

**BEEKMAN CHARTER SCHOOL  
BOARD MEETING MINUTES  
TUESDAY, MAY 26, 2026  
6:00 PM (IMMEDIATELY FOLLOWING COMMITTEE MEETINGS)  
CAFETERIA**

**1. Call to Order. Keith Huntsman**

The Beekman Charter School Board of Directors meeting was called to order by Keith Huntsman.

**2. Roll Call.**

The roll results were as follows:

- Members present: Mario Bershell, Mike Edmonds, Sarah Ellingburg, Keith Huntsman, Mike Stephens
- Members absent: *\*Tamika Jones* and Lori Wallace
- Others in attendance: John Merritt, Zemarcus Mays, Abigail Kilcrease, Abigail Atkins, Taylor Freeland

**3. Pledge and Prayer.**

The Pledge of Allegiance was led by Sarah Ellingburg. The prayer was led by Mike Edmonds.

**4. Consent Agenda.**

**A. To approve the April 7, 2026 Board Meeting Minutes.**

The minutes were approved with no revisions.

**5. To receive May 21, 2026 Committee Meeting action item reports:**

**a. Building and Properties – Mike Stephens**

- i. There were no items for this committee.*

**b. Personnel and Student Affairs- Lori Wallace**

- i. There were no items for this committee.*

**c. Finance Committee- Tamika Jones**

- i. To receive and approve the April, 2026 Financial Report.*

Mike Stephens moved to approve the April, 2026 Financial Report.

Seconded by Sarah Ellingburg. Motion carried.

**d. Academic Excellence Committee- Sarah Ellingburg**

- i. To discuss the executive director evaluation document.*

No action was taken.

*\*Tamika Jones arrived at 6:11pm.*

**6. To approve the FY 2026-2027 school calendar. –Samantha Mann**

Motion to approve the FY 2026-2027 school calendar was made by Michael Edmonds. Seconded by Mario Bershell. Motion carried.

**7. To approve the FY 2026-2027 board action calendar. –Keith Huntsman**

Motion to approve the FY 2026-2027 board action calendar was made by Tamika Jones. Seconded by Sarah Ellingburg. Motion carried.

**8. To receive the FY 2027 Initial Budget. –Abigail Kilcrease**

Abigail Kilcrease presented the FY 2027 Initial Budget, which reflected an excess of \$54,282.00. Tamika Jones made a motion to receive the FY 2027 Initial Budget. Seconded by Mike Stephens. Motion carried.

**9. To present the \$1,000,000.00 CD loan payoff projections. –Abigail Kilcrease**

Mrs. Kilcrease projected that the CD loan could be paid off based on the budgeted monthly payments of \$20,000.00 by approximately August of 2029. No action was taken.

**10. To discuss fiscal policy updates to capture contract and single purchase amounts that will require board approval. –Abigail Kilcrease**

The auditor advised that this policy should include verbiage to exclude monthly operating bills. Mrs. Kilcrease explained that current policy requires purchases over \$10,000.00 to obtain three quotes. Emergency purchases for operational costs, for example, would be an exception to the rule. She would also like the policy to include verbiage that this should cover new and one time purchases. Tamika Jones made a motion to cap single purchase amounts not requiring board approval at \$10,000.00. Seconded by Sarah Ellingburg. Motion carried.

**11. To discuss fiscal policy updates to capture review and monitoring of monthly credit card statements. –Abigail Kilcrease**

A good checks and balances system would have the Finance Committee or a designated Board member to review monthly credit card statements. Sarah Ellingburg made a motion to appoint the chairperson for the Finance Committee, Tamika Jones, to review monthly credit card statements. Seconded by Michael Edmonds. Motion carried.

**12. To consider an Alternate Board Member for the Beekman Charter School Board. – Keith Huntsman**

Keith Huntsman told the Board a little bit about Earl Crumley, however he did not have the nomination form in hand. He would like to revisit this item at next month's meeting. No action was taken.

**13. To request a 10 year contract extension from MPSB. –Keith Huntsman**

No discussion. No action was taken.

**14. To request from MPSB that we only pay our share of the bonded indebtedness for the \$3.5 mil Tax Renewal. –Keith Huntsman**

No discussion. No action was taken.

**15. To request approval for paying off the outstanding balance on the High School from District 12 and covering any excess with General Fund/Fund Balance. –Samantha Mann & Abigail Kilcrease**

The principal balance at this time is \$715,000.00. Mrs. Kilcrease advised that a motion would need to be made to pay off the principal balance and any accrued interest. She would like to leave a cushion in the District 12 account of at least \$5,000.00 to \$10,000.00. Mike Stephens made a motion to approve paying off the outstanding balance on the High School from District 12, while leaving a \$10,000.00 balance remaining in District 12, with the excess to be paid from General Fund. Seconded by Tamika Jones. Motion carried.

**16. To receive Administrative Reports from:**

a. Zemarcus Mays, Operations Manager

Mr. Mays' report highlighted completed and upcoming tasks for the janitorial, maintenance, transportation, and technology departments. He also provided updates on insurance claims and the Jr. High Building project.

b. John Merritt, Principal

Mr. Merritt mentioned observations, graduations, employment and coaching assignments, and more.

d. Samantha Mann, Executive Director

In Mrs. Mann's absence, Mr. Merritt reviewed her report with the Board. It provided the summer school schedule, summer office hours, planning for the upcoming school year, and the Teacher Leader Summit.

**17. Adjourn**

The meeting adjourned at 7:20 p.m.