



Beekman Charter School TIGERS

Samantha Mann, Executive Director
15190 A.M. Baker Rd.
Bastrop, LA 71220
Phone: 318-281-1743
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Beekman Charter School Notice of Interview

*[To be provided to complainant(s) and respondent(s) prior to any interview or other meeting
with sufficient time to prepare for the interview/meeting]*

Date: _____

Dear _____:

As you know from the Notice of Investigation, Beekman Charter School is conducting an investigation into a complaint of sexual harassment in which you are named as a party.

You will be interviewed by Beekman Charter School's Investigator(s),
_____ at 15190 AM Baker Rd., Bastrop, LA 71220, on the
date of _____ at the time of _____. The purpose of this
interview is to ask you questions about what you know or may know about the allegations in the
complaint, including identifying and producing any relevant evidence and witness names for the
Investigator's consideration.

The individuals present at this interview will be yourself, the Investigator, and other anticipated
attendees may be: _____.

You are entitled to be accompanied by a support person, advocate, or attorney, at your own expense.
However, any person accompanying you may not participate in the interview, answer questions on your
behalf, or question the Investigator about any matter.

If you have any questions, please let me know.

Sincerely,

Title IX Coordinator or Investigator

We Believe All Children Can Succeed at High Levels

John Merritt, Principal	Kayce Waller, Elementary Assistant Principal	Amy Dantzler, Jr. High Assistant Principal
Abigail Kilcrease, Business Manager	Jessica Allred, Curriculum Supervisor	Zemarcus Mays, Operations Manager
Heather Doles, Guidance Counselor	Jennifer Ellingburg, Guidance Counselor	