



## 400 WATERTREE OF DEWITT CONDOMINIUMS

400 Watertree Drive, E. Syracuse, NY 13057

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watertreeofdewittcondos.com

### ANNUAL HOMEOWNERS' MEETING NOTICE

Tuesday, December 9, 2025 at 6PM

Dear Homeowner,

December 1, 2025

Pursuant to the provisions of the Declaration and By-Laws, you are hereby advised that the Annual Meeting of all Homeowners of Watertree of DeWitt Condominium I and Watertree of DeWitt Condominium II will be held at 6PM on Tuesday, December 9<sup>th</sup>, 2025 for the purpose of electing members to the Board of Managers and to transact other business of the Condominiums. The meeting will be online via TEAMS to accommodate owners near and far. The meeting link and/or code is included below and is also on the website [watertreeofdewittcondos.com](http://watertreeofdewittcondos.com).

If you prefer to join using meeting information,  
TEAMS Meeting ID: 248 960 451 530 61  
Meeting passcode: 9c5VE6fy



It is important for you to attend this meeting and to participate in the election of your representatives to the Board of Managers. If you are unable to attend, please ask a trusted individual to represent you & return a completed proxy form to the office by December 1<sup>st</sup> (as requested in the November 21 announcement). Your cooperation in attending the meeting or filing a proxy is appreciated as we have not had a quorum, equal to 51% of homeowners, in years.

If you prefer to call in by phone (no video),  
Phone Number: 1 323-484-8978  
Conference ID: 994 119 531#



After the election, there will be a presentation by the Board of Managers regarding the Association's finances and plans for next year. *You are requested to submit all proxies and questions to the Board of Managers in writing by Monday, December 1<sup>st</sup> (as requested in November 21 announcement).*

Sincerely,

*Ed McShane*

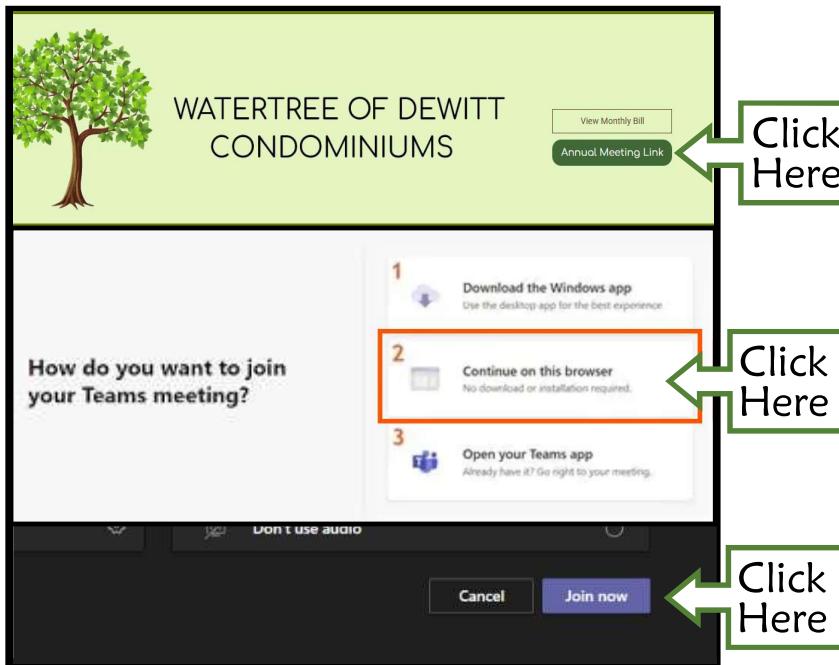
Ed McShane  
Property Manager

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Steps to join the TEAMS meeting:

1. Open an Internet window, go to the website [watertreeofdewittcondos.com](http://watertreeofdewittcondos.com)



2. On the right side of the screen, click on "Annual Meeting Link." Note that the link is inactive until just before our meeting time.

3. If you see these options, choose the middle option "Continue on this browser."

4. Adjust your settings as you wish & click "Join Now." When prompted for your name, use your condo number and/or your first & last name. This allows for accurate attendance and quorum counts. If email verification is required, follow the prompts to complete that verification.

The meeting will begin at 6PM on Tuesday, December 9, 2025. You are welcome to email or call the office well ahead of time with questions about joining the meeting, however no one will be available at the office just before or during the Annual Meeting. If you have concerns about being able to join the online meeting, consider getting together with a computer-savvy neighbor and having them help you join the meeting.

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### 2025 PROXY

I, \_\_\_\_\_, owner of Unit Number \_\_\_\_\_, hereby designate  
(print your first & last name)

\_\_\_\_\_, as my proxy to vote in my place and stead at  
(print proxy's first & last name)

the 2025 Watertree Annual Homeowners' Meeting.

\_\_\_\_\_  
(sign your first & last name)

\_\_\_\_\_  
(print today's date)