

TAX ATTENDANT

JAY H. KLEIN JR.

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908-500-0105 • Taxattendant@me.com

FA DEDUCTIONS

Please note: IRS requires a logbook or record of expenses with the date, location, cost.

Receipt is needed if (1) single item cost over \$75.

Residents of - AL AR CA HI MN NY PA - Fill this page out to itemized your State Return.

YOUR INFORMATION

Name (First, Middle, Last) _____

Email _____ Phone _____

AFA LOCAL

UNION

Dues _____ One Leave Dues _____ Initiation Fee _____ Event/Mtg Miles _____ Volunteer Miles & Exps _____

DOCUMENTS & TRAINING

DOCUMENTS

Passport _____ Visa _____ Photo _____ Miles _____ Tolls _____ Parking _____ Lost ID _____ Global _____

TRAINING

Drive To Airport Miles _____ # Days _____ Tolls _____ Hotel _____ Dry Clean _____ Lost Manual _____

LANGUAGE

Software _____ CD/DVD _____ Text Books _____ Reading Books _____ Class Fees _____ Travel _____

UNIFORMS & MAINTENANCE

UNIFORM

Purchase _____ Dry Clean _____ Home Wash _____ Coin Wash _____ Alterations _____ Wings _____

SHOES

Uniform Store Purchase _____ Shines _____ Repairs _____ Taps _____ Inserts _____ Orthopedics _____

LUGGAGE

Roller Board _____ Tote _____ Lunch Bag _____ Shoe Bag _____ Repairs _____ Wheels _____ Tags _____

COMPANY COMMUNICATIONS

CELL PHONE

Monthly Bill _____ Reserve? _____ Line? _____ A/B? _____ Calling Cards _____ Phone Apps. _____ Link Ins. _____

COMPUTER

Home Access _____ Layover _____ Paper/Ink _____ Bid Service _____ Skype _____

SMALL TOOLS & SUPPLIES

SMALL TOOLS

Log Book _____ Flash _____ Gloves _____ Mags _____ Dual Zone Watch _____ Repairs _____ Other _____

SUPPLIES

Hair Accessories (Make legal) _____ Business Cards _____ Postage _____ Copy _____ Fax _____ Other _____

PORTABLES

Alarm _____ Converter _____ Flat Iron _____ Curler _____ Shaver _____ Toothbrush _____ Charger _____

TRAVEL & BANK FEES**TRAVEL**

Van Tips _____ Short Call Cabs _____ Airport Park _____ Lost Park Pass _____ Co. Meeting Miles _____

BANK FEES

Layover ATM Withdraw _____ International Credit Charges _____ Currency Exchange _____ Check Cash _____

CO-TERMINAL

Co-Base _____ Total # Of Trips _____ Tolls _____ Miles From Home Base (your mailbox) To Co-Base _____

PER DIEM**SUB UA & SUB CO**

Provide "Per Diem Report" (Found Online only) Flying Together - My Info - Per Diem - Per Diem Letter - Print page 3 Summary Page and attach with this form.