

BUSINESS CONTINUITY MANAGEMENT POLICY

This policy establishes the framework and guidelines for implementing the Business Continuity Management (BCM) program to have effective plans that minimize disruptions to the delivery services by METCO.

This policy applies to all employees, contractors, and relevant stakeholders involved in the operation and management of METCO's ICT infrastructure, services, and critical business processes.

METCO is committed to establishing, implementing, and maintaining a BCMS to identify, assess, and manage risks, threats, and vulnerabilities that may disrupt critical business activities. METCO will allocate necessary resources, promote awareness, and provide training to support BCMS's effectiveness.

METCO will establish the principles necessary to ensure emergency response, resumption and recovery, and restoration of the operations and critical business activities from a business interruption event.

METCO is committed to the continual improvement of BCMS by periodically testing the effectiveness of its Business Continuity Plans and implement necessary enhancements to ensure its alignment with changing business objectives and emerging risks.

METCO will ensure compliance with ISO BCMS 22301 requirements and applicable legal, regulatory, and contractual obligations related to business continuity management.

This policy will be reviewed periodically, and any changes or updates will be appropriately documented, communicated, and made available to all relevant stakeholders.