

## FA DEDUCTIONS

**Please note: IRS requires a logbook or record of expenses with the date, location, cost.  
Receipt is needed if (1) single item cost over \$75.  
Residents of – AL AR CA HI MN NY PA – Fill this page out to itemized your State Return.**

### YOUR INFORMATION

Name (First, Middle, Last) \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

#### AFA LOCAL

##### **UNION**

Dues \_\_\_\_\_ One Leave Dues \_\_\_\_\_ Initiation Fee \_\_\_\_\_ Event/Mtg Miles \_\_\_\_\_ Volunteer Miles & Exps \_\_\_\_\_

#### DOCUMENTS & TRAINING

##### **DOCUMENTS**

Passport \_\_\_\_\_ Visa \_\_\_\_\_ Photo \_\_\_\_\_ Miles \_\_\_\_\_ Tolls \_\_\_\_\_ Parking \_\_\_\_\_ Lost ID \_\_\_\_\_ Global \_\_\_\_\_

##### **TRAINING**

Drive To Airport Miles \_\_\_\_\_ # Days \_\_\_\_\_ Tolls \_\_\_\_\_ Hotel \_\_\_\_\_ Dry Clean \_\_\_\_\_ Lost Manual \_\_\_\_\_

##### **LANGUAGE**

Software \_\_\_\_\_ CD/DVD \_\_\_\_\_ Text Books \_\_\_\_\_ Reading Books \_\_\_\_\_ Class Fees \_\_\_\_\_ Travel \_\_\_\_\_

#### UNIFORMS & MAINTENANCE

##### **UNIFORM**

Purchase \_\_\_\_\_ Dry Clean \_\_\_\_\_ Home Wash \_\_\_\_\_ Coin Wash \_\_\_\_\_ Alterations \_\_\_\_\_ Wings \_\_\_\_\_

##### **SHOES**

Uniform Store Purchase \_\_\_\_\_ Shines \_\_\_\_\_ Repairs \_\_\_\_\_ Taps \_\_\_\_\_ Inserts \_\_\_\_\_ Orthopedics \_\_\_\_\_

##### **LUGGAGE**

Roller Board \_\_\_\_\_ Tote \_\_\_\_\_ Lunch Bag \_\_\_\_\_ Shoe Bag \_\_\_\_\_ Repairs \_\_\_\_\_ Wheels \_\_\_\_\_ Tags \_\_\_\_\_

#### COMPANY COMMUNICATIONS

##### **CELL PHONE**

Monthly Bill \_\_\_\_\_ Reserve? \_\_\_\_\_ Line? \_\_\_\_\_ A/B? \_\_\_\_\_ Calling Cards \_\_\_\_\_ Phone Apps. \_\_\_\_\_ Link Ins. \_\_\_\_\_

##### **COMPUTER**

Home Access \_\_\_\_\_ Layover \_\_\_\_\_ Paper/Ink \_\_\_\_\_ Bid Service \_\_\_\_\_ Skype \_\_\_\_\_

#### SMALL TOOLS & SUPPLIES

##### **SMALL TOOLS**

Log Book \_\_\_\_\_ Flash \_\_\_\_\_ Gloves \_\_\_\_\_ Mags \_\_\_\_\_ Dual Zone Watch \_\_\_\_\_ Repairs \_\_\_\_\_ Other \_\_\_\_\_

**SUPPLIES**

Hair Accessories (Make legal) \_\_\_\_\_ Business Cards \_\_\_\_\_ Postage \_\_\_\_\_ Copy \_\_\_\_\_ Fax \_\_\_\_\_ Other \_\_\_\_\_

**PORTABLES**

Alarm \_\_\_\_\_ Converter \_\_\_\_\_ Flat Iron \_\_\_\_\_ Curler \_\_\_\_\_ Shaver \_\_\_\_\_ Toothbrush \_\_\_\_\_ Charger \_\_\_\_\_

**TRAVEL & BANK FEES****TRAVEL**

Van Tips \_\_\_\_\_ Short Call Cabs \_\_\_\_\_ Airport Park \_\_\_\_\_ Lost Park Pass \_\_\_\_\_ Co. Meeting Miles \_\_\_\_\_

**BANK FEES**

Layover ATM Withdraw \_\_\_\_\_ International Credit Charges \_\_\_\_\_ Currency Exchange \_\_\_\_\_ Check Cash \_\_\_\_\_

**CO-TERMINAL**

Co-Base \_\_\_\_\_ Total # Of Trips \_\_\_\_\_ Tolls \_\_\_\_\_ Miles From Home Base (your mailbox) To Co-Base \_\_\_\_\_

**PER DIEM****SUB UA & SUB CO**

Provide "Per Diem Report" (Found Online only) Flying Together - My Info - Per Diem - Per Diem Letter - Print page 3 Summary Page and attach with this form.