



# Agenda

## Full Council – Thursday 27<sup>th</sup> November 2025 @ 6pm (Hybrid Meeting)

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**Presiding Member: Cllr C. Thomas**

**Town Mayor: Cllr C. Morgan**

1. Apologies for absence.
2. Declaration of Members interests.

To receive disclosures of personal interests from members.

*Note: Members are requested to identify the item number and subject matter to which their interest relates and to signify the nature of the personal interest; and where Members withdraw from the meeting as a consequence of the disclosure of a personal interest, they must notify the Chair when they leave.*

3. Well-being of Future Generations (Wales) Act 2015.

To note the Well-being of Future Generations (Wales) Act 2015 imposes a duty on public bodies including the Town Council to carry out sustainable development in accordance with the sustainable development principle and to act in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

4. To allow the public (if present) to speak on any item on the agenda or ask questions (3 mins max).
5. Minutes.

To approve the following minutes:

Council Meeting – 23<sup>rd</sup> October 2025

Regeneration, Events & Museum Committee – 27<sup>th</sup> October 2025

Staffing Committee – 27<sup>th</sup> October 2025

Environment, Land Use & Planning Committee – 3<sup>rd</sup> November 2025

Policy and Finance Committee – 13<sup>th</sup> November 2025

6. Town Mayor Announcements.
7. Chief Executive's Report (pages 1-33)
  - 7.1 Approval of Budget/Precept – 2026/27
  - 7.2 Meithrin Natur – Lottery Application
  - 7.3 One Voice Wales – Free Training Places
  - 7.4 October Half Term Report
  - 7.5 Delegated Authority to Leader/Chief Executive
8. Planning Applications (pages 34-40)
9. Correspondence (pages 41-49)
  - RCTCBC Let's Talk Budget 2026-2027 [Budget 2026 - 2027 \(Phase 1\) | Let's Talk RCTCBC](#)
  - Draft Minutes OVW RCT, Merthyr & Caerphilly area meeting held on 15<sup>th</sup> October 2025.



Tony Graham  
Chief Executive/Town Clerk  
20<sup>th</sup> November 2025

***The zoom link for the meeting is available on request by emailing  
[info@pontypriddtowncouncil.gov.uk](mailto:info@pontypriddtowncouncil.gov.uk)***

**Please Note**

If there are any specific details you wish to raise regarding, for example, background information or require additional detail, it would greatly assist if you could contact the office in advance so that the information and answers can be made available at the Meeting.

Any members of the public wishing to ask questions, may do so by setting out their questions in writing and sending it to the Council at least 3 clear days prior to the Council meeting.



CYNGOR TREF  
PONTYPRIDD  
TOWN COUNCIL

# Chief Executive's Report

## Council – 27<sup>th</sup> November 2025

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### 1. Approval of Budget / Precept – 2026/27 (pages 5-12)

The Chief Executive will introduce the proposed budget and precept for 2026/27 in accordance with our usual practice and the legal requirement that only Full Council can approve the budget and set the precept.

Members are invited to review and approve the budget and precept recommended by the Policy & Finance Committee as set out in the excel spreadsheet which accompanied these papers. There are 3 tabs on the attached excel spreadsheet setting out the expenditure budget, anticipated income and the precept calculation. However, each set of papers has been scanned and attached to the papers for member's ease of reference.

Members of the Policy & Finance Committee have reviewed the recommendations from all Committees for the coming financial year and have unanimously recommended this draft budget/precept for approval by Full Council.

The effect of the budget is to increase the overall precept by £34,517.66 or an equivalent 3.93%. However, it should be noted that due to small changes in the tax base, which has increased from 10,850 to 10,895 (subject to RCT cabinet approval), the effect on an average band D property is to increase the annual precept payment from £80.86 to £83.69 per year (which will be the equivalent of £1.61 per week per household). This equates to an increase of £2.83 per year or 3.50%.

#### **DECISION REQUIRED:**

- i) To note and approve the budget and precept for 2026/27; and
- ii) To instruct the Chief Executive to notify RCTCBC of the Town Council's precept for 2026/27.

## **2. Meithrin Natur – Lottery Application (pages 13-30)**

Members are invited to review the attached report prepared by HW and reviewed by the Chief Executive. In addition, Members are invited to review the additional documents setting out the application for a new partnership project with local organisations to investigate and explore a collaborative opportunity with local nature groups working with children under 5. This matter is being brought before Full Council as the relevant Committee will not meet in time (the application has to be submitted by 1<sup>st</sup> December 2025).

Members will note from HW's report that the partnership represents an opportunity for collaborative working, the gaining of research insights that will have future use, increased exposure for the Council's well-being and environmental projects and support to expand our offering in these areas. The Chief Executive has reviewed the draft application and the National Lottery's partnership agreement and there is nothing that is unusual or would cause concern. There are standard reporting and collaborative requirements which the Council will be able to meet. HW and the team are keen to explore the potential of this application, and the Chief Executive is supportive of the partnership grant application being made before 1<sup>st</sup> December subject to Council's approval. If successful, the matter will be brought before the Environment, Planning and Land Use Committee for review when it next meets in February 2026.

### **DECISION REQUIRED:**

To note the report and confirm the partnership application can be progressed.

## **3. One Voice Wales – Free Training Places (pages 31-32)**

Members are invited to review the attached training application received from One Voice Wales. The Welsh Government have agreed to fund a number of free places on OVW's six core modules as follows:

- The Council as Employer
- Understanding Local Government Finance (Basic)
- Understanding Local Government Finance (Advanced)
- Understanding the Law
- Code of Conduct
- Finance & Governance Toolkit

In addition, two free places on a number of other modules are being offered as follows:

- Health & Safety
- Charing Skills
- Biodiversity Pt1
- Biodiversity Pt2

We have been asked to complete an application form to request these free training places which are available until March 2026.

Members will recall that at our AGM it was recommended that Members should attend training modules relevant to any Committee they were on (e.g. if you are a Member of the Policy & Finance Committee you should attend the Local Government Finance modules; if you are a Member of the Staffing Committee you should attend the Council as Employer module etc) or if they wished to expand their skills and knowledge in any area.

It is strongly recommended that Members consider attending the core module training as these are areas where Councillors need knowledge but anyone who Chairs a Committee or who aspires to do so in the future should attend the Chairing skills module. Members of the Environment, Planning and Land Use Committee should consider attending the Biodiversity modules.

If any Member wishes to attend the training sessions, please let the Chief Executive know and we will apply for the free training places which are available for all Community Councils in Wales. Whilst training is not mandatory, the attendance of Town Councillors at training sessions, such as those listed above, has historically been poor and this is an area where Members are encouraged to consider developing their skill set.

**DECISION REQUIRED:**

To note the report and to inform the Chief Executive in the next 7 days if any Member wishes to attend the free training to enable the application to be completed.

**4. October Half Term Report (page 33)**

Members of the Regeneration, Events and Museum Committee recently received the attached report detailing the activities and attendance at our recent half term activities across our various Community sites. It was felt appropriate to ensure all Members had a chance to read and enjoy the content of the report. A video was also produced which is available to view on our social media pages.

**DECISION REQUIRED:**

To note the report.

**5. Delegated Authority to Leader / Chief Executive**

It is not anticipated that there will be a Council meeting in December. There will be limited activity and decisions required. However, authority is requested for the Leader/Chief Executive to make any emergency decisions that fall outside the Chief Executive's delegated authority. Any such decisions taken will be reported back to Council in January.

**DECISION REQUIRED:**

To note the report and provide the requested authority.



CYNGOR TREF  
**PONTYPRIDD**  
TOWN COUNCIL

Code	Title	2025-26	Apr - Sept	To Mar 26
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Staffing Costs (Staffing)				
	Budget	Actual	Forecast	Variance
4 Gross Pay	413,892.77	206,249.52	413,892.77	0.00
5 Employers NI	50,214.23	25,299.40	50,214.23	0.00
6 Superannuation	73,259.06	36,935.28	73,259.06	0.00
7 Travel	500.00	99.90	250.00	250.00
8 Training	3,000.00	459.00	1,500.00	1,500.00
9 Overtime		592.20	592.20	-592.20
10 Previous Staff	7,097.00	2,915.05	7,097.00	0.00
11 Other Expenses (inc phones)	1,260.00	749.70	1,260.00	0.00
245 Contractor - Land Use	45,695.00	3,491.00	25,000.00	20,695.00
246 Contractor - Museum	8,358.37		2,000.00	6,358.37
247 Contractor - General		531.60	10,000.00	-10,000.00
<b>SUB TOTAL</b>	<b>603,276.43</b>	<b>277,322.65</b>	<b>585,065.26</b>	<b>18,211.17</b>

2026-2027
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Proposed Budget	Comments
412820.01	Assumes 4% in 26/27
51272.29	see above
73894.79	see above
300	
2000	
500	
7097	
1260	
30000	
35000	
<b>614,144.09</b>	

Museum (Regen)			
	Budget	Actual	Variance
15 Rates			0.00
16 Water Rates	3,000.00		0.00
17 Gas	13,000.00	2,400.69	3,000.00
18 Electricity	22,000.00	6,697.00	4,000.00
19 Building Maintenance	7,500.00	1,017.75	0.00
20 Shop Stock	3,000.00	2,535.57	0.00
21 Volunteer Training/Expenses	500.00		0.00

Proposed Budget	Rateable value £1
0	
3000	
10000	
18000	
7500	
3000	
500	

22	Exhibitions	5,000.00	162.96	5,000.00	0.00
23	Community Engagement/Events	2,000.00	1,054.79	2,000.00	0.00
24	Conservation	2,000.00	2,141.65	2,141.65	-141.65
25	Collections	500.00	616.51	616.51	-116.51
26	Subscriptions	750.00	815.82	750.00	0.00
27	Service Contracts	4,000.00	2,497.72	3,000.00	1,000.00
28	Publicity/Translation	1,000.00	690.00	1,000.00	0.00
168	Shop Admin	400.00	181.81	400.00	0.00
177	Art Sales	150.00		0.00	150.00
	<b>SUB TOTAL</b>	<b>64,800.00</b>	<b>20,812.27</b>	<b>56,908.16</b>	<b>7,891.84</b>

<b>5000</b>
<b>2000</b>
<b>2000</b>
<b>500</b>
<b>750</b>
<b>4000</b>
<b>1000</b>
<b>400</b>
<b>57,650.00</b>

Meadow Street (Env)					
		Budget	Actual	Forecast	Variance
29	Maintenance/Events	6,165.41	5,472.80	6,165.41	0.00
30	Volunteer Costs	250.00		250.00	0.00
31	Electricity	2,000.00	225.34	2,000.00	0.00
32	General Garden Costs	2,000.00	1,766.03	2,000.00	0.00
	Water	1,000.00	655.27	1,000.00	0.00
	Wifi	400.00	92.66	400.00	0.00
	Waste	300.00		300.00	0.00
	<b>SUB TOTAL</b>	<b>12,115.41</b>	<b>8,212.10</b>	<b>12,115.41</b>	<b>0.00</b>

<b>Proposed Budget</b>	<b>1250</b>
	<b>250</b>
	<b>2000</b>
	<b>2000</b>
	<b>1000</b>
	<b>400</b>
	<b>300</b>
	<b>7,200.00</b>

5165.41 (fencing) inc

Administration (Staffing)					
		Budget	Actual	Forecast	Variance
33	Election Expenses		4971.95	4971.95	
34	Town Mayor - civic	350.00	113.00	350.00	0.00
35	Town Mayor - General Expenses	200.00		200.00	0.00
36	Councillor Remuneration	5,000.00	4,412.00	5,000.00	0.00
37	Councillor Training	500.00		500.00	0.00
38	Rates	500.00	456.25	500.00	0.00
39	Water Rates	1,000.00	276.36	1,000.00	0.00
40	Gas	5,500.00	924.97	5,000.00	500.00
41	Electricity	5,500.00	1,984.42	6,000.00	-500.00
42	Insurance	12,000.00	12,432.23	12,432.23	-831.67
43	Office Equipment/Stationery	1,500.00	283.63	1,500.00	0.00
44	Photocopier	1,500.00	1,410.59	1,500.00	0.00
45	Postage	750.00	128.50	500.00	250.00
46	IT Equipment	1,500.00	9.16	1,500.00	0.00

**Proposed Budget**

	<b>350.00</b>
	<b>200.00</b>
	<b>5,000.00</b>
	<b>500.00</b>
	<b>500.00</b>
	<b>1,000.00</b>
	<b>5,500.00</b>
	<b>5,500.00</b>
	<b>13,500.00</b>
	<b>1,500.00</b>
	<b>1,500.00</b>
	<b>500.00</b>
	<b>1,500.00</b>

see earmarked reserves

Best Estimate  
Best Estimate  
Inflation



47	IT Support	2,000.00	1,917.00	1,917.00	83.00
48	Telephone	2,000.00	905.04	2,000.00	0.00
49	Accountancy/Audit	5,000.00	3,050.00	5,000.00	0.00
50	Legal Fees				0.00
51	Subscriptions	7,500.00	6,828.04	7,500.00	0.00
52	Publicity/Translation	1,000.00	472.85	1,000.00	0.00
53	Worknest-HR	5,500.00	1,125.42	3,500.00	2,000.00
54	Service Contracts/Inspections	1,000.00	80.00	1,000.00	0.00
55	General Cleaning	1,000.00	750.11	1,000.00	0.00
56	Petty Cash	100.00			100.00
57	Email/Internet/Website	2,500.00	3,141.45	2,500.00	0.00
58	Publications/Minutes	300.00		300.00	0.00
59	Payroll Preparation	3,000.00	3,178.87	3,178.87	-178.87
60	Office Maintenance	500.00	236.49	500.00	0.00
61	CEO Expenses	1,000.00	501.30	1,000.00	0.00
62	Hospitality/General	300.00	168.96	300.00	0.00
232	Evolution safety - H&S	2,000.00	540.00	2,000.00	0.00
<b>SUB TOTAL</b>		<b>70,500.00</b>	<b>50,298.59</b>	<b>73,650.05</b>	<b>1,422.46</b>

	2,000.00	
	2,000.00	
	5,000.00	
	1,500.00	Land Registry
	7,500.00	
	1,000.00	
	3,500.00	
	1,000.00	
	1,000.00	
	100.00	
	2,500.00	
	300.00	
	3,300.00	Inflation
	500.00	
	1,000.00	
	300.00	
	2,000.00	
	71,550.00	

Events/Projects (Regen)	Budget	Actual	Forecast	Variance
63 Summer Events/Activities	17,500.00	11,517.37	12,000.00	5,500.00
64 St Davids Day	1,000.00		1,000.00	0.00
65 Remembrance Events	3,200.00		3,200.00	0.00
66 Christmas Events (Inc Switch On)	15,000.00		15,000.00	0.00
67 Christmas Grotto	3,000.00		3,000.00	0.00
68 Christmas Trees	5,000.00		5,000.00	0.00
69 Christmas/Schools (carols/cards)	300.00		300.00	0.00
70 Christmas Lights Purchase				0.00
71 Christmas Lights - Set Up	24,000.00		24,000.00	0.00
72 Small Grants Scheme	3,000.00	982.99	3,000.00	0.00
73 International Womens Day	500.00		500.00	0.00
74 Ponty in Bloom	10,000.00	5,924.00	10,000.00	0.00
75 Bulbs in wards	500.00		500.00	0.00
76 Foodbank	5,000.00	1,300.00	5,000.00	0.00
77 Charity Quiz	500.00			500.00
79 Community Cuppa	250.00		250.00	0.00
80 Cuppa with a Copper	500.00			500.00
81 Halloween	500.00		500.00	0.00

Proposed Budget	17500	
	1000	
	3400	Inflation
	20000	No RCT grant 2026
	3000	
	5500	Inflation
	300	
		Earmarked reserves
	25000	Slight increase (inflation)
	3000	
	500	
	10000	BID Grant
	500	
	5000	
	250	
	500	

83	Dig for Victory	662.50	300.27	750.00	-87.50
84	Monday Meet Up	500.00	240.72	500.00	0.00
85	Engineering Award	150.00	150.00	150.00	0.00
86	Ponty & Proud	200.00	70.00	200.00	0.00
87	PR/Media Contract	10,500.00	650.00	5,000.00	5,500.00
88	General Community Events(Int)	2,000.00	22.85	2,000.00	0.00
115	Canal Preservation Group	1,500.00		1,500.00	0.00
161	General Community Events(Ext)	15,000.00	12,000.00	15,000.00	0.00
169	Ponty Arts Trail	800.00	650.00	650.00	150.00
248	Dementia Program	2,000.00	1,252.37	1,500.00	500.00
	<b>SUB TOTAL</b>	<b>123,062.50</b>	<b>35,060.57</b>	<b>110,500.00</b>	<b>12,562.50</b>

Request from HW  
Inc Choirs/Jazz Events?

500
500
150
200
5000
5000
1500
17500
800
1000
<b>127,600.00</b>

Taff Meadow CC (Env)					
		Budget	Actual	Forecast	Variance
90	Rates	2,000.00	1,056.80	2,000.00	0.00
91	Water Rates	1,500.00	771.77	1,500.00	0.00
92	Gas	4,000.00	1,517.75	4,000.00	0.00
93	Electricity	6,000.00	1,347.92	6,000.00	0.00
94	Telephone	300.00	374.90	374.90	-74.90
95	Fixtures/Equipment	250.00		250.00	0.00
96	Building Maintenance	1,000.00	589.37	1,000.00	0.00
97	Service Contracts/Inspections	1,000.00	1,044.00	1,044.00	-44.00
99	Cleaning	500.00	54.97	500.00	0.00
	<b>SUB TOTAL</b>	<b>16,550.00</b>	<b>6,757.48</b>	<b>16,668.90</b>	<b>-118.90</b>

Remediation in 2026  
Inflation

<b>Proposed Budget</b>
2000
1500
4000
6000
300
250
3000
1100
500
<b>18,650.00</b>

Museum Community Rooms (Regen)					
		Budget	Actual	Forecast	Variance
101	Maintenance	500.00	88.32	500.00	0.00
102	General Expenses	500.00		500.00	0.00
	<b>SUB TOTAL</b>	<b>1,000.00</b>	<b>88.32</b>	<b>1,000.00</b>	<b>0.00</b>

<b>Proposed Budget</b>
500
500
<b>1,000.00</b>

Direct Services - Support Team (Env)					
		Budget	Actual	Forecast	Variance
103	Building Maintenance				0.00
104	Bus Shelter Maintenance	5,000.00	5,285.00	5,285.00	-285.00
105	Tree Work	4,000.00	1,300.00	4,000.00	0.00
106	Grass Cutting	5,000.00		5,000.00	0.00

Now in gen expenses  
New Cost Centre  
Central Contract

<b>Proposed Budget</b>
5000
5000

107	Fencing	1,000.00		1,000.00	0.00
108	Pest Control	1,000.00	390.00	1,000.00	0.00
109	Open Spaces - General Costs	5,000.00	86.76	500.00	4,500.00
110	Bus Shelter Renewals			0.00	0.00
111	Vehicles - Finance			0.00	0.00
112	Vehicles - Fuel	2,000.00	836.25	2,000.00	0.00
113	Vehicles - Tax	675.00	695.00	695.00	-20.00
114	Vehicles - Maintenance	2,000.00	865.33	2,000.00	0.00
116	Waste Disposal	5,750.00	4,240.00	5,750.00	0.00
117	H&S - PPE	775.00	434.42	775.00	0.00
118	General Expenses	3,000.00	593.95	1,500.00	1,500.00
119	Equipment	750.00	348.56	750.00	0.00
120	War Memorial Maintenance	250.00		250.00	0.00
121	Broadway - Water Rates	350.00	265.48	350.00	0.00
237	Benches		55.17	55.17	-55.17
<b>SUB TOTAL</b>		<b>36,550.00</b>	<b>15,395.92</b>	<b>30,910.17</b>	<b>5,639.83</b>

	New Cost Centre
	New Cost Centre
	New Cost Centre
	Earmarked reserves
	New vehicle - 2026
	3000
	1500
	700
	1000
	5750
	750
	1000
	750
	250
	350
	500
	Anticipated requests 26
	25,550.00

Allotments & Smallholdings (Env)					
	Budget	Actual	Forecast	Variance	
123	Fencing	3,000.00	95.00	1,000.00	2,000.00
124	Skips (TC use)	4,000.00		1,000.00	3,000.00
125	Pest Control	3,000.00	1,625.00	2,000.00	1,000.00
126	Clearing/General Expenses	3,000.00	336.25	1,000.00	2,000.00
127	Asbestos Removal	2,000.00		1,000.00	1,000.00
128	Groundworks	2,000.00		1,000.00	1,000.00
	Tree Work				
<b>SUB TOTAL</b>		<b>17,000.00</b>	<b>2,056.25</b>	<b>7,000.00</b>	<b>10,000.00</b>

Proposed Budget	2,000.00
	1,000.00
	1,500.00
	2,000.00
	2,000.00
	2,000.00
	3,000.00
	13,500.00

Graig Community Centre (Env)					
	Budget	Actual	Forecast	Variance	
215	Rates	3,000.00	3,692.00	3,692.00	-692.00
216	Water Rates	1,000.00		1,000.00	0.00
217	Gas	4,000.00	363.59	4,000.00	0.00
218	Electricity	3,000.00	241.29	3,000.00	0.00
219	Insurance	300.00	163.06	300.00	0.00
226	Maintenance	2,000.00	79.42	2,000.00	0.00
227	Service Contracts/General	1,000.00	1,831.08	1,535.62	-535.62
228	Cleaning/Contingencies	700.00	510.00	750.00	-50.00

Proposed Budget	4000
	1000
	4000
	3000
	300
	2000
	1500
	700

256	Telephone/Broadband		88.47	300.00	-300.00
	<b>SUB TOTAL</b>	<b>15,000.00</b>	<b>6,968.91</b>	<b>16,577.62</b>	<b>-1,577.62</b>

	<b>300</b>
	<b>16,800.00</b>

Open Spaces (Env)		Budget	Actual	Forecast	Variance
	Tree Work				
	Pest Control				
	Gen Expenses				
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

	<b>Proposed Budget</b>
	<b>6,000.00</b>
	<b>1,000.00</b>
	<b>8,000.00</b>
	<b>15,000.00</b>

**Income (at 30/9/25)**

	Code	Budget 25-26	Actual at Sep 25	Projected to Mar 26	Budget 26-27
Precept	1	877,276.43	584,850.95	877,276.43	tbc
Bank Interest	2	800	28.62	30	50
Other/Misc	3	300	117.75	300	300
Museum Shop	12	2000	2045.27	2500	2500
Museum Donations	13	250	268.65	300	500
Museum - Other Income (inc grants)	14	10000	12000	12000	10000 Fed/Other Grants
Taff Meadow Hire	89	12000	3280	8000	8000
Allotments & Smallholdings	122	10000	7629	10000	10500 rent increase from Apr 26?
Museum Community Rooms	100	10000	3420.33	8000	7500
Museum Office Rent	160	5500	1250	3000	3500 BID/Mens Shed
Meadow Street	175	2000	2681.13	3000	2500
Graig CC	229	2000	1140	1500	1500
CCLA Interest	244		3561.03	9000	10000
<b>Total</b>		<b>54,850.00</b>	<b>37,421.78</b>	<b>57630</b>	<b>56850</b>

BID - Ponty in Bloom (5k)  
RCT-Christmas (5k)

Fed (12k)  
WG (300k)

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### Precept Calculation

Staffing (S)	£603,276.43
Museum (R)	£64,800.00
Meadow Street (E)	£6,950.00
Administration (S)	£70,500.00
Events/Projects (R)	£110,650.00
Taff Meadow (E)	£16,550.00
Community Rooms (R)	£1,000.00
Direct Services (E)	£36,550.00
Allocments/Smallholdings (E)	£17,000.00
Graig CC (E)	£15,000.00
<b>2025-26</b>	

Staffing (S)	£614,144.09
Museum (R)	£57,650.00
Meadow Street (E)	£7,200.00
Administration (S)	£71,550.00
Events/Projects (R)	£127,600.00
Taff Meadow (E)	£18,650.00
Community Rooms (R)	£1,000.00
Direct Services (E)	£25,550.00
Allotments/Smallholdings (E)	£13,500.00
Graig CC (E)	£16,800.00
Open Spaces (E)	£15,000.00

Total Expenditure	£942,276.43
minus income	£65,000.00
RESERVES (Money to be transferred from res:	0
Expenditure to be raised via precept	£877,276.43
Budget/Precept	£877,276.43

£968,644.09	
£56,850.00	0
£911,794.09	
£911,794.09	

**Increase on previous year**  
**39306.75 (4.69%)**

£34,517.66 3.93%

Base Rate Figure / Band D Dwellings (confirm)	10850
Household Payment	£80.86
Change on previous year	£3.04
%age change on previous year	3.90%

10895	
£83.69	
£2.83	
3.50%	

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## **Meithrin Natur – Lottery Fund**

### **What is the aim?**

The National Lottery funded programme, Meithrin Natur, has launched across Wales with £10 million in total to support projects that help children under five and their families connect with the outdoors. Led by The National Lottery Community Fund, the scheme focuses on improving early years health and wellbeing through nature-based activities in parks, gardens, playgrounds, and nature reserves. The programme supports partnership projects between early years and environmental organisations, collaborating with families to ensure community needs are met. The programme is offering up to £250,000 for development funding to research needs, which will be delivered between April – July 2026 and up to £2 million (for up to six years) if successful in the next stage of the application, to deliver the full project.

### **What is our involvement?**

As a statutory organisation, we are not able to be the lead applicant and have been approached by local CIC and community groups to be part of this bid, in which it is expected that several partners will work together with the community to co-create a project that will inspire families to spend more time in the outdoors. The main partners are Little Lounge, Growing Space and Ynysybwl Regeneration, along with several smaller groups within the Pontypridd area.

The first stage of the application is a development grant worth £25,000, in which it is expected that consultation and co-production will happen, to inform the next stage of the application. This next stage will be a grant over 6 years and can be up to £250,000 - £2 million projects. There will only be 4/5 of the larger projects funded across Wales.

### **Benefits to Pontypridd Town Council**

- Community Insight: Opportunity to gather and share data on local needs, informing PTC's own development plans and strengthening future funding bids.
- Enhanced Delivery: Funding to provide additional activities beyond our usual provision, including:
  - 6 weeks Forest School
  - 6 weeks Grow to Taste
  - 6 weeks Mini Explorers

- **Capacity Building:** Experience in partnership working, supporting future collaborative projects and grant applications.
- **Visibility & Engagement:** Participation in a flagship Wales-wide initiative and a large-scale event at Ynysangharad Park, showcasing PTC's commitment to community and partnership collaboration, outdoor engagement and wellbeing.

### **Recommendation**

The community development team wishes to be involved as a partner in the development stage of this project, recognising the strategic benefits, alignment with council priorities, and potential for long-term impact.

While PTC cannot act as the lead applicant, involvement in the £25,000 development stage will allow us to assess community needs, share data to inform future plans, and deliver additional activities such as Forest School, Grow to Taste, and Mini Explorers.

This partnership will strengthen our experience in collaborative working, enhance our visibility as a community-focused organisation, and position us for future funding opportunities, while contributing to a flagship Wales-wide initiative that aligns with our priorities for health, wellbeing, and outdoor engagement.

This is a highly competitive process, with only ten organisations expected to progress to the development stage and just four or five selected for the larger six-year project.

<b>Nature's Cwtsh Natur</b>	<b>Item</b>	<b>Cost</b>
<b>Meadow Street/ Pontypridd Town Council</b>		
6 weeks Forest School (including nature based crafts, basic fireside cookery	£300 x2 staff member per session	1800
6 Nurture with Nature Monthly Meet ups -parent and toddler group six session	£225 x2 staff (l lead +assistant)	1350
6 weeks Grow to taste	£300 x2 staff member per session	1800
<b>Little Lounge Ciltfynydd</b>		
6 weeks Wild Toddler Tuesdays (Forest Schools - including nature based cr.	£300 x2 staff member per session	1800
6 Nurture with nature meet ups (parent and toddler group)	£225 x2 staff (l lead +assistant)	1350
<b>RCTCBC/ Canolfan Calon Taf</b>		
6 Wildzone wanders (hybrid Forest School)	£300 x2 staff member per session	1800
6 Happy Boots Muddy fingers	£225 x2 staff (l lead +assistant)	1350
6 Nurture with Nature meet ups (parent and toddler group)	£225 x2 staff (l lead +assistant)	1350
<b>Ynysybwl Regeneration Project</b>		
6 Nurture with Nature meet ups	£225 x2 staff (l lead +assistant)	1350
6 Grow to taste workshops	£225 x2 staff (l lead +assistant)	1350
1 forest school taster session		300
Nature's Cwtsh Natur Celebration Ynysangharad park - Full day	Room hire, staffing, materials, public	2400
Materials and equipment x 4 projects	Refreshments, produce	1700
Partnership meetings	4 meeting (two staff in attendance)	2400
Marketing / translation		500
Project Co-ordination	8 days	1200
Training (fire safety etc)	x 4 members of staff	600
Project evaluation		600
<b>Total:</b>		<b>25000</b>

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## **Nature's Cwtsh Natur**

### **Partnership Agreement**

#### **Between**

**Growing Space Pontypridd CIC**

**And**

**Pontypridd Town Council, Little Lounge Cilfynydd &  
Ynysybwl Regeneration Partnership**

*By signing this Partnership Agreement, each Party acknowledges that it has read the attached pages, and all agree to be bound.*

*The Partner(s) must be aware of the terms and conditions that are associated with The National Community Lottery Fund Grant that the Grant Holder has signed and must ensure that they do not act in a way that will affect Grant Holder's ability to adhere to the terms and conditions of the Grant Agreement (see Schedule 2).*

## Partnership Agreement Particulars

### The Parties

Party	Party details
Lead Organisation/Grant Holder ("Lead"):	[Growing Space Pontypridd CIC, C/O 73 Hillside View, Graigwen, Pontypridd, CF37 2LG. Company Number: 14301071]
Partner Organisation One (a "Partner"):	[Pontypridd Town Council, Civic Offices, 133 Berw Road, Pontypridd CF37 2AB]
Partner Organisation Two (a "Partner"):	[Little Lounge The Basement, Cilfynydd Community Centre, Cilfynydd, Pontypridd, Rhondda Cynon Taf, CF37 4NR Charity Number: 1181770]
Partner Organisation Three (a "Partner"):	Ynysybwl Regeneration partnership 20 Windsor Place, Ynysybwl, RCT CF37 3HR

### Project Details

Project Name ("the Project"):	[Natures Cwtsh Natur]
Project Purpose ("the Purpose"):	Pilot programme of outdoor, nature-based early years activities called 'Nature's Cwtsh Natur', which will take place across four satellite sites in the Pontypridd area – Cilfynydd, Treforest, Pontypridd Town Centre, and Ynysybwl. The project will focus on under-used community green spaces and areas with limited access to outdoor opportunities, helping to bring people together, encourage play and learning, and nurture a sense of community pride and connection with nature. ]
Project ID:	[insert the project's Project ID as shown on the Grant Agreement]
The National Lottery Community Fund Grant ("the Grant")	[£25,000 ]

**Project Plan Summary:** *[insert a summary of the Project Plan and Deliverables of each Party]*

Lead/Partner	Deliverables	Due date
<i>[Growing Space Pontypridd CIC]</i>	<i>[To co-ordinate and administer the project, To work in partnership to provide staff and expertise for programmes delivered at Ynysyawl Regeneration partnership, Meadow Street Community Garden and Ynysangharad Park Wildzone. To work in partnership to deliver a Nature's Cwtsh Natur celebration]</i>	<i>[July 2026]</i>
<i>Ynysyawl Regeneration Partnership</i>	<i>To work with partners on the delivery of community road shows, provision and co-ordination of project delivery at Ynysyawl Vision Community Garden, work with Growing space to source activity tutors for aspects of delivery. To work in partnership to deliver a Nature's Cwtsh Natur celebration]</i>	<i>July 2026</i>
<i>Little Lounge Cilfynydd</i>	<i>To work with partners on the delivery of community road shows, provision and co-ordination of project delivery at Little Lounge Garden and Allotment. To work in partnership to deliver a Nature's Cwtsh Natur celebration]</i>	<i>July 2026</i>
<i>Pontypridd Council Town</i>	<i>To work with partners on the delivery of community road shows, provision and co-ordination of project delivery at Meadow Street Community Garden, work with Growing space to source activity tutors for aspects of delivery. To work in partnership to deliver a Nature's Cwtsh Natur celebration]</i>	<i>July 2026</i>

<b>Payment of Grant funding to Partners ("the Payments")</b>	<i>[insert the Payments to be made to the Partners, when Payments will be made to the Partners and what Deliverables will be completed for each Payment as shown in the Project Plan]</i>
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<b>Little Lounge</b>	<i>£3,150 (Over 3 payments)</i>  <i>£1,050 Prior to Start of project</i> <i>£1,050 Mid point (May 2026)</i> <i>£1,050 On Final Evaluation (July 2026)</i>
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<b>Ynysyawl Reneneration Partnership</b>	<i>£3,000 (Over 3 payments)</i>  <i>£1,000 Prior to Start of project</i> <i>£1,000 Mid point</i> <i>£1,000 On Final Evaluation (July 2026)</i>
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<b>Pontypridd Town Council</b>	<i>£4,950 (over 3 payments)</i>  <i>£1,650 Prior to Start of project</i> <i>£1,650 Mid point</i> <i>£1,650 On Final Evaluation (July 2026)</i>
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<b>Growing Space Pontypridd</b>	<i>£13,900 (Budget Holder)</i>
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### Partnership Agreement Duration

Commencement Date:	[18/11/2025]
Date of Expiry:	The later of [July 31 <sup>st</sup> 2026] or the date on which all obligations imposed on the Lead under the Grant Agreement have been fulfilled.

### Communications

Communication Lead:	[Hannah Hitchins, Growing Space Pontypridd CIC, Director, 07771 970490, <a href="mailto:growingspacepontypridd@gmail.com">growingspacepontypridd@gmail.com</a> ]
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### Key Contacts

Lead Organisation/Grant Holder:	[Hannah Hitchins, Growing Space Pontypridd CIC, Director, 07771 970490, <a href="mailto:growingspacepontypridd@gmail.com">growingspacepontypridd@gmail.com</a> ]
Partner Organisation One:	Helen Williams, Community Development and wellbeing Manager, <a href="mailto:helen.williams@pontypriddtowncouncil.gov.uk">helen.williams@pontypriddtowncouncil.gov.uk</a> Pontypridd Town Council.
Partner Organisation Two:	[Katie Hadley, CEO, Little Lounge, <a href="mailto:pontylittlelounge@gmail.com">pontylittlelounge@gmail.com</a> , 07588303655,
Partner Organisation Three:	Hayley Fidler, Project Development Officer, Ynysybwł Regeneration partnership, <a href="mailto:hayley@yrp.wales">hayley@yrp.wales</a> , 07508 708857

### Background

- (A) The Lead has obtained funding from The National Lottery Community Fund for the Project.
- (B) The Lead will be solely responsible to The National Lottery Community Fund to deliver the Project in accordance with the terms and conditions of the agreement that the Lead has entered into with The National Lottery Community Fund ("Grant Agreement"). The amount of funding and the duration of the Grant Agreement is stated in the Project Details. The Partner(s) must also comply with the terms and conditions of the Grant Agreement.
- (C) The Parties have agreed to enter into this Partnership Agreement to set out how they will work together to complete the Project.

### Partnership Agreement structure

The following schedules form part of this Partnership Agreement:

Schedule 1	General Terms and Conditions
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Schedule 2	Grant Agreement
Schedule 3	Project Plan

Upon signing, the Parties agree to be legally bound by this Partnership Agreement from the Commencement Date set out above.


Signed by the authorised representative of [**Pontypridd Town Council**]

Name:		Signature:	
Position:			

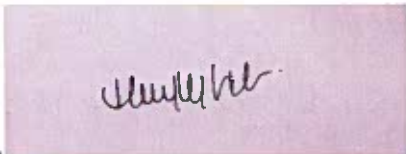
Signed by the authorised representative of [**Little Lounge**]

Name:	Katie Hadley	Signature	
Position:	...CEO.....		

Signed by the authorised representative of [**Growing Space Pontypridd CIC**]

Name:	Hannah Hitchins	Signature	
Position:	...Director		

Signed by the authorised representative of [**Ynysybwl Regeneration Partnership**]

<b>Name:</b>	Hayley Fidler	<b>Signature</b>	
<b>Position:</b>	...CEO.....		

# Schedule 1

## 1 General Terms and Conditions

### **1 Commencement and Duration**

- 1.1 This Partnership Agreement shall commence on the Commencement Date and shall expire on the Date of Expiry as marked on the Partnership Agreement Particulars unless terminated earlier in accordance with these General Terms and Conditions.

### **2 Parties Obligations**

- 2.1 The Parties agree to act lawfully in carrying out its obligations under this Partnership Agreement and ensure that it complies with:
- 2.1.1 the General Terms and Conditions of this Partnership Agreement;
  - 2.1.2 the terms and conditions of the Grant Agreement;
  - 2.1.3 all applicable legislation; and
  - 2.1.4 any policies and guidelines issued by The National Lottery Community Fund including but not limited to equal opportunities and safeguarding and protecting children and adults at risk.
- 2.2 The Parties acknowledge that the Lead is acting as the lead organisation on the Project and is responsible to The National Lottery Community Fund for the completion of the Grant Agreement. Each Partner agrees not to act in any way which would or could cause the Lead to be in breach of the Grant Agreement.
- 2.3 To the extent that there is any inconsistency between this Partnership Agreement and the Grant Agreement, the terms and conditions of the Grant Agreement shall prevail.
- 2.4 Each Party shall have an adequate number of staff (including any new staff as required) with the necessary skills and experience to complete its Deliverable(s) stated in the Project Plan. The costs of employing such staff shall be met by the Party concerned (including any redundancy or other payments on termination of employment).
- 2.5 Each Party shall:
- 2.5.1 be responsible for its own staff who are allocated to work on the Project and shall comply with its own policies and procedures in respect of any such staff; and
  - 2.5.2 have in place and comply with all policies and procedures required by law or relevant to the Project.
- 2.6 Each Party shall be responsible for managing its own finances in relation to the Project.

### **3 Lead Obligations**

- 3.1 The Lead shall be responsible for the overall leadership and management of the Project and shall ensure full compliance by the Partner(s), with the terms and conditions of the Grant Agreement.
- 3.2 The Lead shall not be obliged to make any Payment(s) to a Partner unless it has received the Grant funding from The National Lottery Community Fund.
- 3.3 The Partner(s) acknowledge that the Lead shall be under no obligation to indemnify any Partner for any expenditure incurred which is in excess of the relevant Partner's agreed Payment(s) stated in the Project Plan.
- 3.4 If the Lead, acting reasonably, is of the view that any Party to this Partnership Agreement is not sufficiently delivering its Deliverable(s), the Lead will use all reasonable endeavours to maintain compliance with the terms and conditions of the Grant Agreement.

### **4 Payments and Contributions**

- 4.1 The Lead shall distribute the Payment(s) to the Partner(s) on the dates set out in the Project Plan. Payment(s) made by the Lead to a Partner under this Clause 4 shall be paid to such Partner on the same terms and conditions as the Grant Agreement.

- 4.2 Each Party shall keep, in relation to the Project and the receipt and expenditure of all Payment(s) received under Clause 4:
- 4.2.1 accurate records and accounts showing income and expenditure;
  - 4.2.2 receipts and invoices in relation to expenditure; and
  - 4.2.3 details of how the Deliverable(s), as state out Project Plan, were completed.
- 4.3 Each Party shall keep the information listed in Clause 4.2 for a period of seven (7) years after the Expiry Date (“Retention Period”) so as to enable compliance with the reporting requirements of the Lead and/or The National Lottery Community Fund. If requested, the Partners shall permit The National Lottery Community Fund, the Lead and the Comptroller and Auditor General to inspect such information during normal working hours upon reasonable notice throughout the term of this Partnership Agreement and during the Retention Period.
- 4.4 A Party shall not incur any financial liabilities in respect to the Project that are not agreed to as part of the Project Plan. In the event any Party does so, it shall not be entitled to any indemnity or reimbursement of such financial liability from any other Party unless agreed in accordance with Clause 12.1.
- 4.5 Each Partner acknowledges that any Payment(s) to them by the Lead under this Partnership Agreement are paid from the Grant Agreement and do not represent consideration for any taxable supply for VAT purposes. Any such Payment(s) are distributed are inclusive of VAT (if any).

## **5 Partner Obligations**

- 5.1 Each Partner represents to the Lead that:
- 5.1.1 it has the right, power and authority to enter into and fully perform its obligations under this Partnership Agreement;
  - 5.1.2 it will perform its obligations under this Partnership Agreement with reasonable skill and care;
  - 5.1.3 it shall comply with the Terms and Conditions of the Grant Agreement to the full extent that it is relevant to the Partner;
  - 5.1.4 there are no material agreements existing to which the Partner is a party which prevent the Partner from entering into or complying with this Partnership Agreement; and
  - 5.1.5 it has satisfied itself as to the nature and extent of the risks assumed by it under this Partnership Agreement and has gathered all information necessary to perform its obligations under the Partnership Agreement.
- 5.2 Without prejudice to any other remedies of the Lead under this Partnership Agreement, if a Partner fails to fulfil all or any of its Deliverable(s) as stated in the Project Plan, the Lead shall be entitled to withhold from such Partner all or any part of such Payment(s) which are associated with the relevant Deliverable(s). The Lead shall have sole discretion as to whether it subsequently releases all or part of the withheld Payment(s) if the affected Partner takes steps to comply with its unfulfilled Deliverable(s) under this Partnership Agreement.

## **6 Intellectual Property**

- 6.1 For the purpose of this Clause 6, “Intellectual Property Rights” shall mean patents, rights to inventions, copyright and related rights, trade marks and service marks, business names and domain names, goodwill, rights in designs, rights in computer software, database rights, confidential information (including know-how) and all other intellectual property rights, in each case whether registered or unregistered and including all applications and rights to apply for and be granted, renewals or extensions of, such rights and all similar or equivalent rights or forms of protection which subsist or will subsist now or in the future in any part of the world.
- 6.2 The Parties intend that any Intellectual Property Rights created in the course of the Project shall vest in the Party whose employee created them (or in the case of any Intellectual Property Rights created jointly by employees of two or more Parties, in the Party who is noted in the Project Plan as having responsibility for the activity pursuant to which the Intellectual Property Rights were created).
- 6.3 Where any Intellectual Property Right is created and vests in the relevant Party in accordance with Clause 6.2, such Party shall:

- 6.3.1 not commercially exploit the Intellectual Property Right without The National Lottery Community Fund's prior written consent; and
- 6.3.2 grant an irrevocable, non-exclusive licence to the other Parties and The National Lottery Community Fund, as necessary, to use such Intellectual Property for the purposes of publicising the success of the Project or on the terms as otherwise agreed by the Parties in writing.

## **7 Publicity and Branding**

- 7.1 The Parties shall comply with The National Lottery Community Fund's publicity guidelines as set out in the Grant Agreement and as published on its website:  
<https://www.tnlcommunityfund.org.uk/welcome>
- 7.2 The Parties shall acknowledge The National Lottery Community Fund, using the common lottery branding in accordance with the brand guidelines referred to in Clause 7.1.
- 7.3 The Communication Lead shall be responsible for promoting the Project and all responses to media enquiries must be approved by the Communication Lead prior to issue.

## **8 Termination**

- 8.1 The Lead may terminate this Partnership Agreement with immediate effect by written notice to the Partners if The National Lottery Community Fund suspends or terminates the Grant Agreement for any reason.
- 8.2 The Lead may, in its sole discretion, terminate this Partnership Agreement with immediate effect by written notice to a Partner in breach ("**Breaching Party**") on or at any time after the Breaching Party:
  - 8.2.1 is in material or persistent breach of any of its obligations under this Partnership Agreement (including the terms and conditions of the Grant Agreement) which (if the breach is capable of remedy) the Breaching Party has failed to remedy within twenty (20) working days after receipt of notice in writing from the Lead requiring the Breaching Party to remedy such breach;
  - 8.2.2 suffers an insolvency event;
  - 8.2.3 grossly neglects the Purpose and general objectives of this Partnership Agreement;
  - 8.2.4 acts in any respect contrary to the provisions of this Partnership Agreement or to the requirement of good faith between the Parties.
- 8.3 If any Partner is unable for whatever reason to continue its participation in the Project, it shall notify the other Parties immediately on becoming aware of such circumstances and enter into good faith discussions with the other Parties as to how the departure of the affected Partners from the Project can be managed so as to cause the least possible disruption to the Project and whether it is possible for this Partnership Agreement to continue in force in respect of the remaining Parties.
- 8.4 On termination of this Partnership Agreement for any reason:
  - 8.4.1 termination shall not affect the rights of any Party accruing or accrued prior to the termination of this Partnership Agreement; and
  - 8.4.2 this Partnership Agreement shall continue in force to the extent necessary to give effect to those of its provisions which expressly or impliedly have effect after termination; and
  - 8.4.3 the Partners shall promptly repay to the Lead any unused Payment(s) to them under Clause 4.
- 8.5 On termination of this Partnership Agreement for whatever reason the Parties shall use all reasonable endeavours to work together in good faith to enable an orderly transition and to satisfy the terms and conditions of the Grant Agreement taking into account the termination of this Partnership Agreement.
- 8.6 The Parties shall in the case of a minor or non-material breach utilise the dispute resolution procedure set out in Clause 11 prior to termination. Termination in respect of a Partner shall not terminate the Partnership Agreement in respect of the other Parties.

## **9 Confidentiality**

- 9.1 Each Party shall take all necessary precautions, and apply the same confidentiality measures and degree of care to any confidential information disclosed to it by another Party as the receiving Party applies to its own confidential information to ensure that the information is treated as confidential and undertakes that it shall not at any time, save as permitted by Clause 9.2, disclose any other Party's confidential information.
- 9.2 Each Party may disclose another Party's confidential information to its employees, officers, representatives or advisers who need to know such information for the purposes of exercising the Party's rights or carrying out its Deliverable(s) stated in the Project Plan. If a Party discloses confidential information under this Clause 9.2, it shall ensure that its employees, officers, representatives or advisers to whom it discloses such confidential information are made aware of and comply with the provisions of this Clause 9.
- 9.3 The provisions of Clause 9.1 shall not apply to any confidential information which:
- 9.3.1 is or becomes public knowledge (otherwise than by breach of Clause 9.1);
  - 9.3.2 was in the possession of the receiving Party, without restriction as to its disclosure, before receiving it from another Party; or
  - 9.3.3 is required to be disclosed by any applicable law or regulation, or any court, or governmental or administrative or regulatory authority competent to require such disclosure.

## **10 Data Protection**

- 10.1 The Parties shall comply with:
- 10.1.1 their obligations under the Data Protection Act 2018 in relation to any personal data processed in relation to this Partnership Agreement; and
  - 10.1.2 the provisions, if any, set out in the Project Plan.

## **11 Dispute Resolution**

- 11.1 Any dispute or difference between the Parties arising out of or in connection with this Partnership Agreement (a "Dispute") shall be treated in accordance with the provisions of this Clause 11.
- 11.2 If a Dispute arises, the Parties in dispute shall first seek to resolve the Dispute by escalation to the Key Contacts in the Partnership Agreement Particulars. The Key Contacts shall have ten (10) working days during which they will use their reasonable endeavours to resolve the Dispute.
- 11.3 In the event that the matter is still in dispute after completion of the process set out in Clause 11.2, the Parties shall refer the Dispute to mediation or some other form of alternative dispute resolution, until agreement can be made on how to address the Dispute.
- 11.4 Each Party will pay its own costs of mediation or alternative dispute resolution under this Clause 11.
- 11.5 If there is a Dispute, each Party will continue to perform its obligations under this Partnership Agreement as far as practical given the nature of the Dispute.
- 11.6 Each Party agrees not to start any court action in relation to a Dispute until it has complied with the process described in Clause 11, unless court action is necessary to preserve a Party's rights.

## **12 Variation of the Partnership Agreement**

- 12.1 Any change to this Partnership Agreement is called a Variation. A Variation must be agreed by all Parties and recorded:
- 12.1.1 in writing and signed by all Parties, or
  - 12.1.2 through an exchange of emails where the authors have delegated authority to approve the Variation

## **13 General**

- 13.1 Nothing in this Partnership Agreement, and no action taken by the Parties pursuant to this Partnership Agreement, shall constitute, or be deemed to constitute, the Parties as a partnership within the meaning of the Partnership Act 1890 or the Limited Liability Partnership Acts nor shall it

constitute a joint venture or denote the relationship of agent/principal between the Parties and no Party shall be entitled to bind or hold itself out as being capable of binding any other Party.

13.2 Any notices to be given under this Partnership Agreement shall be in writing and shall be:

13.2.1 delivered by hand or by pre-paid first class post or other next working day delivery service at its registered office (if a company) or its principal place of business (in any other case); or

13.2.2 sent by email,

addressed to the Key Contact indicated for each Party in the Partnership Agreement Particulars. Such notices shall be deemed to be served if delivered personally, at the time of delivery, if sent by post 48 hours after posting and if sent by email at 9.00 am on the next working day after transmission.

13.3 No Party shall assign its rights or transfer its obligations under this Partnership Agreement without the prior written consent of The National Lottery Community Fund.

13.4 A waiver of any right under this Partnership Agreement is only effective if it is in writing and it applies only to the Party to whom the waiver is addressed and the circumstances for which it is given.

13.5 This Partnership Agreement contains all the terms and conditions agreed between the Parties regarding its subject matter and supersedes any prior agreement, understanding or arrangement between the Parties, whether oral or in writing. However, nothing in this Clause 12.6 shall operate to limit or exclude any Party's liability for fraudulent misrepresentation.

13.6 If any provision (or any part of a provision) of this Partnership Agreement is found by any court or administrative body of competent jurisdiction to be invalid, unenforceable or illegal, the other provisions shall remain in force. If any invalid, unenforceable or illegal provision would be valid, enforceable or legal if some part of it were deleted, the provision shall apply with whatever modification is necessary to give effect to the intention of the Parties.

#### 14 Governing Law and Jurisdiction

14.1 Subject to Clause 11, this Partnership Agreement and any dispute or claim (including any non-contractual dispute or claim) arising out of or in connection with it or its subject matter (a "Claim"), shall be governed by, and construed in accordance with, the laws of England and Wales and the Parties agree irrevocably that the courts of England and Wales shall have exclusive jurisdiction to settle any claim.

# Schedule 2

## 1 Grant Agreement

*[insert an exact copy of the Grant Agreement between Lead and The National Lottery Community Fund including the Terms and Conditions of Grant.]*



# Schedule 3

## 1 Project Plan

*[insert Project Plan from the Application or as further amended by the Parties working with The National Lottery Community Fund]*

We would like to pilot a programme of outdoor, nature-based early years activities called ‘Nature’s Cwtsh Natur’, which will take place across four satellite sites in the Pontypridd area – Cilfynydd, Treforest, Pontypridd Town Centre, and Ynysybwl. The project will focus on under-used community green spaces and areas with limited access to outdoor opportunities, helping to bring people together, encourage play and learning, and nurture a sense of community pride and connection with nature.

The pilot will take place across:

Cilfynydd – Little Lounge Community Allotment and Garden

Pontypridd Town Centre – Ynysangharad War Memorial Park “Wild Zone” (with RCTCBC / Canolfan Calon Taf)

Treforest – Meadow Street Community Garden

Ynysybwl – Ynysybwl Regeneration Partnership sites

The project will deliver a range of outdoor, nature-based sessions for children under 5 and their carers, including:

Forest School-style play sessions encouraging imagination, problem-solving, and teamwork

‘Grow to taste’ horticulture and gardening workshops introducing children to growing, harvesting, and tasting food

Nature-based craft and creative activity mornings using natural and recycled materials

Environmental awareness sessions, helping families explore how to care for and protect their local green spaces

Alongside the delivery of these sessions, we will use the pilot as an opportunity to consult with families, carers, and local partners about what works best for them. Through informal feedback, surveys, and community conversations, we will gather insight into what families want and need from outdoor early years provision, and what barriers they face in accessing nature and community activities.

This learning will directly inform a larger-scale National Lottery application, helping us to design an expanded programme that truly reflects community voices and local priorities. The pilot will therefore serve both as a testing phase for delivery and a consultation process to co-create a more sustainable long-term model.

We anticipate engaging at least 300 children under the age of 5 and their families during the pilot, with further reach through community events and partner activities. Beneficiaries will include:

**Families with limited access to outdoor play opportunities, particularly those living in more urban or deprived parts of Pontypridd and surrounding area.**

**Children with additional learning needs, young carers, and home-educated children, who may find traditional early years settings difficult to access**

**Parents and carers who will benefit from peer support, improved wellbeing, and confidence in engaging their children in nature-based play**

**By working across several communities, we can ensure inclusion of those hardest to reach and provide consistent, supportive opportunities close to where people live.**

**Our project will form the foundations of:**

**Improving children's physical, emotional, and social development through play, exploration, and outdoor activity**

**Strengthen family relationships by providing shared experiences that promote wellbeing and connection**

**Reduce isolation for parents, carers, and young families, offering a welcoming, supportive environment**

**Foster pride and stewardship of local green spaces by encouraging families to engage with and care for their environment**

**Build community resilience and collaboration by bringing together families, volunteers, and partner organisations in shared spaces**

**By embedding consultation and evaluation into our delivery, the project will also provide robust evidence and lived experience to shape future planning, ensuring that any subsequent National Lottery funding is guided by the people who will benefit most.**

**In addition to the above it also gives the chance for our main partners to work together for the first time, learn from each other, share best practice and strengthen our relationships for further project development.**

**Feedback from families and partner organisations highlights a clear gap in outdoor early years provision locally. Many children in Pontypridd, particularly in areas such as Cilfynydd and Treforest, have limited access to safe, engaging outdoor play spaces. Some families face barriers such as cost, transport, or lack of confidence in using green spaces.**

**Consultation through Little Lounge, Canolfan Calon Taf, and other community partners has shown strong demand for regular outdoor sessions that:**

**Are free or low-cost, are accessible by foot, support inclusive participation, and Promote positive health and wellbeing outcomes.**

**The pilot responds directly to this need while creating a structured way to gather further evidence from participants, helping us understand what families would like to see developed longer term.**

**"Natures Cwtsh Natur" will complement and connect existing community initiatives, such as:**

**Local community gardens and allotments (e.g. Meadow Street Garden, Little Lounge Garden, Ynysybwl Vision Hut)**

**RCTCBC's early years and family programmes and environmental education and wellbeing projects run by Canolfan Calon Taf and the Ynysybwl Regeneration Partnership.**

**Rather than duplicating existing work, our project will link these local efforts together, strengthening collaboration and providing a shared framework for early years outdoor engagement. This collaborative approach also ensures that our consultation reaches across networks, feeding into shared learning and community planning.**

**This project builds on the successful foundation of previous 'Nurture with Nature' sessions and community-based early years work delivered by partners in Pontypridd. The pilot will allow us to expand this proven model into new locations, reaching more families and gathering evidence for a larger-scale, sustainable rollout.**

**It is both an innovation and a continuation — testing new approaches such as cross-site partnership delivery, community-led consultation and shared evaluation while keeping the nurturing, playful ethos that has already demonstrated positive outcomes for local families.**

**Natures Cwtsh Natur will bring families together across Pontypridd to play, learn, and grow outdoors. By connecting communities, empowering parents and carers, and giving children early experiences in nature, we aim to create healthier, happier, more resilient families and communities.**

**This pilot will also enable us to listen to families, identify barriers, and co-design future provision, laying the groundwork for a larger, community-shaped National Lottery application that builds on genuine local need and shared experience.**

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## ONE VOICE WALES

### APPLICATION FOR FREE WEBINAR TRAINING PLACES

Name of Council.....

E-Mail address of the Clerk: \_\_\_\_\_

My Council would like to apply to have free training places as are now permitted on each of the courses listed below:

<b>Training Webinar</b>	<b>Number of Places (Up to a maximum of <u>4</u> places on each of the six core modules listed below)</b>
Council as an Employer - Module 3	
Understanding Local Government Finance (Basic) – Module 6	
Understanding Local Government Finance (Advanced) – Module 21	
Understanding the Law – Module 4	
Code of Conduct – Module 9	
Finance and Governance Toolkit – Module 24	
<b>Additional Training Webinars</b>	<b>Number of Places (Up to a maximum of <u>2</u> places on each of the following modules)</b>
Health & Safety – Module 7	
Chairing Skills – Module 10	
Biodiversity Part 1 – Module 25	
Biodiversity Part 2 – Module 26	

Please state the name and e-mail address of the Councillor(s).

<b>Name</b>	<b>Position on Council</b>	<b>E-Mail Address</b>
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Please return the completed form to Wendi Patience when you book your Councillors on the free webinars that you are eligible for.

# October Half Term with Pontypridd Town Council

<i>Event</i>	<i>Numbers</i>	<i>Feedback</i>
<b>Monday</b> <b>Monday Meetup</b> <b>Halloween Party</b> <b>Pontypridd Museum</b>	<b>38 Attendees</b> <b>4 Volunteers</b>	A fun celebration for our regulars, Halloween Bingo, crafts, tea, coffee and hot food.
<b>Monday</b> <b>Blaidd by Flossy and Boo</b> <b>Pontypridd Museum</b>	<b>65 Attendees</b>	<p>Funded with support from Night Out Scheme. Really positive feedback although the room became very cramped due to more adults attending than expected. In future, we need to make it clear for one adult to attend where possible.</p> <p>"Fantastic bilingual opportunities, accessible for all - absolutely fantastic, diolch"</p>
<b>Tuesday</b> <b>Halloween Funday and Free Lunch for children</b> <b>Graig Community Centre</b>	<b>120 Attendees</b> <b>6 Volunteers</b>	This event was extremely popular! We had people waiting outside for space so I put craft activities on rugs in the garden! Next time I will put on two sessions next time and possibly ticket it.
<b>Wednesday</b> <b>Arts &amp; Crafts</b> <b>Pontypridd Museum</b>	<b>100 Attendees</b> <b>6 Volunteers</b>	<p>Very well attended. Had to ask people to go to the Little Learners corner or visit the gallery upstairs while they were waiting for a seat.</p> <p>Lots of positive feedback but also people suggesting putting out more tables and chairs. We could look at expanding to downstairs next year.</p>
<b>Wednesday</b> <b>Horror Folktales 16+</b> <b>Meadow Street Garden</b>	<b>30 Attendees</b> <b>3 Volunteers</b>	<p>"A great evening"</p> <p>majority of attendees first visit to Meadow Street</p> <p>Teenage age group engaged</p>
<b>Thursday</b> <b>Pumpkin Trail</b> <b>Meadow Street Garden</b>	<b>165 Attendees</b> <b>10 Volunteers</b>	<p>"It was honestly awesome! Thanks for a great day! My boys had the best day! First ones in and last ones out, look forward to the next event"</p> <p>Supported by USW CTA student and Tesco</p> <p>Upper Boat Community Champion</p> <p>44% of visitors first visit to Meadow Street</p>
<b>Friday</b> <b>Welcome to Wwwwales!</b> <b>Pontypridd Museum</b>	<b>Morning:</b> <b>26 Attendees</b> <b>Afternoon:</b> <b>28 Attendees</b>	<p>Made possible thanks to a Welsh Museums Festival grant. Excellent session - really happy with the quality of the show. Less attendees than we hoped, possibly due to people not fully understanding what interactive storytelling entailed.</p> <p>"Nice to attend something so different! It was great and the kids really enjoyed."</p> <p>"My daughter is 31 but is autistic and she really enjoyed it."</p>
<b>Saturday</b> <b>ExperiMENTAL Science - Potions Workshop</b> <b>Pontypridd Museum</b>	<b>Morning:</b> <b>24 Attendees</b> <b>Afternoon:</b> <b>25 Attendees</b>	<p>Also made possible thanks to a Welsh Museums Festival grant. ExperiMENTAL have an excellent following so both sessions were booked up quickly. Capacity was 25 children for each session in William Price room.</p> <p>"I work in Applied Science and we do school outreach and this was excellent. Very engaging and interesting."</p> <p>"It was brilliant - the whole week has been so good!"</p>

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CYNGOR TREF  
PONTYPRIDD  
TOWN COUNCIL

## Planning Applications

**October 2025**  
**Ward: Cilfynydd**

Planning Number	Proposed Development and Proposal	Location	Applicant's Name and Address	Agent's Name and Address
25/1141/FUL	Householder Development. Construct garage with store under to rear of existing dwelling.	15 Oakland Crescent Cilfynydd Pontypridd CF37 4HD	Mr Jake Richards	Mr Roger Evans



CYNGOR TREF  
PONTYPRIDD  
TOWN COUNCIL

## Planning Applications

### October 2025 Ward: Graig and Pontypridd West

Planning Number	Proposed Development and Proposal	Location	Applicant's Name and Address	Agent's Name and Address
25/1137/FUL	Demolition of existing workshop building, and proposed development of 17 no. affordable dwellings, access, car-parking, sustainable drainage, diversion of existing public right of way and associated works.	Parcel of land accessed off Quarry Road. Located between Danylan Road to the south and Bryn Eglwys to the north.	c/o Agent	Mr Rhys Jones



CYNGOR TREF  
PONTYPRIDD  
TOWN COUNCIL

## Planning Applications

### October 2025 Ward: Pontypridd Town

Planning Number	Proposed Development and Proposal	Location	Applicant's Name and Address	Agent's Name and Address
25/1046/FUL	Minor Retail (A1 – A3) Change ground-floor to an A2 Solicitors office (Endeavour Law), accommodating a customer reception area, consultation/interview rooms, and staff facilities. Upper floors remain unaffected.	Thomas Cook Ltd 109 Taff Street Pontypridd CF37 4UY	Mr Kristofor Powell	
25/1091/TPO	To fell a tree to the rear of 13 Whiterock Avenue due to the tree having fungal rot.	Land to rear of 13 Whiterock Avenue Graigwen Pontypridd CF37 2EH	Mr Ian Evans	Mr Dai Edwards

Planning Applications

25/1103/FUL	New polytunnel for agricultural use.	Field off of Pen-Y-Wal Road known as Six Bells Nurseries, Pen-Y-Wal Road Graigwen Pontypridd CF37 3NN	Mr Michael Cummins	
25/1133/FUL	Installation of a lightweight construction to provide additional seating and shelter for Zucco Café.	Zucco Café Ltd 42 Mill Street Pontypridd CF37 2SN	Mr Enrico Orsi	Mr Aneurin James



CYNGOR TREF  
PONTYPRIDD  
TOWN COUNCIL

## Planning Applications

**October 2025  
Ward: Trallwng**

Planning Number	Proposed Development and Proposal	Location	Applicant's Name and Address	Agent's Name and Address
25/1143/FUL	Full planning permission for the erection of two dwellings, access and associated works.	Land off Coedpenmaen Road CF37 4LR	Mr Michael Lewis	Mr Lloyd Jones



CYNGOR TREF  
PONTYPRIDD  
TOWN COUNCIL

## Planning Applications

**October 2025**  
**Ward: Treforest**

Planning Number	Proposed Development and Proposal	Location	Applicant's Name and Address	Agent's Name and Address
25/1083/FUL	Proposed two storey extension to existing House in Multiple Occupation (Use Class C4) to provide 2no. studio units. Convert living room in the existing HMO to increase capacity from 5 to 6 bedrooms.	67 Tower Street Treforest Pontypridd CF37 1NR	Mr Andreas Lazarou	H L Mwaungulu



CYNGOR TREF  
PONTYPRIDD  
TOWN COUNCIL

## Planning Applications

### October 2025 Ward: Upper Rhydfelen and Glyn-taf

Planning Number	Proposed Development and Proposal	Location	Applicant's Name and Address	Agent's Name and Address
25/1098/FUL	Minor Retail (A1 – A3) Development of a restaurant with drive-thru facility (Use Class A3) including access, servicing, car parking, hard and soft landscaping, advertisement and other associated works.	Western corner of Tesco Extra Car Park and access route along southern perimeter of Tesco Extra Car Park and footpath to south of site.		Miss Rhiannon Harrop-Griffiths
25/1099/ADV	Advertisement Consent. Proposed signage associated with the development of a restaurant with drive-thru facility (Use Class A3).	Western corner of Tesco Extra Car Park and access route along southern perimeter of Tesco Extra Car Park and footpath to south of site.		Miss Rhiannon Harrop-Griffiths

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Keryl Martin

**From:** Stanger, Lisa <Lisa.Stanger@rctcbc.gov.uk>  
**Sent:** 11 November 2025 08:59  
**Subject:** Dewch i Siarad am y Gyllideb 2026-2027 (Cam 1)/ Let's Talk Budget 2026-2027 (Phase 1) Consultation

#### Dewch i Siarad am y Gyllideb 2026-2027 (Cam 1)

Mae cam cyntaf yr Ymgynghoriad ar Gyllideb 2026 – 2027 y Cyngor bellach yn fyw ar ein gwefan, [Dewch i Siarad RhCT](#). Dyma ofyn i Aelodau cyrmyd rhan a rannu'r ymgynghoriad yma i'n helpu i gyrraedd cynifer o bobl â phosibl ledled RhCT.



Mae'r dudalen yn cynnwys arolwg ac offeryn [Cydbwysu'r Gyllideb](#) rhyngweithiol, lle bydd modd i bobl ddyrannu cyllidebau i Wasanaethau gwahanol y Cyngor.



Cysylltwch gyda ni os oes gyda chi unrhyw gwestiynau.

Cofion gorau,

Carfan Ymgynghori ac Ymgysylltu Cyngor Bwrdeistref Sirol Rhondda Cynon Taf

#### Let's Talk Budget 2026-2027 (Phase 1) Consultation

The first phase of the 2026 – 2027 Budget Consultation is now live on our website, [Let's Talk RCT](#). Members are asked participate and to share this consultation to help us reach as many people as possible across RCT.



The page includes a survey and our interactive [Budget Balance](#) tool where people can allocate budgets to different Council Services.



If you have any questions, please get in touch.

Regards,

Rhondda Cynon Taf CBC Consultation & Engagement Team

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

Mae'r neges ar gyfer y person / pobl enwedig yn unig. Gall gynnwys gwybodaeth bersonol, sensitif neu gyfrinachol. Os nad chi yw'r person a enwyd (neu os nad oes gyda chi'r awdurdod i'w derbyn ar ran y person a enwyd) chewch chi ddim ei chopio neu i defnyddio, neu'i datgelu i berson arall. Os ydych chi wedi derbyn y neges ar gam, rhowch wybod i'r sawl sy wedi anfon y neges ar unwaith. Mae'n bosibl y bydd holl negeseuon yn cael eu cofnodi a/neu fonitro unol â'r ddeddfwriaeth berthnasol. I ddarllen yr ymwadiad llawn, ewch i <http://www.rctcbc.gov.uk/ymwad-ad>

We welcome correspondence in Welsh and corresponding with us in Welsh will not lead to a delay. Let us know your language choice if Welsh or bilingual

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## **ONE VOICE WALES**

**RCT, Merthyr & Caerphilly Area Committee meeting held online at 7pm on  
Wednesday 15 October 2025.**

### **Minutes**

#### **Present: Members**

Councillor Edward Dawson	Bedlinog & Trelewis Community Council
Councillor Debbie Brown	Bedlinog & Trelewis Community Council
Councillor Catrin Moss	Gelligaer Community Council
Councillor M Courtney-Solbach	Hirwaun Community Council
Councillor Rob Smith	Llanharan Community Council
Councillor Lynda Davies	Pontypridd Town Council
Councillor A Broughton-Pettit	Van Community Council

#### **Present: Clerks**

Bob Campbell, Clerk	Risca Town Council
Michelle Moore, Clerk	Van Community Council

#### **Apologies for Absence: Members**

	Bargoed Town Council
Councillor Megan Ingram-Jones	Bargoed Town Council
Councillor Cathrine Clark	Blackwood Town Council
Councillor Adrian Harford	Hirwaun Community Council
Councillor Colin Mann	Llanbradach & Pwllypant CC
Councillor Mal Davies	Llantrisant Community Council
Councillor Jo Rao (Chair)	Maesycwmmmer Community Council
Councillor Elliot Wigfall	Ynysybwl & Coed y Cwm CC

#### **One Voice Wales: Officers in attendance**

Maria Mulcahy: South Wales Development Officer

#### **RMCAC 2025/75 Welcome by Chair**

The Chair had sent her apologies, and the Vice Chair welcomed members to the meeting.

#### **RMCAC 2025/76 Apologies for Absence**

Apologies for absence as set out above.

#### **RMCAC 2025/77 Declarations of Personal Interest**

There were none declared.

**RMCAC 2025/78 Presentation from Rachel Carter the One Voice Wales Local Places for Nature Programme Manager and South Wales Biodiversity Officer.**

Key points:

- Going forward there is going to be a Local Places for Nature Team.  
Sam Langdon has been appointed as the North Wales Biodiversity Officer
- As part of the programme the team will be mapping out areas and making sure land is being managed and recorded accurately.
- Biodiversity Packages 2025 are available to all Community and Town Councils subject to the Local Places for Nature Grant criteria and acceptance of terms and conditions.

The packages are designed to provide the resources and support your council needs to deliver Biodiversity enhancements. The packages include: Planters and pollinators, wildflower areas, trees, bulbs, hedges and shrubs, habitat boxes, wildlife ponds, signage, citizen science & maintenance tools

Full details about why you should apply, what you need to apply and how to apply are set out in the biodiversity section on the One Voice Wales website. Please use the following link: [Local Places for Nature - One Voice Wales](#)

- Section 6 Reports – Once the reports are approved by council please send a copy of the report to Rachel with the link to where it can be found on your councils' website

The Vice Chair thanked Rachel for giving up her time and providing an update on the Local Places for Nature programme

**RMCAC 2025/79 To approve the minutes of the meeting held on 30 July 2025**

It was **Resolved** that the minutes are approved as a correct record subject to the typographical amendment to state that clerk Michelle Moore was present and not Michelle Morris.

**RMCAC 2025/80 Matters arising from the minutes of the meeting held on 30 July 2025.**

Matters for referral to NEC -Agenda item RMCAC 2025/71 Concern about communication and relationship with Local Authorities.

The matter was raised at the NEC meeting on 19.9.25 under item NEC 2025/18. It was resolved that the concerns are already being addressed through existing channels and in consultation with key partners such as Welsh Government and WLGA.

It was **Resolved** that the information be noted.

**RMCAC 2025/81 Area Committee Survey Analysis**

MM advised that unfortunately the survey is not representative of the whole sector as only 186 responses had been received out of 656 members.

A copy of the survey results and graphics providing a summary of the findings of the Area Committee survey was shared online during the meeting as well as a link being sent out with the agenda.

Overall, members present:

- agreed that they enjoyed having guest speakers at the meeting
- raised concern to how some member councils do not know about area meetings as information about meetings is sent to all member councils.

It was suggested in order to entice members to attend meetings that there is an award system. Information could also be sent out to council at time of renewing membership outlining the requirement to attend meetings

It was **Resolved** that the information be noted.

**RMCAC 2025/82 Cwm Taf Morgannwg University Health Board Stakeholders Group – Report from Cllr Deenik**

No report available. Cllr Deenik will try to attend a future meeting to introduce himself to this Area committee as he is also the representative for Bridgend, Cardiff and the Vale Area committee.

It was **Resolved** that the information is noted

**RMCAC 2025/83 Developments in Relation to Charters/Devolution of Services/Asset Transfers**

Caerphilly – Charter is still being discussed.  
RCT – Draft charter is in consultation process  
Merthyr Tydfil CBC – Representative from Bedlinog & Trelewis CC will keep us updated on their queries relating to charter.

It was **Resolved** that the information is noted

**RMCAC 2025/84 Councillor Training programme and Consultancy Services**

A copy of a OVW training video had been shared with members during the meeting. Please use the following link to view - [Training Modules Overviews - One Voice Wales](#)

Details of the training programme are circulated to all councils. One Voice Wales continues to deliver a broad range of training opportunities with bursaries available to eligible councils.

Consultancy Service is also available to members.

It was **Resolved** that the information be noted.

**RMCAC 2025/85 Development of Good Practice Guidance**

Since the last meet the following Practice Development notes have been reviewed:-

- Members allowances: Annual Timetable of Actions
- Practice Development Note 7 – Attendance – Six month Rule

Model Complaints Policy 2025 – Word documents have been sent out which councils can adapt.

It was **Resolved** that the information is noted but can also be found on the One Voice Wales website

**RMCAC 2025/86 To receive the draft minutes of the National Executive Committee held on 19 September 2025**

It was **Resolved** that the information is noted.

**RMCAC 2025/87 Larger Councils Committee**

The meeting is not scheduled to be held until 23<sup>rd</sup> October 2025.

It was **Resolved** that the information is noted.

**RMCAC 2025/88 Guest speakers for Future Meetings.**

South Wales Police and Crime Commissioner has accepted invitation to attend the January meeting.

Members considered proposals for guest speakers at future meetings.

- Deryck Evans – Audit Wales
- Warm Wales

It was **Resolved** the information be noted

**RMCAC 2025/89 Upcoming Conferences and Events:**

- 12 November 2025 - SLCC & One Voice Wales Joint virtual conference – Managing a Changing Environment
- Dates to be confirmed for next year's conferences

It was **Resolved** that the information is noted

**RMCAC 2025/90 One Voice Wales Cost of Living Crisis Project**

An update about the work that the team are doing had been circulated with papers for this meeting. Funding opportunities are showcased on the One Voice Wales website and social media.

Members were advised that a Social Impact Assessment survey will be issued shortly. The survey has been commissioned to measure the sector response to the Cost-of-Living crisis and will also evaluate the contribution that the OVW Cost of Living project team has made in that response

It was **Resolved** that the information is noted.

**RMCAC 2025/91 One Voice Wales Local Places for Nature**

- All town and community councils must submit their triennial biodiversity reports to Welsh Government by the end of this year.

Section 6 report writing workshops are taking place in October and November.

- Keep Wales tidy are running two free webinars
  - Green space and biodiversity webinar - 23.10.25
  - Local environmental quality webinar – 5.11.25

It was **Resolved** that the information is noted, and full information can be found in the Local Places for Nature section of the One Voice Wales website.

#### **RMCAC 2025/92 Correspondence and Consultations**

MM gave a summary of the information that had been circulated by One Voice Wales since July. This included the Welsh Government statement from the Cabinet Secretary for Housing and Local Government which provides an update on the actions to support the role, governance and accountability of the community and town council sector.

Members were reminded of the importance in replying to consultations. One Voice Wales Policy Officer Catrin Jones has sent details about two consultations recently. To inform the response from One Voice Wales it is important that members respond to Catrin in order that she can respond on behalf of members.

The closing date for the consultation on extending the duty on local authorities to broadcast meetings is 28 November but Catrin would need your council's response by 14 November if you wish to inform the response from One Voice Wales.

It was **Resolved** that the information is noted.

#### **RMCAC 2025/93 Matters for Referral to the NEC**

It was **Resolved** that there were no matters for referral to the NEC.

#### **RMCAC 2025/94 News and Reports from Councils**

Councils were invited to give a brief description of initiatives that were being planned or had been implemented: Examples reported are set out below

Pontypridd Community Council

- The Council has received funding from Welsh Government to restore a 1910 pipe organ at Pontypridd Museum.



- The Morfydd Owen Festival took place over a weekend in Pontypridd. It celebrated their musical inheritance by having singers and songwriters from Pontypridd.

Risca Town Council

- The Council and the British Legion are holding a Remembrance Service and parade
- Festive season – They will be using their new lanterns
- Winter Fair – The Council will be holding their Christmas Lights switch-on event on Saturday 22<sup>nd</sup> November 2025.

Vann Community Council

- Vann Ward has been allocated participatory budget through GAVO and the NHS for 11 projects in the area. One of the projects is to grow beans in the Vann allotments
- Remembrance service to be held.
- The council will be hosting their Community Champion Awards in November.

Bedlinog & Trelewis Community Council

- A park within Bedlinog suffered a lot of storm damage. The Community council and Merthyr CBC are arranging for the footpaths to be re-laid.
- To celebrate the 200<sup>th</sup> anniversary of Cyfarthfa Castle a book launch took place to celebrate the connection between the people who lived, worked and visited the castle.

Gelligaer Community Council

- Holding a Christmas fair
- Funded a singing project for adults with additional learning needs.

**RMCAC 2025/95 Any Other Business at the discretion of the Chair**

MM advised members that One Voice Wales have been asked to establish whether any councils in Wales are responsible for any footpath maintenance in their area.

None of the councils represented at the meeting are responsible for footpaths in their area.

It was **Resolved** that the information be noted

**RMCAC 2025/96 Date of Next Meeting**

It was **Resolved** that the next meeting will be held online at 7pm on Wednesday 28 January 2026

DRAFT