



DELEGATE INFORMATION PACK

Level 3 Electrotechnical Experienced
Worker Qualification (EWQ)

WELCOME

Thank you for your interest in the Level 3 Electrotechnical Experienced Worker Qualification (EWQ).

This Delegate Information Pack has been designed to help you determine whether the Experienced Worker route is suitable for you and to explain the steps involved in the application and assessment process.

The pack also contains links to the industry-approved documentation that must be completed before Clarkson Evans Training can review your eligibility.

Please read this pack carefully before submitting any documentation.

ABOUT THE QUALIFICATION

The Level 3 Electrotechnical Experienced Worker Qualification (EWQ) has been developed for practising electricians who have developed their skills, knowledge and experience through industry employment but do not hold a recognised industry-standard Level 3 electrotechnical qualification.

The qualification allows delegates to demonstrate occupational competence against the same industry standard achieved through an apprenticeship route and can form part of the pathway towards ECS Gold Card recognition.

Unlike a traditional training programme, the Experienced Worker Qualification is primarily an assessment of occupational competence gained through practical industry experience.

IS THIS ROUTE RIGHT FOR ME?

The Experienced Worker Qualification may be suitable if you:

- ▶ Have significant experience working as an electrician.
- ▶ Have not completed an apprenticeship.
- ▶ Do not hold a recognised Level 3 electrotechnical qualification.
- ▶ Are currently carrying out electrical installation activities.
- ▶ Can access a broad range of work activities and workplace evidence.
- ▶ Wish to gain formal industry recognition for your experience.

This route may not be suitable if you:

- ▶ Are new to the electrotechnical industry.
- ▶ Are currently completing an apprenticeship.
- ▶ Have limited practical installation experience.
- ▶ Do not currently work within the electrotechnical industry.
- ▶ Are unable to generate workplace evidence.

If you are unsure whether the qualification is suitable, please contact Clarkson Evans Training before proceeding further.

BEFORE YOU APPLY

Every delegate's experience, qualifications and evidence profile are different.

Before enrolling onto the qualification, Clarkson Evans Training will conduct an eligibility review to determine:

- ▶ Suitability for the Experienced Worker route.
- ▶ Existing qualifications and prior learning.
- ▶ Industry experience.
- ▶ Workplace evidence availability.
- ▶ Additional qualification requirements.
- ▶ ECS Gold Card progression requirements.
- ▶ Expected qualification duration.

APPLICATION PROCESS

To allow Clarkson Evans Training to review your eligibility, you must complete the following documents.

1. Skills Scan

The Skills Scan allows us to determine whether you meet the industry experience requirements and whether sufficient workplace opportunities exist for you to complete the qualification successfully.

Installation Electrician Skills Scan:

<https://www.electrical-ewa.org.uk/installation-electrician/skills-scan/>

2. Delegate Information Form

The Delegate Information Form captures information relating to:

- ▶ Employment history
- ▶ Previous qualifications
- ▶ Industry experience
- ▶ Current job role
- ▶ Delegate's background

3. Supporting Documentation

Please also provide copies of:

- ▶ Electrical qualification certificates (where held)
- ▶ ECS card (if held)

Any additional supporting information relevant to your application

<https://www.electrical-ewa.org.uk/wp-content/uploads/2024/06/IME-EWA-Candidate-Background-Form-0624-WE2.pdf>

RETURNING YOUR DOCUMENTS

Once completed, please return your:

- ▶ Skills Scan
- ▶ Delegate Information Form
- ▶ Qualification certificates
- ▶ Supporting documentation

to:

Email: trainingadmin@clarksonevans.co.uk

Upon receipt, Clarkson Evans Training will review your submission and contact you to discuss the next steps.

WHAT HAPPENS NEXT?

Once your documents have been received:

Stage 1 - Eligibility Review

Your Skills Scan and Delegate Information Form will be reviewed.

Stage 2 - Initial Discussion

A member of the Clarkson Evans Training team will discuss:

- ▶ Your experience
- ▶ Current role
- ▶ Evidence availability
- ▶ Qualification requirements

Stage 3 - Route Confirmation

We will confirm:

- ▶ Whether you are eligible for the Experienced Worker Qualification
- ▶ Whether any additional requirements apply
- ▶ Expected completion timescales
- ▶ Expected costs

Stage 4 - Registration

Suitable delegates will be registered onto the qualification.

EVIDENCE REQUIREMENTS

As part of the qualification, delegates will be required to demonstrate occupational competence through workplace evidence.

Typical evidence may include:

- ▶ Electrical Installation Certificates
- ▶ Minor Electrical Installation Works Certificates
- ▶ Inspection and Testing documentation
- ▶ Photographs
- ▶ Risk Assessments
- ▶ Method Statements
- ▶ Job Records
- ▶ Safe Isolation activities
- ▶ Witness Testimonies
- ▶ Workplace Observations

Evidence requirements will vary depending on a delegate's role and experience. A dedicated assessor will support you throughout the evidence-gathering process.

ADDITIONAL QUALIFICATION REQUIREMENTS

Depending on your qualifications, experience and chosen progression route, additional qualifications or assessments may be required.

These may include:

- ▶ BS 7671 Requirements for Electrical Installations (18th Edition)
- ▶ AM2E Assessment
- ▶ Initial Verification and Periodic Inspection & Testing (2391-52 or equivalent)

These requirements will be discussed and confirmed during the eligibility review process.

DELEGATES WITHOUT FORMAL ELECTRICAL QUALIFICATIONS

In some cases, experienced electricians may have developed substantial knowledge and occupational competence through many years of industry experience but do not hold the formal qualifications normally associated with entry to the Experienced Worker Qualification.

This route is intended for practising electricians who typically have 10 years or more relevant industry experience and can demonstrate a broad range of electrotechnical knowledge and workplace competence, but who have never formally completed a recognised Level 2 or Level 3 electrical theory qualification.

It is not intended as an alternative route for new entrants, apprentices, trainees or individuals with limited industry experience.

Where appropriate, delegates may be required to complete the:

Electrical Underpinning Knowledge & Understanding Test

(Entry for Experienced Worker Route)

This assessment is designed to confirm that experienced electricians possess the underpinning technical knowledge and understanding required to access the Experienced Worker Qualification, despite not holding the formal qualifications normally required for entry.

Assessment Details

- ▶ 50 questions
- ▶ 100 minutes
- ▶ Open-book assessment
- ▶ Conducted under examination conditions
- ▶ Based on electrical science and principles

Following the eligibility review, Clarkson Evans Training will make a rounded judgement regarding a delegate's suitability and advise whether this route may be appropriate.

FREQUENTLY ASKED QUESTIONS

▶ **Is this a training course?**

No. The Experienced Worker Qualification is primarily an assessment of occupational competence against industry standards.

▶ **Can I complete the qualification while working?**

Yes. The qualification is designed to be completed alongside normal employment.

▶ **Can I use evidence from previous work?**

No. The workplace assessments and portfolio evidence used towards the Experienced Worker Qualification must be generated from your current employment and current work activities so that it can be verified and assessed by your assessor.

Previous qualifications, employment history and industry experience will be considered during the eligibility review process and may help determine whether the Experienced Worker route is suitable for you. However, historical evidence from previous employment cannot normally be used towards achievement of the qualification.

It is therefore important that, before registering, you are currently working within the electrotechnical industry and can readily generate the workplace evidence required to demonstrate competence.

As part of the eligibility review, Clarkson Evans Training will discuss your current role and working activities to ensure you have sufficient opportunities to generate the required evidence before enrolment.

For eligibility purposes, delegates would typically be expected to have:

- ▶ A minimum of 5 years' industry experience for the Installation Electrician route.
- ▶ A minimum of 3 years' industry experience for the Domestic Electrician route.

▶ **Will this qualification automatically give me an ECS Gold Card?**

No. Additional qualifications and assessments may be required depending on your individual circumstances.

▶ **How long does the eligibility review take?**

Eligibility reviews are normally completed within 10 working days of receiving all required documentation.

▶ **What happens if I don't hold any formal electrical qualifications?**

Following an eligibility review, you may be advised to complete the Electrical Underpinning Knowledge & Understanding Test (Entry for Experienced Worker Route).

CONTACT US

If you would like to discuss your eligibility before completing the documentation, please contact:

 01452 715521

 trainingadmin@clarkson-evans.co.uk

