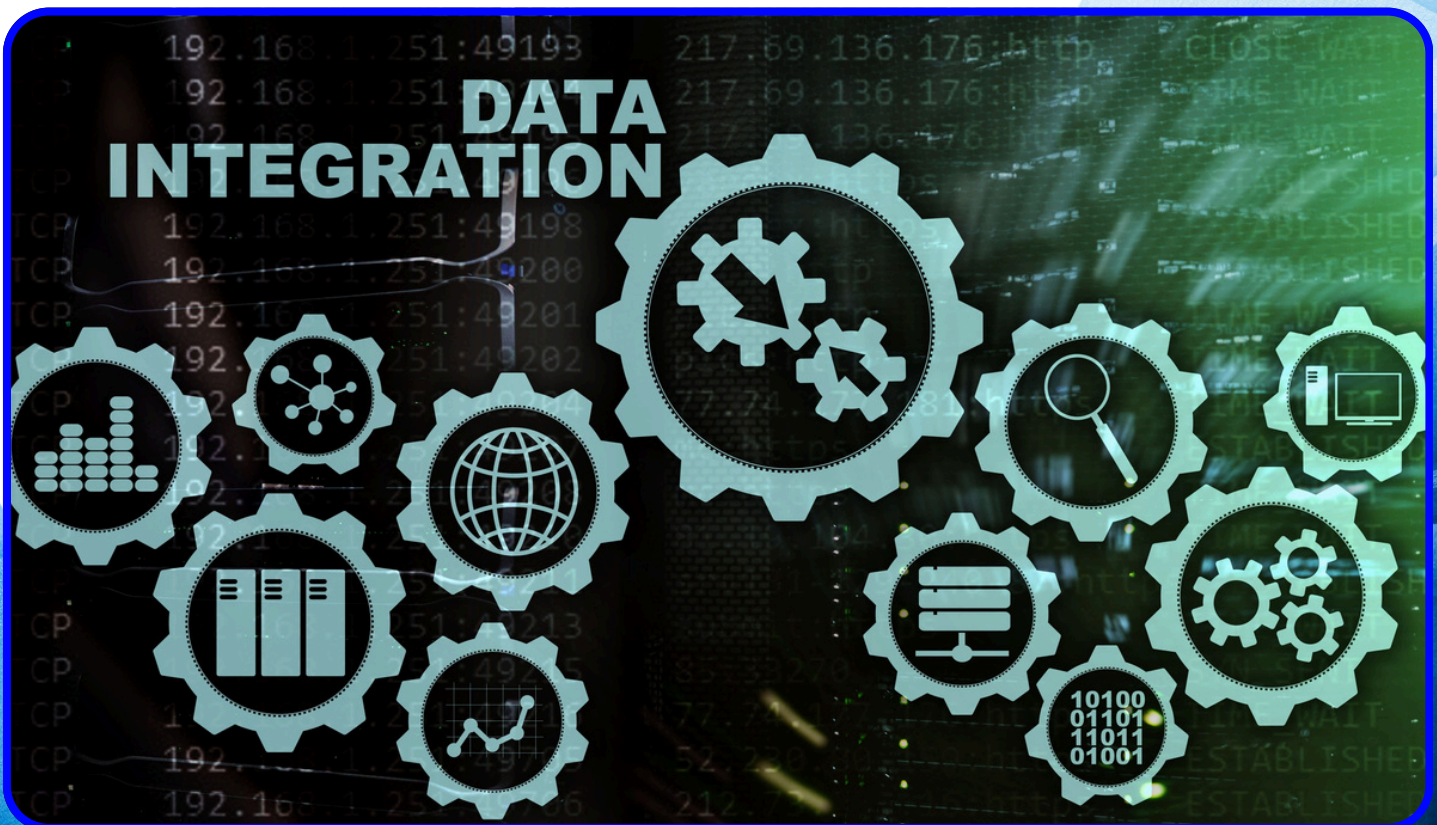
Where can you connect tools instead of duplicating work?

Example:

- Connect Calendly + Zoom + Pipedrive for seamless lead booking
- Connect Duda web forms to your CRM via Zapier

List your top 3 integration ideas:

1. _____
2. _____
3. _____



4. OWNERSHIP & MAINTENANCE

Assign a platform “owner” for each key tool.

Tool / Platform	Assigned Owner	Review Frequency



5. PRIORITY FIX PLAN

Choose 2–3 actions to clean up your tech stack this month:

1. _____
2. _____
3. _____



SCAN HERE



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