

CYO MEMBERSHIP COMMUNICATION PLAN

CYO Member Internal Communication

CYO Administration External Communication



Note the internal and external lines of communication. The situation will determine which line of communication the coach uses.

Items submitted to the CYO Commissioners/Program Coordinator/Athletic Director will be responded to within 48 hours on a business day (weekend contact will be returned by Tuesday evening). Responses will be directed to the correct party via this plan and in this context:

1. **Is this an emergency situation that requires immediate action? What and by whom?**
2. **What is the context and where and with whom does it belong – Parish? Athletic Director? CYO? Has the issue been communicated directly to correct parties?**
3. **Have you checked the CYO Charter & Bylaws, Parish CBL, and sports rules re: the issue?**
4. **What is the right thing to do morally, ethically, and legally?**
5. **What Catholic teaching and values apply to this situation?**

HOW TO COMMUNICATE TO CYO AS A COACH

How to Communicate to CYO as a Coach

