

**BEEKMAN CHARTER SCHOOL  
BOARD MEETING MINUTES  
THURSDAY, JULY 24, 2025  
6:00 PM (IMMEDIATELY FOLLOWING COMMITTEE MEETINGS)  
CAFETERIA**

**1. Call to Order. Keith Huntsman**

The Beekman Charter School Board of Directors meeting was called to order by Keith Huntsman.

**2. Roll Call.**

Roll call was conducted by Abigail Atkins. The results were as follows:

- Members present: Mike Edmonds, Sarah Ellingburg, Keith Huntsman, Mike Stephens, Lori Wallace
- Members absent: Mario Bershell and Tamika Farrell
- Others in attendance: Samantha Mann, John Merritt, Zemarcus Mays, Abigail Kilcrease, Kayce Waller, Amy Dantzler, Abigail Atkins

**3. Pledge and Prayer.**

The Pledge of Allegiance was led by Sarah Ellingburg. The prayer was led by Mike Edmonds.

*\*A motion to amend the agenda to add in the place of Item 6: "To receive the June, 2025 Financial Report." was made by Mike Stephens. Seconded by Mike Edmonds. A roll call vote was conducted. The results were as follows:*

- *Mario Bershell: absent*
- *Mike Edmonds: yes*
- *Sarah Ellingburg: yes*
- *Tamika Farrell: absent*
- *Keith Huntsman: yes*
- *Mike Stephens: yes*
- *Lori Wallace: yes*

*Motion carried.*

**4. To enter into executive session to interview an alternate board member. –Keith Huntsman**

A motion to enter into executive session to interview an alternate board member was made by Lori Wallace. Seconded by Sarah Ellingburg. A roll call vote was conducted. The results were as follows:

- Mario Bershell: absent
- Mike Edmonds: yes
- Sarah Ellingburg: yes
- Tamika Farrell: absent
- Keith Huntsman: yes
- Mike Stephens: yes
- Lori Wallace: yes

Motion carried.

*\*Mario Bershell arrived at 6:08 p.m.*

A motion to exit executive session was made by Lori Wallace. Seconded by Sarah Ellingburg. A roll call vote was conducted. The results were as follows:

- Mario Bershell: yes
- Mike Edmonds: yes
- Sarah Ellingburg: yes
- Tamika Farrell: absent
- Keith Huntsman: yes
- Mike Stephens: yes
- Lori Wallace: yes

Motion carried.

A motion to accept Taylor Freeland as an alternate board member was made by Sarah Ellingburg. Seconded by Mike Edmonds. A roll call vote was conducted. The results were as follows:

- Mario Bershell: yes
- Mike Edmonds: yes
- Sarah Ellingburg: yes
- Tamika Farrell: absent
- Keith Huntsman: yes
- Mike Stephens: yes
- Lori Wallace: yes

Motion carried.

Taylor Freeland was sworn in by notary, Lisa Chain.

**5. Consent Agenda.**

**A. To approve the June 26, 2025 Board Meeting Minutes.**

The minutes were approved with no revisions.

**6. To receive the June, 2025 Financial Report. –Abigail Kilcrease**

Abigail Kilcrease provided the June, 2025 Financial Report. Revenue collected was \$13,248,608.45. Expenditures were \$13,328,936.40. Excluding Money Market and CD investments, the cash balance at June 30, 2025 was \$1,574,652.60. No action was taken.

**7. To approve the 2024-2025 audit engagement letter. –Abigail Kilcrease**

Motion to approve the 2024-2025 audit engagement letter was made by Lori Wallace. Seconded by Mario Bershell. Motion carried.

**8. To discuss expanding our dash board budget to meet somewhere in the middle between a dashboard budget and our current government accounting auditable budget. –Keith Huntsman**

Mr. Huntsman explained that we could not get away from our current budget layout completely because of government accounting rules and regulations. But, many board

members agreed that the budget was confusing. Mr. Huntsman would like to see an accompanying budget, for their viewing purposes only, with a different layout. No action was taken at this time.

**9. To discuss changing our evaluation form for administrators and the dates they are evaluated. –Keith Huntsman**

Lori Wallace would like to see copies of evaluation rubrics that are used at other charter schools for their executive directors. She would like to compare those rubrics to ours to see if the evaluation can be simplified more. Mrs. Mann will send a document to the board that would explain how each duty on her job description would be performed realistically. No action was taken.

**10. To discuss a fuel station for our busses. –Keith Huntsman**

Mr. Mays explained some of our current expenses for fueling buses. He touched on other alternative solutions that had been presented to him, and obstacles that came with each suggestion. Mike Stephens shared much wisdom on the topic, and it appeared that Mr. Mays and Mr. Stephens should collaborate more on this topic before taking any further action. No action was taken.

**11. To receive Administrative Reports from:**

a. Zemarcus Mays, Operations Manager

*Mr. Mays' report included information about the Tiger Athletic Pavilion, campus Upgrades, staffing, transportation, etc. He also provided blueprints and a Budget breakdown for the Tiger Athletic Facility.*

b. John Merritt, Principal

*John Merritt's report highlighted academics, campus activities, and athletics.*

c. Samantha Mann, Executive Director

*Mrs. Mann sent her report to the board prior to the meeting to review. She Mentioned summer school, the bond loan, the upcoming school year, and more.*

**12. To do a walk-through of the Tiger Athletic Facility when the meeting adjourns. – Keith Huntsman**

No action was taken.

**13. Adjourn**

The meeting adjourned at 7:37 p.m.