Christ Church Vestry Meeting  
May 25, 2021 – via Zoom

**Evening Prayer** at 6:40 p.m. was led by the Rev. Noelle York-Simmons

**Attending**
Clergy: Noelle York-Simmons, Lauren Banks Killelea
2022: Marilyn Bromley, Bob Cady, Carol Donlan (Sr Warden), Mary Dixon Hutcheson
2023: Betsy Hahn, Brett Levanto (Jr Warden), Liz Nelson, Anne Ramsey
2024: Sean Dalton, John Grey, Elizabeth Trigg, Libby Witt
Others: Jilinda Crowley, John Lawson, Anne Richardson

**Call to Order and Opening Prayer**
The Rev. Noelle York-Simmons called the meeting to order at 7:00 p.m.
Carol Donlan offered the Opening Prayer.

**Vestry History Project – John Lawson**
The Vestry History Project is researching the story of Christ Church during the civil rights era from 1939 to 1976 through the lives of three Christ Church parishioners and a Rector, who represent a wide range of the responses of White America to civil rights, but also played outsized roles in school desegregation in our city, our state, and our country. The four are Armistead Booth, Judge Albert V. Bryan, T.C. Williams, and the Rev. William Sydnor.

Carol Donlan said the Vestry History Project will likely be presented to the parish in the fall. Members are still working on final research and a script for presentation. Libby Witt suggested the research also be offered in a history display outside the Gift Shop. Carol said the project has been amazing to work on and thanked Bob Cady for getting this all started with last year’s vestry statement on racism and racial injustice. Carol acknowledged the extensive research done by Marilyn Bromley. Other members of the committee are Charlie Chadbourne, Susan Hahn, Sue Johnson, Rawles Jones, Rich Jones, and Julie Randle (advisor).

**Investment Committee and Conflict of Interest – Anne Richardson**
An ad hoc group has been creating documentation to establish an Investment Committee for Christ Church to which the vestry could delegate investment decisions for the Daniel E. Offutt III Fund for Mission and Outreach. After incorporating feedback from the vestry and others, and after further discussion in the ad hoc group, an updated Investment Committee Charter and Conflict of Interest Policy were distributed to the vestry following the previous meeting. The charter will formally begin the Investment Committee for the Daniel E. Offutt III Fund for Mission and Outreach. The Christ Church Conflict of Interest Policy will cover the Investment Committee, vestry, and the church treasurer.

Following discussion, Anne Ramsey moved to adopt the COI Policy for Christ Church; Brett Levanto seconded. The motion passed. All those covered by the COI policy will need to submit a disclosure and acknowledgment form. Anne Richardson requested any comments on the format of the COI form be sent to her.
Following discussion, Sean Dalton moved to adopt the Investment Committee Charter. Brett Levanto seconded. The motion passed.

Anne Richardson noted that the ad hoc group has also begun creating an Investment Policy Statement (IPS) which will set out the investment goals, asset allocation, spending rules, rebalancing practices, and other relevant considerations for the Offutt Fund. The IPS will be shared with the vestry, perhaps at the September meeting.

**Our Calling, Our Campus – Noelle York-Simmons**
The first round of small group sessions has been completed. An initial impression is that there is a deep love for the Christ Church community. The first survey will be sent out to the parish tomorrow.

**Clergy Housing Allowance – Noelle York-Simmons**
Mary Dixon Hutcheson moved to approve the housing allowance of $36,000 for Lauren Banks Killelea; Brett Levanto seconded the motion. The motion passed. Once Lauren is ordained to the Deaconate on June 5, she will be eligible for a housing allowance of $36,000 per year.

**Treasurer’s Report – Jilinda Crowley**
Year-to-date revenue exceeds year-to-date budget by $156,000. Year-to-date expenses are less than year-to-date budget by $83,000. Total current annual variance is $239,000. Mission expenses increased due to an emergency requirement in the Mengo clinic. Jilinda Crowley said variations within one month are not too worrisome, since monthly budgets are one twelfth of the total year and pledges are not always paid on an even schedule. Anne Richardson added that pledges are consistent with past years. The Christ Church Foundation provided $14,000 for Fowler House HVAC costs. Discretionary funds associated with former Christ Church priests will be reassigned.

Regarding the reviews and full audit (conducted every five years), there are multiple methods of conducting a review of 2018 and 2019 finances and an audit of 2020 finances. The least expensive way would be to find a retired CPA in the parish; however, no one has been identified. Marilyn suggested Bob Wade. Our auditors could do reviews for 2018 and 2019 plus a full 2020 audit for $32,000. Only $7,500 was budgeted for reviews/audits this year, so the vestry would need to approve the expenditure of $24,500. Noelle proposes to use some of the reserve to pay for this. The Vestry will vote on this expenditure at its June meeting.

**Rector’s Report – Noelle York-Simmons**
Noelle, the staff, and some parishioners have been planning a safe reopening of our church and offices. If we are lucky, Robbie Laughton will arrive by the end of July. In the interim, parishioners Holly Levanto and Elizabeth Trigg (vestry member) have been leading a series of youth events to continue engagement. Noelle is celebrating a new friendship with The Rev. Dr. Taft Quincey Heatley, lead pastor of Shiloh Baptist Church. He urges white churches to step up to repair the racial breach in our country. Regarding the organ, the UK is still in pandemic lockdown. Jason Able believes the organ may arrive in September. He is already scheduling organ concerts for the time after it arrives. The $400,000 anonymous donation still has not been received.
Noelle will be on vacation during the month of July.

**Warden’s Report – Brett Levanto**  
Junior Warden Brett Levanto is focusing on overall communications, particularly the need for website overhaul. Meredith Bracco’s staff report this month describes serious website inadequacies – including difficult navigation and information updating – that are obstacles for parishioners as well as visitors seeking a new church.

Brett will also be talking with Russ Randle about codifying Christ Church policies.

Senior Warden Carol Donlan asked that the vestry photos in the Parish Hall be updated.

**Consent Agenda**  
Mary Dixon Hutcheson moved that the April vestry meeting minutes be approved as amended; Bob Cady seconded. The motion passed.

**Announcements & Upcoming Events**  
- Lauren Banks Killelea Ordination to the Deaconate – June 5 (live streamed)  
- Youth Sunday (Brendan Wommack) – June 6 (live streamed)  
- Bishop Visit with Confirmation – June 13  
- Vestry Meeting – June 22

There will not be a vestry meeting in July. The vestry will meet again on August 24.

**Closing Prayer**  
Marilyn Bromley offered the closing prayer.

The meeting adjourned at 8:40 p.m.