



Agenda

Trustees of Berw Road Recreation Ground Thursday 23rd October 2025 @ 6pm Hybrid Meeting

Council Presiding Member: Cllr C Thomas **Town Mayor:** Cllr C Morgan

1. Appointment of Chair
2. Apologies for absence.
3. Declarations of Interest.
4. Approval of Minutes of Trustees Meeting held on 24th October 2024.
5. Secretary's Report.
 - 5.1 Background
 - 5.2 Annual return/Income 2024/25

16th October 2025
Tony Graham
Secretary

Trustees of Pontypridd Berw Field Recreation Ground



Minutes

Meeting of Trustees of Berw Road Recreation Ground

6.00 pm Thursday 24th October 2024

Hybrid Meeting

Present:

Councillor C. Thomas
Councillor S. Pritchard
Councillor C. Morgan
Councillor L. Bengough
Councillor E. Griffiths
Councillor C. Roberts
Councillor S. Carter
Councillor A. Karadog
Councillor L. Tomkinson
Councillor H. Fychan
Councillor S. Powderhill

In attendance:

Tony Graham – Chief Executive/Town Clerk/Secretary
Carol Hindley – Assistant Town Clerk
Keryl Martin – Business support officer

1. Appointment of Chair

Councillor C. Thomas was nominated by Councillor Pritchard and seconded by Councillor Bengough, there were no other nominations and therefore Councillor Thomas was appointed as Chair.

2. Apologies for absence.

Councillors D. Paul, L. Davies, J. Brencher, D. Wood, S. Presse, C. Lises, M. Powell and H. Gronow.

3. Declarations of Interest

Councillor H. Fychan declared a non-prejudicial interest as she is the Ward Councillor for Pontypridd Town where Berw Field is located.

4. Approval of Minutes of Trustees Meeting held on 26th October 2023

To note for information and accuracy purposes the minutes of the Trustees of Berw Road Recreation Ground Meeting held on 26th October 2023. Councillors were all in agreement to approve these minutes.

5. Secretary's Report

5.1 Background

The Town Council is the sole Trustee of the Berw Road Recreation Ground Charity, Registration No. 505654. Under the trust created in the Conveyance dated the 29th July 1932 the Town Council is required to meet at least annually and to maintain the Berw Road land as a public recreation ground.

5.2 Annual Return / Income 2022-23

The Charity Commission Annual Return for Berw Road Recreation Ground has been submitted (Jan 23) with updates for the period 1st April 2022 to the 31st March 2023 showing income received for that period in the sum of £551.25. This income is received for this land further to a lease dated 22nd August 2008 granted by the Council acting as Trustee to Wales and West Utilities Limited. The lease is for a period of 25 years from the date of the lease and under this agreement the Council receives an annual income which increases every 5 years by 5%.

In practice the Council looks after the field and support team staff "manage" and "maintain" the ground. Their duties include grass cutting, the repair of benches, emptying and maintaining of bins etc.

The Town Council as Trustee needs to consider how the sum of £551.25 should be used for the benefit of the ground. In the past it has been agreed for the money from the lease be used on the maintenance of the ground in line with the objectives of the Trust.

AGREED:

Agreed that the income received from the Lease is to be used on the maintenance of Berw Field Recreation Ground by the Town Council in accordance with objectives of the Trust.

5.3 Dwr Cymru/Welsh Water (DCWW) – Use of Ring-Fenced Funds

Trustees were reminded that in 2023 emergency works took place near the fields and the grass area was used as a compound. DCWW agreed to restore the field when the work was completed and to pay a weekly sum for use of the field as a compound. The work has been completed, the field restored and the sum of £4,750 (including £500 goodwill gesture) has been paid to the Town Council to be ring fenced for the community use.

Recently a community consultation was carried out and trustees were provided with a copy of the results which has been agreed with the ward members and will be delivered to local residents. The new Land Use Manager will implement a small project plan for this work to be carried out in the Spring 2025.

Councillor S. Powderhill joined the meeting.

AGREED:

To note the report and confirm that all ring-fenced monies detailed above may be used by Pontypridd Town Council for the works requested by local residents.

Meeting closed at 6.07 pm

Signed:

Tony Graham – Secretary

Secretary's Report

Trustees of Berw Road Recreation Ground

1. Background

The Town Council is the sole Trustee of the Berw Road Recreation Ground Charity, Registration No. 505654. Under the Trust created in the Conveyance dated the 29th July 1932 the Town Council is required to meet at least annually and to maintain the Berw Road land as a public recreation ground.

2. Annual Return / Income 2023-24

The Charity Commission Annual Return for Berw Road Recreation Ground has been submitted (Jan 25) with updates for the period 1st April 2023 to the 31st March 2024 showing income received for that period in the sum of £5,301. This income is received for this land further to a lease dated 22nd August 2008 granted by the Council acting as Trustee to Wales and West Utilities Limited. The lease is for a period of 25 years from the date of the lease and under this agreement the Council receives an annual income which increases every 5 years by 5%. In addition, monies were received from Dwr Cymru/Welsh Water in respect of rental of the field to allow emergency works to be carried out. This money is transferred and held by Pontypridd Town Council who are authorised to use this money for the upkeep of the field.

In practice, and with their agreement, the Town Council looks after the field and support team staff "manage" and "maintain" the ground. Their duties include grass cutting, the repair of benches, emptying and maintaining of bins etc. Some of this work is contracted out to a third party (RCT).

The Town Council as Trustee needs to consider how the monies should be used for the benefit of the ground. In the past it has been agreed for the money from the lease be used on the maintenance of the ground in line with the objectives of the Trust. It will also be necessary to agree that in line with the findings of the Land Use report recently commissioned that the works be carried out by JS Lee for the years 2025 and 2026

DECISION REQUIRED:

To agree that the income received from the lease and additional monies from Dwr Cymru be used on the maintenance, and additional works detailed above, of Berw Field Recreation Ground by the Town Council in accordance with objectives of the Trust.

