Christ Church Vestry Meeting  
August 24, 2021 – via Zoom

**Evening Prayer** at 6:40 p.m. was led by the Rev. Noelle York-Simmons

**Attending**
Clergy: Noelle York-Simmons, Lauren Banks Killelea  
2022: Marilyn Bromley, Carol Donlan (Sr Warden), Bob Cady  
2023: Betsy Hahn, Brett Levanto (Jr Warden), Anne Ramsey  
2024: Sean Dalton, John Grey, Elizabeth Trigg, Libby Witt  
Others: Jilinda Crowley, Anne Richardson, Barry Stauffer

**Call to Order and Opening Prayer**
The Rev. Noelle York-Simmons called the meeting to order at 7:00 p.m.  
Brett Levanto offered the Opening Prayer.

**Worship Report – Noelle York-Simmons**
We are still watching the Covid numbers as we respond to the Delta virus outbreak. Baptisms are continuing, one per service. Group baptisms will be available soon. Weddings are being scheduled for this fall. A service in remembrance of the 20th anniversary of the 9/11 attacks will be in the church, on September 11 at 10:00 a.m. A video of parishioners’ memories of September 11, 2001, created by a team led by Janet Osborn and Jim Hartz with Rusty Vellek and others will be shown after the service in the auditorium.

**Staffing Update – Noelle York-Simmons**
Robbie Laughton’s arrival is still delayed. Rebecca Givens, a third-year student at Virginia Theological Seminary (VTS), has been hired for 10 hours per week to lead the Youth program. Ian Markham, Dean of VTS, will be assisting at services twice a month in September, October, November, and December.

**Approval of Lauren Killelea for Ordination – Noelle York-Simmons**
The Vestry has the duty of approving Lauren Killelea for Ordination to the Priesthood. Noelle recommended that we approve. The vestry approved unanimously.

**Fowler House/Our Calling, Our Campus (OCOC) – Noelle York-Simmons**
We have learned from the Our Calling, Our Campus (OCOC) survey that 1) our parishioners feel connected to the church based on specific events they’ve experienced here and 2) people have emotional ties to activities they’ve invested their time in. About 120 parishioners took the survey. Most are happy and are familiar with the church and the Meade Room/Auditorium, but not with all of Fowler House or the basement Memorial Parish Hall. Tours of the campus will be given by the Properties Committee on Welcome Sunday. Anne Richardson will lead forums at 9:00 a.m. on September 19 and 26 to present different paths forward; the Vestry will be prayerfully considering the way ahead.
Properties Report – Carol Donlan and Barry Stauffer
The Memorial Parish (the part of the building toward Washington Street) needs a new roof. The roof is well beyond its expected life and there are continuing, serious leaks in the Memorial Parish Hall. Three companies bid to replace the roof and install new gutters and downspouts. Wagner Roofing recently did excellent work replacing the Parish House roof. Wagner matched the lowest bid ($238,500 – license fees not included) and offered an affordable way to pay for it within the Properties Committee’s budget. Christ Church would make a down payment of $76,425 to Wagner Roofing when the contract is signed and then pay twelve monthly installments of $13,000 each starting in 2022. Wagner would charge no interest.

Brett Levanto moved that Christ Church sign a contract with Wagner for $231,588, with a down payment of $76,425, paying the remainder in 12 monthly increments of $13,000 each. Libby Witt seconded. The motion passed. Work should begin in February 2022.

Offutt Fund Investment Committee – Anne Richardson (for Liz Nelson)
The vestry has received copies of the proposed Offutt Fund Investment Committee Policy Statement. Anne requested that vestry members send any questions or edits on the document to her by September 7. The vestry will vote on the document at the September meeting.

Stewardship Report – Anne Richardson
We are close to the kickoff of the annual pledge event. Anne is asking for everyone on the Vestry and Finance and Stewardship committees to submit their pledges by September 10 and to consider increasing their pledges by ten percent or more.

Treasurer’s Report – Jilinda Crowley
Revenue in July was $55,000 less than budgeted, but that is consistent with previous seasonal dips. Expenses are under budget due to reduced staff and pandemic closures. Year to date, our revenue has exceeded expenses by $42,000, helped significantly by the Payroll Protection Program (PPP) loan forgiveness. To finish the year without a deficit, we will need a strong surge in the fall, with parishioners’ fulfilling their 2021 pledges.

The audit reviews are underway. When ready, these will be shared with the vestry. The Finance Committee will review and consider investment policies for our Morgan Stanley accounts, but they will be significantly more streamlined than the Offutt policy.

Rector’s Report – Noelle York-Simmons
Welcome Sunday will be on September 12 after the 10:00 a.m. service. The new organ is ready to be delivered but is held up due to quarantine requirements – hopefully delivered by late fall. Harrison and Harrison will install and voice it. We are still waiting for a large, anonymous pledge to be fulfilled. The Rector’s forum will be August 29, at 9:00 a.m., in the Auditorium. Noelle is beginning her sixth year as Rector of Christ Church.

Warden’s Report – Carol Donlan and Brett Levanto
Carol encouraged the vestry to actively meet and make connections with the many new people attending Christ Church. Tours of the Christ Church campus will be given by the Property Committee at 11:15, 11:30, and 11:45 a.m. on Welcome Sunday.
Brett encouraged the vestry to review the Communications report as it begins to consider a website update. He thanked Noelle and Lauren for staying after the services to greet people.

**Consent Agenda – Carol Donlan**

Sean Dalton moved that the minutes for the August 8 vestry meeting to select Diocesan Delegates be approved; Bob Cady seconded. The motion passed.

Marilyn Bromley moved that the June vestry meeting minutes be approved; Betsy Hahn seconded. The motion passed.

**Announcements & Upcoming Events – Carol Donlan**

- August 29, 9 a.m. - Rector's Forum
- September 9 - Ordination of Santiago Rodriguez at St Andrews Episcopal Church, Burke VA (Attendance is limited.)
- September 11 at 10 a.m. - 20th Anniversary Remembrance of September 11 service, followed by the video of parishioners’ memories.
- September 12 after the 10 am service - Welcome Sunday, with tours of the Christ Church campus
- September 19 - Return of 5 p.m. services
- September 19 and September 26 at 9 a.m. - Our Calling, Our Future forums
- September 28 - Vestry meeting

**Closing Prayer**

Marilyn Bromley offered the closing prayer.

The meeting adjourned at 8:45 p.m.