

Accommodation Information & Registration

Length of Stay	Standard Room [BYO Linen]	Ensuite Room (Limited availability) [BYO Linen]	Twin-Sharing Room (Limited availability) [BYO Linen]	Payment required when booking to secure and confirm accommodation
1 to 4 days	\$60 per day	\$75 per day	\$95 per day	Number of days' rent & \$60 key deposit
1 to 3 weeks	\$300 per week	\$340 per week	\$430 per week	1 week's rent & \$200 key deposit
Short-term: 1 to 2 months	\$290 per week	\$330 per week	\$420 per week	2 weeks' rent & \$200 key deposit
Long-term: 3 months and above	\$280 per week	\$320 per week	\$410 per week	4 weeks' rent & \$200 key deposit
Additional guest per day	\$20 per day			Number of days' rent (plus \$60 deposit if additional keys required)
Additional guest per week	\$100 per week			1 week's rent (plus \$60 key deposit if additional keys required)

Bills included	Wifi, utilities bills, and laundry facilities are included (Bring own washing detergent and fabric softener)
Linen Pack	\$30 per week/ Extra guest \$15 per week
Key deposit refund	Key deposits will be refunded after departure, provided there are no outstanding rental payments, damages or room cleaning expenses
Subletting	Not permitted – guests are exclusive occupants
Payment details	Account Name: Bendigo Stays Pty Ltd BSB: 013 533 Account Number: 191 902 305 Reference: Your full name
Self-Check-in	Keys, door codes and room details Provided via message/email after payment and pre-arrival.
Self-Checkout	Keys – to be left on bedside table Doors, windows and blinds – to be closed Tidy and Clean - Crockery and utensils cleaned and returned to your allocated pantry; Big bags of rubbish in Council bins outside.
Cancellations or Departure changes	24 hours' notice or \$50 fee



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Personal details:		Next of kin details (in case of emergency):	
Name:		Name:	
Mobile #:		Mobile #:	
Email:		Email:	
Home Address:		Home Address:	
Payment details:		Accommodation details:	
Rent amount:	\$	Arrival date and day:	
Key deposit amount:	\$	Departure date and day:	
Date paid:		Room number:	TBC
Bank details (for key deposit refund):		Room location:	TBC
Account name:		Car/ Motorbike/ Bicycle details (if applicable):	
BSB number:		Brand / model:	
Account number:		Colour:	
Study / Employment details:		Vehicle details (if applicable):	
Course name and location:		Registration No. :	
Employer and address:		Model:	

Management Contact: Iris Lee <i>Accommodation Manager</i>	Address: 79-87 Murphy Street, East Bendigo, VIC 3550 Tel: 0424 415 049 Email: thegraduatebendigo@gmail.com Website: http://www.thegraduatebendigo.com.au/
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I have read, understand and agree to abide by the terms and conditions set out in the House Rules and Code of Conduct.

Signature: Date:

If the guest is under 18 years of age, a parent or guardian must read and sign the terms and conditions of the House Rules and Code of Conduct on behalf of the under 18-year-old guest.

Signature: Date: