

Amanda Morgan Celebrant Booking Agreement & Expectations

- Professional Services as an Authorised Celebrant or Master of Ceremonies at your event.
- **More meeting if needed.**
- 2 x face to face meetings.
 - 1 initial meeting to sign required NOIM (Notice of Intention To Marry) and get to know each other.
 - 1 ceremony rehearsal with or without wedding party closer to the day to ensure all parties are confident and prepared.
- Unlimited contact with me as your wedding celebrant allowing us to work together to create a unique wedding ceremony including email and phone conversations. All ceremony order of service and inclusive elements will be signed off by the couple prior to inclusion.
- Management and facilitation of the legal process for marriage as required by law.
- Amplification and PA equipment that is tested and tagged according to legal Occupational Health & Safety laws for your use on the day.
- I will arrive ready to be set up and sound checked no later than 30 minutes prior to your guest's arrival to the venue location.
- A guest meal will be provided by the client as part of my engagement as your Master of Ceremonies.
- I will uphold the Code of Practice for Marriage Celebrants when fulfilling my duties as your Authorised Celebrant (see copy of the Code overleaf).
- I will provide a hard copy Marriage Certificate on the day of marriage.

****Please Note: Your information and communication is confidential, private and protected by Australian Privacy Laws. It is your responsibility to present all the required accurate information to me as requested, in the timeframes required by law, to ensure that your marriage is conducted legally and***

***solemnised by me as an Authorised Marriage Celebrant
working within the Code of Practice for Marriage Celebrants
(as below) for your ceremony. This includes the following:***

- Completion of a Notice of Intended Marriage – within the agreed timeframe
- Proof of Date and place of Birth and current photo ID within the agree timeframe
- If applicable – additional information such as: Proof of termination of previous marriage within the agreed time frame.