

## Oklahoma Roofing Contractors Association

PO Box 186  
Bethany, OK 73008

### PSI Testing Material Rental Contract

Renting Party Responsible \_\_\_\_\_

Date  
\_\_\_\_\_

Books Included OUT

- ☐ NRCA Roofing Manual: Architectural Metal Flashing
- ☐ NRCA Roofing Manual: Membrane Roofing Systems
- ☐ NRCA Roofing Manual: Metal Panel and SPF Roof Systems
- ☐ NRCA Roofing Manual: Steep-Slope Roof
- ☐ 2015 IBC
- ☐ Architectural Sheet Metal
- ☐ NASCLA Contractors Guide To Business Law & Project Mgmt.
- ☐ 29 CFR Part 1926
- ☐ Print Out

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This statement is an agreement between \_\_\_\_\_ (“Renter”) and Oklahoma Roofing Contractors Association (“Owner”), effective \_\_\_\_\_ (the “Agreement”). PSI Testing materials are provided to Current Members of ORCA to benefit the Contractor in efforts to pass the Commercial Exam(s). Materials are rented on a weekly basis and are to be returned no later than 24hrs after the end of the “arranged rental period”. Your rental period is \_\_\_\_\_ at the rate of \$50 per week. For each day PAST the arranged rental period, the “renter” will be charged at a rate of \$25 per day until ALL materials are back in ORCA’s possession. If any materials are returned damaged or not returned, “renter” will be charged the replacement fee in full according to current price. (Price list on page 2 of contract) \*. The final billed amount will be charged to credit card on file. If payment is declined, an additional fee up to \$50 will be invoiced. By taking possession of ORCA’s Rental Materials, I \_\_\_\_\_ “renter” agree to all of the above. I also understand it is my responsibility to remain in communication with a representative from ORCA regarding any changes.

Credit Card Information

Name on Card \_\_\_\_\_

Card Number \_\_\_\_\_

Expiration \_\_\_\_\_ CVC \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone # \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

*By Signing above, you agree to be charged \$250 at time of rental. Your card will not be charged additional fees until books are returned and reviewed. If your costs are less than the initial charge of \$250, your card will be credited when books are returned.*

**Books are to be picked up and dropped off at the ORCA Office as scheduled.**

*Initial as applicable below.*

\_\_\_\_\_ **Shipping Cost = \$1500 Insurance on package + Shipping Fees**

Package must be signed for. All Shipping cost to be paid by Renter Prior to books being shipped.  
Return Label will be included in package.

\_\_\_\_\_ **Additional Travel Expense = Total of \_\_\_\_\_**

Delivery fee measured in increments of 10 Miles to destination will incur a charge of \$5 per 10 Miles Traveled to and from destination.

\_\_\_\_\_ **\*Cost to replace each book is as follows....**

- ☐ \$125 - NRCA Roofing Manual: Architectural Metal Flashing
- ☐ \$125 - NRCA Roofing Manual: Membrane Roofing Systems
- ☐ \$125 - NRCA Roofing Manual: Metal Panel and SPF Roof Systems
- ☐ \$125 - NRCA Roofing Manual: Steep-Slope Roof
- ☐ \$110 - 2015 IBC
- ☐ \$200 - Architectural Sheet Metal
- ☐ \$55 - NASCLA Contractors Guide To Business Law & Project Mgmt.
- ☐ \$25 - 29 CFR Part 1926 (OSHA)