



**PEGUIS MAIN OFFICE**  
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**WINNIPEG OFFICE**  
500 Madison St.  
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## REQUEST FOR BID FOR CATERING SERVICES

### 1. Overview

Peguis Child and Family Services is seeking catering service providers to submit bids for the upcoming community gatherings. The purpose of these events is to bring together community members in a welcoming and respectful environment, with quality food service as a key component.

### 2. Events Details

#### Youth Gathering

Date: June 27, 2026  
Location: Maamawibiway  
Estimated Attendance: 500  
Mealtimes: 6:00PM-9:00 PM

#### Children's Gathering

Date: June 28, 2026  
Location: Maamawibiway  
Estimated attendance: 500  
Mealtimes: 1:00PM- 4:00 PM

#### Women's Gathering

Date: July 10-11, 2026  
Location: Maamawibiway  
Estimated attendance: 1000 each meal (*Looking for bids of 2 caters per meal for 500 each*)  
Mealtimes: July 10<sup>th</sup> Supper 5:30 PM and July 11<sup>th</sup> Light Lunch for 12:00 PM  
Supper for 4:00 PM

### 3. Scope of Work:

- The selected caterer will be responsible for preparing and serving meals at the events
- Provide service staff
- Providing all necessary food supplies and ingredients
- Ensuring safe food handling practices
- Cleanup of catering area after service

### 4. Menu Requirements

Bidders are encouraged to propose a menu for each gathering they are submitting a bid for. Not required to submit for each gathering



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**Meals should include (if required):**

- Main Course options (meat and/or vegetarian)
- Side dishes
- Salads
- Desserts
- Beverages
- Dietary restricted meals available (ex. Diabetic/Gluten free options)

**5. Bid Submission Requirements**

**All bids must include:**

- Company Name
- Proposed menu
- Cost per plate
- Food safety certifications

**6. Submission Instructions**

**Bids must be submitted by MAY 31, 2026, by 5:00 PM**

Email: [michelle.wilson@peguiscfs.org](mailto:michelle.wilson@peguiscfs.org)

Or drop off location: Peguis Child and Family Services Main Office

