



Peguis Child and Family Services Job Posting

Job Title: Director of Legal Affairs
Competition Number: 2026-06-09 A
Salary Range: P10-1+ \$98,310.00 (credentials + experience)
Location: Peguis and Winnipeg, MB
Type: Full Time
Date Posted: Tuesday June 9, 2026
Closing Date: Tuesday June 30, 2026

Job Overview:

The Director of Legal Affairs will be responsible for managing the Agency's legal responsibilities including relating to the Alternatives to the Court Processes. Overseeing compliance with the Alternatives and court processes, managing requests for collaboration from other First Nation organizations and managing the legal department team. The Director of Legal Affairs will work directly with legal counsel.

Key Responsibilities:

- Coordinate, and implement, based on policy, the alternatives to the court processes
- Facilitate workshops, gatherings and present on the Honouring our Children, Families and Nation Act
- Participate in community events and promote elders' involvement in the Alternatives
- Advocate for the respectful inclusion of elders in Agency activities
- Build and maintain respectful relationships with elders and knowledge keepers and community members
- Monitor and maintain accurate records of program activities, attendance and outcomes
- Effective team leadership for the Legal Department
- Coordination with legal counsel on Agency legal matters
- Other duties, as assigned

Qualifications:

- Knowledge of Peguis First Nations Legislation "The Honouring our Children, Families and Nations Act"
- Knowledge of First Nation cultural and community collateral resources
- Excellent interpersonal, communication, and facilitation skills
- Strong organizational and time-management skills
- Maintain a high degree of professionalism, courteousness, and friendliness
- Self-motivated and dedicated team player
- Proficiency in Apple Products
- Valid Class 5 Manitoba Driver's License and reliable transportation

EDUCATION & EXPERIENCE:

- Post-Secondary education considered an asset
- +1 year of experience in social services, community program facilitation, or a relevant field
- A combination of education and experience will be considered

How to Apply: Send a cover letter, resume, and three (3) references to:

Email: hr@peguisdfs.org
Fax: 204-632-7226
Phone: 204-632-5404

All applicants will be subject to satisfactory pre-employment drug test, criminal records, child and adult abuse registry and prior contact checks. Please cite the competition number and position in the subject line when submitting by email. We thank all who apply, however, only those candidates selected for an interview will be contacted. First Nation applicants are encouraged to self-