



The Housing Authority of the City of Bessemer

TENANT NOTICE OF INTENT TO VACATE

Dear Owner:

This is to serve as notification of my intent to relocate. According to the provisions of my lease, I may terminate my lease without cause at any time after the first year of the term of the lease, by providing at least thirty (30) days written notice in advance to my landlord with a copy provided to The Bessemer Housing Authority.

Please be advised that I will vacate the property located at _____ and surrender full possession of the same no later than _____. I realize that I must continue to pay my portion of the rent (if any is due) until the date stated above. I also realize that should I fail to surrender full possession on the date stated above, I will then become responsible for the full amount of the rent.

Tenant Signature

Landlord Signature

Date

Date





The Housing Authority of the City of Bessemer

Mover's Release Form

TO BE COMPLETED BY THE LANDLORD

Landlord Name: _____

Mailing Address: _____

Tenant Name: _____

Property Address: _____

Please complete this form in order to release our client to move out of your unit.

The tenant named above is currently living in my unit: ☐ Yes ☐ No

If Yes, tenant has given notice in accordance with the lease: ☐ Yes ☐ No

If no, tenant vacated unit on _____.

The tenant named above is current with their payment obligations: ☐ Yes ☐ No

If Yes, please sign below releasing the tenant to move.

If Not, please list the amount the tenant owes below:

Rent Amount: \$ _____

Maintenance/Repair: \$ _____ (items above normal wear & tear)

Less Security Deposit: \$ _____

Balance Due: \$ _____

Landlord's Certification

Under penalty of perjury, I hereby certify that the information I have provided on this form is true and accurate. I further understand that providing false representation herein constitutes an act of fraud. False, misleading, or incomplete information may result in prosecution for fraud.

Signature of Person verifying information

Date

