

Willis Family Papers

Potsdam Public Museum

2 Park St., Potsdam, N.Y.

Location

S.B. R. 8 / S. 2

Reference Code

2024.028

Records collection identifier, Potsdam Public Museum

US-NyPotPM

Library of Congress MARC reference code for Repository collections

Creator

Willis family

Date Range

1888-1913[bulk dates: 1892-1895]

Extent

0.223 linear feet(one letter size standing archival carton)

Scope and Content

This collection consists of papers, both business and personal, which belonged to the family of Blanche Willis Trerise of Parishville, NY. Most items are addressed or made out to members of the Willis & Perkins family, such as Frank Willis and C.B. Willis. Included are invitations, invoices, receipts, a menu, a ticket, and some ephemera. The Potsdam Normal School invitations represented within the collection often include lists of classmates, faculty members, and trustees of the school. While the invoices and receipts are made out to Potsdam businesses and Frank Willis, respectively. Of intrigue is a menu for the Potsdam Sporting Club and a ticket to the Chicago World's Fair attended by Frank and Alice Perkins Willis.

Conditions Governing Access

The collection is open for research use.

Conditions Governing Reproduction and Use

For copies of materials, users must pay \$0.25 per page.

For use of material for publishing purposes, users must credit Potsdam Public Museum.

Language

The material is in English.

Rights Statement for Archival Description

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Provenance

Collection was gifted by Linda Trerise Reece, a descendant of the Willis Family, in July 2024.

Description Control

The collection was accessioned by Mary Gilbert, Collections Manager, and a finding aid created by Hans Kuno, Archives Manager in August 2024. Revisions made by Hans Kuno in January 2026. Collection description is based on DACS(Describing Archives: A Content Standard).